

## A letter to Father Christmas

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It's that time of year again when you'll need to brush up your letter writing skills for that all important letter to Father Christmas. Before you begin, you'll need to remind yourself of the layout and style of writing letters for a specific **purpose** and **audience**.



Your Address

Santa/Father Christmas,  
Santa's Grotto,  
Reindeerland,  
SAN TA1

Date

Dear Santa/Father Christmas,

**Opening paragraph:** Include why you are writing and your main point of view.

**Development paragraphs:** Build a series of main points, linking ideas between paragraphs.

**Closing paragraph:** Include what you would like in response to your letter - a free sleigh ride, better presents this year, a reference for a new job?

Yours sincerely / Love from,

## Writing tasks



Choose from the options below.

1. Write a letter to Father Christmas about last year's presents. Thank him for the wonderful presents you received, explaining how they have influenced your life over the last year and will make a big impact on your life to come. Tell him how deserving you are of some equally fantastic presents this year.
2. Write a letter of complaint to Father Christmas, about how your presents were unsuitable and not to your taste. You will need to give details of presents you received (make these up if necessary!) - don't forget to include your Christmas jumper!
3. Imagine you are one of Father Christmas's elves. You feel that you have been treated unfairly at work, and you're fed up of such a demanding workload. Write a letter of resignation to Father Christmas (and remember to ask for a reference!).
4. Write a letter to a younger sibling persuading them that Father Christmas does/does not exist. Use evidence to persuade them either way, and remember to include plenty of anecdotes.

## Word bank

Firstly...	Secondly...	Additionally...	Furthermore...
Moreover...	I strongly believe that...	I wish to express my disappointment with...	Thank you for...
To resolve this issue...	Please let me know...	I look forward to hearing from you...	Also ...