

# CLASSROOM SUMMER CLEANING CHECKLIST

## ROOM #/AREA \_\_\_\_\_

### FURNITURE:

DE-GUMMED ☐

WASHED ☐

MOVED ☐

RETURNED ☐

### CARPET:

VACUUMED ☐

SPOTTED ☐

PRESPRAY ☐

CLEANED ☐

### WASHED:

WALLS ☐

DOORS ☐

JAMBS ☐

VENTS ☐

### BOARDS:

CHALK ☐

WHITE ☐

TRAYS ☐

### GLASS:

LIGHTS ☐

DOORS ☐

CABINETS ☐

PICTURES ☐

T.V. ☐

WINDOWS ☐

### TILE:

SWEPT ☐

SCRUBBED ☐

STRIPPED ☐

SEALED ☐

WAXED ☐

BUFFED ☐

### REPAIRS NEEDED:

### DUSTING:

CEILINGS ☐

WALLS ☐

HVAC VENTS ☐

SHELVES ☐

LEDGES ☐

### WHERE APPROPRIATE

### LOCKER ROOM:

WALLS ☐

BENCHES ☐

LOCKERS ☐

FLOORS ☐

SHOWER FLOOR ☐

### RESTROOMS:

CEILING ☐

WALLS ☐

PARTITIONS ☐

URINALS ☐

TOILETS ☐

SINKS ☐

MIRRORS ☐

### AREA MAP FOR RETURN OF FURNITURE