



AIB TEAM LEADER CERTIFICATE

NAME _____

DATE _____













The AIB Team Leader Certificate is designed to help individuals develop the necessary skills to lead and manage effective teams. The courses in the program have been developed for bankers, and are presented in a banking context. The program is appropriate for bankers who have direct supervisory responsibility for team members and for bankers who collaborate with others in the bank on occasion to meet common objectives and achieve specific results.

To build a successful team requires the knowledge and skills to build a climate of trust, leverage personal strengths of team members, manage team weaknesses, and set meaningful goals and expectations. Successful team leaders focus on both team purpose and individual tasks, promote shared responsibility for results, identify appropriate methods for rewards and recognition, and communicate effectively with team members and stakeholders. They also coach team members and help manage the change process.

The curriculum in this Certificate prepares individuals to leverage the power of teams to provide solutions to problems, to innovate and enhance organizational capabilities, and to take advantage of emerging business opportunities.

Required Courses:

You must complete the following courses.

Grade	Course	Delivery Methods	
	Banking Today		
	Coaching for Success		
	Dealing Effectively with Co-Workers		
	Managing Change		
	Meetings that Work		
	Presentation Skills		
	Rewards and Recognition		
	Writing Bank Correspondence		
Applicants can purchase all of the required courses for this certificate as a self-paced online curriculum.			

AIB Certificate Code: 41

Visit nyba.com, call **212-297-1679** or email **Elisa Legg** at elegg@nyba.com for more information.