



Bride & Groom Names: _____

Wedding Date: _____

Number of Guests: _____

Wedding Ceremony Location: _____

Wedding Reception Location: _____

Wedding Ceremony Schedule

*This template is based on a 3pm ceremony. Adjust accordingly for each event and remove details that do not apply.

10:00 AM - 1:00 PM - Hair and Makeup

Hair and makeup appointments for the bride and bridesmaids at the hotel, salon or home

Tip! Make sure you give your hair and make up artists your room details! The amount of time needed depends on number of bridesmaids and on the hair and makeup vendors.

12:00 PM

Photographers arrive for final getting-ready photos

12:00 PM - 2:00 PM

Groom and groomsmen are getting ready at the hotel or home

2:00 PM

Limo or car picks up the bride and bridesmaids and takes them to the venue

2:30 PM

Groom and groomsmen arrive at venue

3:00 PM – Ceremony commences

Officiant takes his or her place

Groomsmen take place at top of aisle

Grandparents and parents are escorted to their seats, if applicable

Music changes

Bridesmaids proceed down aisle and take their places

Flower girl and ring bearer walk down the aisle

Music changes to processional song choice

Bride is escorted by her father down the aisle **Tip!** Brides traditionally stand on the left

Greeting, Reading/s, Exchange of Vows and Rings, Pronouncement

Sign the marriage certificate



3:25 PM

Officiant announces instructions for guests following the ceremony i.e. travel to venue, cocktail or garden party

3:30 PM

Ceremony concludes

3:45 PM - 5:00 PM

Formal family photos take place then photos of bride, groom and wedding party

5:30 PM

Bridal party arrives at venue and freshens up for reception

Wedding Reception Schedule

*This template is based on a 3pm ceremony followed by 6pm reception. Adjust accordingly for each event and remove details that do not apply.

4:30 PM - 5:30 PM - Cocktail Hour

Cocktail Hour, if applicable

6:00 PM

Guests are directed into reception area
MC welcome and house rules, if applicable

6:10 PM – Bridal Party Entrance

Bridesmaids escorted by Groomsmen

Tip! Make sure you give your MC the full names of bridesmaids and groomsmen and the order in which they will enter

Bride and groom announced as "Mrs. and Mr. _____ " and sit at their table

6:30 PM

Entrée served

7:00 PM

Dinner served

7:30 PM

Speeches

Tip! List names of everyone who has been asked to speak for your MC

8:15 PM

Cake cutting

8:20 PM - 8:30 PM

First dance and parent dances



8:30 PM

Open dancing begins

10:00 PM

Bouquet & garter toss

10:40 PM

Bride and groom's transportation arrives

10:45 PM

Grand exit for bride and groom

10:55 PM

Bar closes and last song

11:00 PM

Guests depart

11:00 PM - Clean up

Who will be responsible for taking the following items?

- Extra food and cake:
- Alcohol:
- Decorations/candles/flowers:
- Gifts/Wishing well:
- Rentals:
- Cake plate or pillars:
- Chair covers & linens:
- Bride and groom personal items:
- Floral vases:
- Other décor or lighting:

This timeline is provided by Stella Weddings and Events as a guide **only** for the running of both a wedding ceremony and reception and cannot cater for every scenario. Times and events should be edited by the bride and groom to suit their individual circumstances.