tpn RESIDENTIAL LeasePack

Legislation Compliant Documentation

Compiled by TPN Credit Bureau

RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

I / We _____

apply to rent a flat/house ("the Premises") from the Owner/Landlord.

The address of the Premises is _____

_____

DETAILS OF FIRST PERSON APPLYING TO RENT THE PREMISES

Full Name:			
ID No:		(copy to be attached); or	
Passport No :		(copy to be attached)	
Date of Birth:			
Nationality:			
Marital Status:			
If Married: In Community of Property ;		ANC;		Accrual System	
Telephone: (Home)		(Work)		(Fax)	
(Mobile):		Email address/es:	
Address where you currently stay:			
Postal Address:			

Are you the Owner of the property where you currently stay? YES / NO

• If No, please give us the following information: Rental Paid:	
• How long have you rented there:	
• Name of Rental Agent / Landlord:	
• Office number:	
• Mobile:	
• Email address/es:	

Initial

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RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

DETAILS OF FIRST PERSON APPLYING TO RENT THE PREMISES

BANKING DETAILS:

Bank:	
Branch & Code:	
Account number:	
Type of Account:	

EMPLOYMENT DETAILS:

Self-employed: YES / NO	
Occupation:	
Current Employer:	
Employer's address:	
Period of employment:	

AFFORDABILITY DETAILS:

Gross monthly salary (before deductions & tax):		(copy of payslip attached)
Current monthly expenses:		

DETAILS OF SECOND PERSON APPLYING TO RENT THE PREMISES

Full Name:		
ID No:		(copy to be attached); or
Passport No :		copy to be attached)
Date of Birth:		

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RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

DETAILS OF SECOND PERSON APPLYING TO RENT THE PREMISES

Nationality:					
Marital Status:					
If Married: In Community of Property ;		ANC;		Accrual System	
Telephone: (Home)		(Work)		(Fax)	
(Mobile):		Email address/es:			
Address where you currently stay:					
Postal Address:					

Are you the Owner of the property where you currently stay? YES / NO

• If No, please give us the following information: Rental Paid:	
• How long have you rented there:	
• Name of Rental Agent / Landlord:	
• Office number:	
• Mobile:	
• Email address/es:	

BANKING DETAILS:

Bank:	
Branch & Code:	
Account number:	
Type of Account:	

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RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

DETAILS OF SECOND PERSON APPLYING TO RENT THE PREMISES EMPLOYMENT DETAILS:

EMPLOYMENT DETAILS:

Self-employed: YES / NO	
Occupation:	
Current Employer:	
Employer's address:	
Period of employment:	

AFFORDABILITY DETAILS:

Gross monthly salary (before deductions & tax):		(copy of payslip attached)
Current monthly expenses:		

GENERAL DETAILS:

Who will be staying at the Premises for the whole period of the Lease?

Number of adults:							
Number of children:							
Children's ages:	1		; 2		; 3		; 4
Names of Schools attended by children:							
Number Pets owned:		; Type:					

Number of vehicles at Premises:

1. Type:		Registration	
2. Type:		Registration	
3. Type:		Registration	

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RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

GENERAL DETAILS:

Have you (or both of you) ever had any judgments / defaults granted against you?		Yes / No
If Yes, please give details:		

I / we declare that the information we have given in this application form is true and correct to the best of my/our knowledge and that I/we have not failed to provide any information which, if the Landlord had known such information, would have not allowed the application to be successful.

Upon acceptance by the Landlord and the presenting of an Agreement of Lease, I/we agree to pay the following:

Deposit:	R
Key deposit:	R
Electricity deposit:	R
Lease fee:	R
Pro-rata rent:	R
1st Month rent:	R
Total:	R

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RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

SUPPORTING DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION

First Person		Second Person	
RSA ID Document / Passport		RSA ID Document / Passport	
Proof of current address		Proof of current address	
Payslip		Payslip	
3 Month's bank statements		3 Month's bank statements	

I/We agree and allow the Landlord or Agent at all times to:

1. contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau that may be necessary to assess my/our behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;

2. furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me/us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my/our dealings with the Landlord.

Signed by the Applicant at		on this the		day of		20	

APPLICANT

Signed by the Second Applicant at		on this the		day of		20	

SECOND APPLICANT

(SIGNATURES REQUIRED OF BOTH HUSBAND & WIFE, OR PERSONS SHARING)

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