



**DEPARTMENT OF VETERANS AFFAIRS**  
**James A. Haley Veterans' Hospital**  
**13000 Bruce B. Downs Boulevard**  
**Tampa, FL 33612**

In Reply Refer to: 673/05

August 22, 2016

Dear Incoming Resident/Fellow:

Welcome to the Department of Veterans Affairs and the James A. Haley Veterans' Hospital (JAHVH).

You are appointed on an intermittent basis at our facility as a (medical/dental resident/fellow) from           (residency start date)           to           (graduation date)           under the authority of Title 38 U.S.C. 7406. During your period of appointment with our facility, you will be paid indirectly by our facility using a disbursement agreement with the University of South Florida, and will be authorized to perform services as a Federal employee, acceptance of this letter, as signified by your signature below, and completion of the Appointment of Affidavits (SF 61) prior to the start of your training, will serve as your appointment authorization for this period.

If you have prior Federal Service, you are requested to report to our Human Resources Management Service Office as soon as possible for additional appointment information and/or processing. Please bring this letter with you, as well as any documents you may have relating to that prior service.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Sutton".

Andrew Sutton  
Chief, Human Resources  
Management Service

I agree to serve in the above capacity under the conditions indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_