SUBCONTRACTOR'S SELF-BILLING INVOICE

Invoice to:

MARISCO SOUTH LTD
Unit 5 West Howe Ind Estate
Elliott Road
Bournemouth
BH11 8JS

Name:

Address

Postcode:

Company Reg No.	VAT Reg No.	Invoice / Tax Date	Invoice Number
Enter Company No or 'n/a'	Enter Your VAT No	Enter invoice date	Enter your Invoice Number

Job Description	Job Number		Net Amount	VAT rate (20% or 0%)
A separate invoice must be completed for each job.				

By submitting this invoice we confirm:

1. We accept the engagement was on a self-employed basis.
2. We were not contractually obliged to take this job.
3. Marisco is not contractually obliged to offer us any further work.
4. We used our own tools and equipment on this job.
5. We had autonomy in how and when we went about fulfilling the work agreed, with the option to engage our own subcontractors on the job.
6. We will rectify at our own expense any reasonable snags identified by Marisco during or on completion of the job.
7. We had in place the required level of Public Liability (and Employer's Liability Insurance if a limited company or employing own workers):

Public liability insurance £ _____ m, which expires on _____ Please enter date (dd-mm-yy)

Employer's liability insurance £ _____ m, which expires on _____ Please enter date (dd-mm-yy)

8. We accept responsibility for ensuring our workers are properly trained and observe all relevant Health & Safety standards.
9. No accidents were reported by our workers during the period relating to this invoice.

Signed: _____ on behalf of the subcontractor.

To be signed by an authorised person on behalf of the subcontractor

Standard Rated		Zero Rated	
Net		Net	
VAT		VAT	

Net amount invoiced	
VAT	
Gross amount invoiced	

CIS TAX DEDUCTION CALCULATION	
Enter your UTR number — HMRC UTR number	
Enter 0%, 20% or 30% — CIS tax deduction rate	

Net amount invoiced	
Less: Materials included	
Amount subject to CIS tax	
CIS tax to be deducted	

AMOUNTS PAYABLE PER THIS INVOICE	
Total Invoiced amount	
Less: CIS tax deducted	
Amount payable	

Please note this invoice will be rejected and payment delayed if it is not signed, the insurance information is incomplete, or more than one job is listed.

This invoice must be delivered to Marisco by midnight of Tuesday for payment on Friday of that week.