

CITY OF RENO – SPECIAL EVENT PROGRAM

Nonprofit Special Event Sponsorship Application

Your sponsorship application and supporting documents will not be considered unless all of the items are received by the final deadline of:

5:00 PM, Friday, June 20, 2014

Applicants MUST provide six (6) copies of all applications. Do not staple or bind applications, applications may be affixed by paperclips and must be 3-hole punched.

Please type applications, handwritten applications will not be accepted.

Applications must meet all submission requirements to be considered for funding.

Applications will be reviewed by the Special Events Subcommittee of the Reno City Council on:

3:00 PM, Monday, July 14, 2014

Applications are accepted at City Hall.

Applications CANNOT be emailed or mailed.

City Hall, 1 East 1st St., Reno, NV 89505, 2th Floor, The City Clerk's Office.

Applications will be notarized at the Clerk's Office.

EVENT OVERVIEW

Event Name "Making the Grade" Scholastic & Amateur Skate Contest

Event Date(s) 20 June 2015

This special funding period is only for events taking place January 1-June 30, 2015.

Event Description

Please see attached document.

Where will the event take place in the City of Reno?

Mira Loma Skate Park

Anticipated City Services ☐ Police ☐ Fire ☒ Public Works ☒ Parks

If you do not know the City Services anticipated for your event please contact the Special Event Program Manager at the City of Reno for a general estimate.

Anticipated City Services Costs?

\$1,500.00

Will this be an annual event in Reno?

☒ Yes ☐ No

How many years has this event taken place previously? 3

Will there be a charge to be a spectator?

☐ Yes ☒ No

If ticketed, what is the cost of admission? N/A

If your event takes place in multiple jurisdictions, please respond for the events that take place in the City of Reno right-of-way.

CONTACT INFORMATION

Event Organizer/Host Organization David M. White, DDS

Contact Person Cambria Breithaupt

Mailing Address 11245 Torino Way Reno, NV 89521

Physical Address 11245 Torino Way Reno, NV 89521

Office Phone 775-323-8088

Cell Phone 775-881-8169

Fax 75-323-2527

Email cbreithaupt5@gmail.com

Event Website www.makingthegradesk8contest.com

Other Relevant Websites N/A

Event Director or Producer David White

Address (if different from above) _____

Office Phone 775-323-8088

Cell Phone 775-287-7960

Fax 775-323-2527

Email davidmwhitedds@yahoo.com

What other event(s) have been produced by this individual or group?

N/A

Projected attendance 200

NONPROFIT STATUS

Is the event organized and conducted by an organization defined in NRS 372.3261 (referenced on page 5). **Please attach the Nonprofit's most recent IRS Form 990.**

EVENT FUNDS

Please type and attach on a separate sheet of paper the following details: Will the event's proceeds be given directly to the nonprofit's organizational programs.

PROMOTIONAL CONSIDERATION

What special promotional consideration will the applicant give to the City of Reno at the event, such as a booth, banner presence at the event and/or ad space in the event program?

Please see attached document.

BENEFIT TO THE GENERAL PUBLIC

How does the event provide a benefit to the general public as defined by NRS 372.3261 (referenced on page 4 and 5)?

Please see attached document.

ACKNOWLEDGEMENTS

If your event is awarded a City of Reno Sponsorship, you must consent to the following. By checking yes to each statement you are indicating agreement.

☒ **Yes** ☐ **No** The City or its representative shall have the right to inspect and copy the records of your organization upon reasonable notice. In addition, if an audit has been performed or is commenced during the term of this Agreement which pertain to your organization, a copy of such audit shall be provided to the City. You agree to keep its books in accordance with an approved bookkeeping system, to retain its books and records, including all records relating to the event, for a period of three (3) years following the execution of this Agreement, and to make such books and records available for inspection by City Staff, or other designated representative of the City, at any time from the effective date of this Agreement until expiration of the required retention period. You understand that the Nevada Public Records Request Act contained in NRS Chapter 239 may be applicable.

☒ Yes ☐ No You shall work with the City of Reno City Manager's Office if your event is chosen to be surveyed by the Special Events Subcommittee of the Reno City Council.

☒ Yes ☐ No The City of Reno logo and hyperlink to www.reno.gov will appear on your website.

☒ Yes ☐ No The City of Reno may utilize your event's logo(s) and photos in our marketing and promotional efforts for the City of Reno and on behalf of your event.

☒ Yes ☐ No The information provided in this application, as well as the supporting documents are true and correct.

☒ Yes ☐ No I am advised that all information contained in this application is part of the City of Reno's public record and is, upon request, available for public review.

Signature of Applicant

Printed Name Cambria Breithaupt

Date 13 June 2014

Please make sure that all required fields are filled in and/or checked. Incomplete applications may be rejected.

Please contact Alexis Hill, Special Event Program Manager at hilla@reno.gov or 775.326.6697 to address questions that you have about the application, application process or sponsorship criteria.

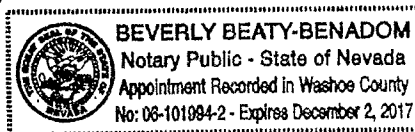
State of Nevada,)
County of Washoe,) ss.

