



SECURITY OFFICER

The Sydney Cricket & Sports Ground Trust has the responsibility of managing two of Australia's premier sporting venues. Highlighting the true glory of sport both past and present, the Sydney Cricket Ground and the Sydney Football Stadium are an integral part of Sydney's rich sporting and cultural life.

An exciting opportunity has arisen to join the Trust Security division in the permanent full time position of Security Officer. The role of Security Officer is responsible for facilitating a safe environment for members, staff and visitors to the Sydney Football Stadium, Sydney Cricket Ground as well as ensuring the security of property within the Trust venues and offices. Key duties involve routine guarding and patrolling, roving and static security checks, opening and closing of the venues as well as CCTV operation.

To be considered for this role, applicants are required to have;

- A minimum 1AC security licence
- Current drivers licence
- At least two years work experience in the security industry
- High level of flexibility in availability including weekends and public holidays
- Previous experience in a control room environment and a similar role in a large venue are desirable.

Please note that our security department operates on a 24/7 basis and shifts will be rostered across this span of hours.

If you feel you have the relevant skills and enthusiasm to join our team, please forward your resume to hadmin@scgt.nsw.gov.au

Master Licence Number – 407431355

Applications close Friday 2 April 2010.

Please note: Previous Applicants Need Not Apply

In the interests of safety, employment is subject to background checks (including Criminal History Record/Working with Children). The Sydney Cricket & Sports Ground Trust values social and cultural diversity and is committed to the principles of equal employment opportunity and the provision of a safe and healthy work environment.



POSITION DESCRIPTION

POSITION TITLE	Security Officer
REPORTS TO	Supervisor – Security
DEPARTMENT	Commercial & Operations
DIVISION	Venue Operations
DATE	March 2010ru

1. OVERVIEW

To facilitate the security of property at the Sydney Football Stadium and the Sydney Cricket Ground. Ensure the welfare, safety and enjoyment of persons attending each facility outside of event days.

2. KEY RESPONSIBILITIES

- Provide routine Guarding and Patrolling Services, with particular emphasis on ground access and egress via various entry points, including motor vehicle patrols and response.
- Maintain all OH&S provisions, including safe work practice statements and practices, legal requirements as required by law under, but not limited to, The Security Industry Act, The Security Industry Regulations 2007, and Sydney Cricket and Sports Ground Act Trust & By-Laws 2009.
- Maintain RSA requirement for all licensed areas in operation.
- Maintain roving and static security checks within the grounds and gatehouse in accordance with SOP's (Standard Operating Procedures) & Trust (P&P's) Policy and Procedures.
- Open and closure of the venue daily.
- Respond to security and emergency issues.
- Render as required, First Aid assistance.
- Monitor CCTV and respond to duress alarms.
- Fully understand all aspects of emergency procedure concerning Bomb Threats, Fire and Evacuations.
- Maintain Crowd Control movements both in emergencies and normal operations.
- As required complete all incident reports, POI forms Contemporaneous Note Book entries and maintain Incident Registers

3. ROLE DIMENSIONS

Employee Accountability

- Ensure the safety and security of the staff, patrons and venues of the Sydney Cricket and Sports Ground Trust.

RELATIONSHIPS

Internal Relationships

- All staff including managers

External Relationships

- Members and their guests
- Tenants
- Hirers
- General Public
- Centennial Park Trust Rangers
- NSW Police
- SCGT Contractors

4. PERSON PROFILE

Experience, Qualifications and Competencies

- Full 1A1C Security Licence
- Full current NSW drivers licence
- Current RSA Certificate
- Senior First Aid Certificate
- High level of flexibility in hours of availability, including weekends and public holidays.
- Previous experience in a similar role in a large venue is desirable.

5. SPECIAL CONDITIONS/ REQUIREMENTS

The security department operates on a 24/7 basis, therefore shifts are allocated on a rotating roster.

6. OCCUPATIONAL HEALTH AND SAFETY

All employees are required to cooperate with the OH&S policy and programs to ensure their own health and safety of others in the workplace. In their own interests and as legal obligation, employees have a responsibility to ensure nothing is done to make health and safety provisions less effective. In particular they must:

- Take reasonable care to protect their own health and safety at work
- Ensure they do not endanger any other person through any act or omission at work
- Obey all instructions issued to protect their own personal health and safety and the health and safety of others
- Ensure that they are not, by the consumption of alcohol or a drug, in such a state to endanger their own safety at work or the safety of any other person at work
- Report or make such recommendations to their supervisors as they deem necessary to avoid, eliminate or minimise any hazards of which they are aware regarding working conditions or methods
- Keep their work area tidy.