



Job Description

Job Title: F&B Busser
Department: Food and Beverage
Reports To: Lodge Manager
Prepared Date: September
FLSA: Non-Exempt/hourly
Status: Full or Part Time Seasonal

NOTE: This job description shall not be construed as a contract for employment.

SUMMARY

As a member of the F&B team, the F&B Busser is instrumental in fulfilling the short/long term goals for the property and executing the F&B philosophy and brand. This position is responsible for creating an atmosphere that will inspire guests and associates to return. The individual will instill a strong atmosphere of service excellence in order to promote self-motivation and will redirect performance as soon as discrepancies are observed/experienced from the perspective of the lodge manager. A key part of every employee's job is to serve as a Snowbasin ambassador, engaging the guest at every opportunity.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Read, understand and abide by the employee handbook and resort & department policies & procedures; including recycling policy.
2. Maintain a positive work environment by working and communicating in a courteous and professional manner with all guests, co-workers and vendors.
3. Maintain awareness of all safety, state & federal sanitation and security procedures relevant to the department and property. Ensure department members are familiar with and adhere to them as well.
4. Maintain awareness of resort, reservations, group business and special requests or functions and their potential effect on the operations.
5. General dining room clearing of dishes, trash, wiping down tables
6. Moving furniture and general upkeep of public/dining areas
7. Product knowledge of all food and beverage menus – ability to make suggestions to guests
8. Perform any reasonable tasks as requested by management.
9. Exceed required standards/goals to achieve superior guest service
10. Required to work in banquets, coffee bar, BBQ as needed.
11. Maintains cleanliness of facility
12. Actively greets all of our guests and thanks them for their patronage
13. Maintains required inventories and par stock levels in coolers and racks
14. Attend and contribute to required meetings and training classes.

EQUIPMENT USED:

- Coffee & espresso machine
- Mop & Dishwasher – Broom
- Dishwasher

RESPONSIBILITIES TO SAFETY:

1. Protect the safety of self, co-workers, and Snowbasin Resort guests at all times.
2. Promptly report any potentially harmful equipment or situations to the immediate supervisor and/or appropriate department(s).
3. Report safety-related accidents and incidents at once to immediate supervisor and appropriate department(s), following documented procedures.
4. Follow all company and department safety policies and procedures as outlined in the Resort's Occupational Safety & Health Compliance Manual and department-specific procedures or manuals.
5. Operate equipment in a safe manner that will not lead to injury of yourself or others.
6. Drive in accordance with the law and Snowbasin Resort policies.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Entry level. Must possess good knowledge of service and food & beverage products.

MATHEMATICAL SKILLS

Ability to add, subtracts, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have or obtain food handlers

PHYSICAL DEMANDS & WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand most of the day; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 50 pounds.

While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and extreme heat. The employee is occasionally exposed to risk of electrical shock and vibration. The noise level in the work environment is usually loud.