On this 16th day of JUNE, 2014
personally appeared before me, a Notary Public,

CAMBRIA JENELL BREITHAUPT

who acknowledged that he executed the above instrument.

Beverly Beaty-Benadom
Notary Public



NRS 372.3261 Requirements for organization created for religious, charitable or educational purposes.

1. For the purposes of NRS 372.326, an organization is created for religious, charitable or educational purposes if it complies with the provisions of this section.
2. An organization is created for religious purposes if:
 - (a) It complies with the requirements set forth in subsection 5; and
 - (b) The sole or primary purpose of the organization is the operation of a church, synagogue or other place of religious worship at which nonprofit religious services and activities are regularly conducted. Such an organization includes, without limitation, an integrated auxiliary or affiliate of the organization, men's, women's or youth groups established by the organization, a school or mission society operated by the organization, an organization of local units of a church and a convention or association of churches.
3. An organization is created for charitable purposes if:
 - (a) It complies with the requirements set forth in subsection 5;
 - (b) The sole or primary purpose of the organization is to:
 - (1) Advance a public purpose, donate or render gratuitously or at a reduced rate a substantial portion of its services to the persons who are the subjects of its charitable services, and benefit a substantial and indefinite class of persons who are the legitimate subjects of charity;
 - (2) Provide services that are otherwise required to be provided by a local government, this State or the Federal Government; or
 - (3) Operate a hospital or medical facility licensed pursuant to chapter 449 or 450 of NRS;and
 - (c) The organization is operating in this State.
4. An organization is created for educational purposes if:
 - (a) It complies with the requirements set forth in subsection 5; and
 - (b) The sole or primary purpose of the organization is to:
 - (1) Provide athletic, cultural or social activities for children;
 - (2) Provide displays or performances of the visual or performing arts to members of the general public;
 - (3) Provide instruction and disseminate information on subjects beneficial to the community;
 - (4) Operate a school, college or university located in this State that conducts regular classes and provides courses of study required for accreditation or licensing by the State Board of Education or the Commission on Postsecondary Education, or for membership in the Northwest Association of Schools and of Colleges and Universities;
 - (5) Serve as a local or state apprenticeship committee to advance programs of apprenticeship in this State; or
 - (6) Sponsor programs of apprenticeship in this State through a trust created pursuant to 29 U.S.C. § 186.
5. In addition to the requirements set forth in subsection 2, 3 or 4, an organization is created for religious, charitable or educational purposes if:
 - (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
 - (b) The business of the organization is not conducted for profit;
 - (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
 - (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and
 - (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable or educational purposes of the organization.

(Added to NRS by 1995, 1437; A 1999, 965; 2003, 1283)

Event Description

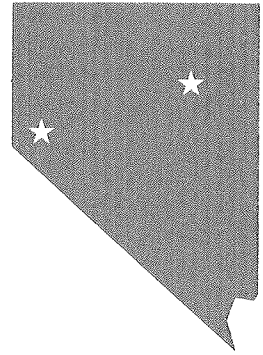
The "Making the Grade" Scholastic & Amateur Skate Contest is a dual performance competition that gives weight to both skateboarding prowess and success in school. The event, which takes place annually during National Go Skate Weekend, was designed to motivate young people to set and meet goals, become well-rounded individuals, and work hard to achieve success. The contest encourages skateboarders from the ages of 7-18 in the northern Nevada school districts to brush up on their skateboarding skills, and dust off their schoolbooks. The participant's final grades, submitted before the competition, will be factored into their final score of the competition. Through this contest, Nevada students are encouraged to excel in their scholastic and physical endeavors.

What special promotional consideration will the applicant give to the City of Reno at the event, such as a booth, banner presence at the event and/or ad space in the event program?

To promote a positive event throughout the community, the City of Reno logo will be posted on all promotional material, including Making the Grade posters, flyers, T-shirts, sponsorship banner, and website. The City of Reno also has the opportunity to set up a booth and/or hang a banner at the event.

How does the event provide a benefit to the general public as defined by NRS 372.3261 (referenced on page 4 and 5)?

Making the Grade builds strong relationships between community members and elementary and secondary students in northern Nevada. This event teaches principles of commitment, education, hard work, and service, to promote their value in society.



13 June 2014

To Whom It May Concern,

"Making the Grade Inc." was approved as a non-profit organization in May of 2014, and taxes have yet to be filed under this title. Because of this, we are unable to provide the City of Reno with IRS-990 documentation. To substitute for this information, copies of the letter confirming 501c3 status as well as W-9 are attached. Please contact me if further documentation is required.

Sincerely,

A handwritten signature in black ink, appearing to read "Cambria Breithaupt".

Cambria Breithaupt

Event Coordinator

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 15 2014**

MAKING THE GRADE INC
C/O DAVID WHITE
11245 TORINO WAY
RENO, NV 89521

Employer Identification Number:
46-2580138
DLN:
17053319302003
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
April 16, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Making the Grade INC

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax

classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

11245 Torino way

City, state, and ZIP code

Reno, NV 89521

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			-			-				
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Employer identification number

4	6	-	2	5	8	0	1	3	8
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

^ Certify that you are not subject to backup withholding, or

Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.