

«Property Name»
«street_number» «property_name» #410
«Property_City», «property_state_prov» «property_zip_code»
413-549-0145

April 25, 2013

«individual_name_1»
«individual_name_2»
«individual_name_3»
«individual_name_4»
«Address_1»
«City», «state_prov» «zip_code»

RE: **Noise Complaint(s)**

Our office is in receipt of a noise complaint against your apartment. With this offense you are in serious violation of your lease agreement with Puffton Village Apartments. This constitutes sufficient grounds for eviction. Please review your Lease Agreement and Lease Addendum A to reacquaint you with the rules and restrictions regarding noise and parties. You will find these items discussed under **Parties** in Lease Addendum A. In addition, your Lease Agreement states:

Par. 4 Lease Obligations, Subsection I. "To expressly respect the rights and needs of other Tenants and neighbors (Including Lessor if Lessor is a neighbor) to the quiet and peaceful enjoyment of their property, and not to create or allow to be created by the Lessee(s), members of the Lessee's household, relatives, guests, invitees or agents, or any unlawful, noisy or offensive use of the leased premises, nor to commit any disturbance or nuisance, or to obstruct the free use or access of common area or to threatened or bother any other Tenant, neighbor, guest, maintenance worker or management personnel. The receipt or observation by the Lessor of a complaint regarding noisy or offensive conduct or other violation of this provision during the term hereof shall constitute sufficient ground for eviction at the option of the Lessor;"

The Manager, **Stephen Walczak** needs to meet with you to discuss this matter further. You must call the Management Office before _____ at (413) 549-0145 to schedule an appointment with the manager to discuss the status of your tenancy here at Puffton Village Apartments. You must make this appointment immediately. Copies sent to the guarantors listed.

**«Property_Name»
«street_number» «street_name» #410
«Property_City», «property_state_prov» «property_zip_code»
413-549-0145**

Date: April 25, 2013

Re: Apt # «unit_id»

Dear Guarantor:

As the guarantor of a New Puffton Village Resident that lives in the above referenced apartment you are receiving a copy of the notice sent to that person's residence. We feel you should be aware of the actions of the individual that may affect you as the guarantor.

We expect the resident to call us to discuss their behavior. Please call us if you would like to know more about the incident.

Thank you,

Nancy B. Johnson, CPM®
Agent for
New Puffton Village Management