

**VICTOR VALLEY TRANSIT AUTHORITY  
PUBLIC HEARING AND REGULAR MEETING OF  
THE BOARD OF DIRECTORS  
FEBRUARY 16, 2016, 9:30 A.M.**

Victor Valley Transit Authority  
Board Room  
17150 Smoke Tree Street,  
Hesperia, CA 92345

**Victor Valley Transit Authority Board of Directors**

Barb Stanton, Chair, Town of Apple Valley  
Gloria Garcia, Vice-Chair, City of Victorville  
Jermaine Wright, Director, City of Adelanto  
Mike Leonard, Director, City of Hesperia  
Robert Lovingood, Director, County of San Bernardino  
James Ramos, County of San Bernardino  
Rich Harpole, City of Barstow

**MISSION STATEMENT**

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

**AGENDA**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VVTa phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: Friday, February 5, 2016.

CALL TO ORDER
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ROLL CALL
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PLEDGE OF ALLEGIANCE
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ANNOUNCEMENTS
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## PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments, however each comment will be taken into consideration by VVTA.

## CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

- Pg. 9      ***Item #1: Amended Calendar of Meetings, 2016.***  
Recommendation: Receive and File.  
Presented by: None.
- Pg. 13      ***Item #2: Minutes From Regular Meeting of The Board of Directors Conducted on January 19, 2016.***  
Recommendation: Move for approval.  
Presented by: None.
- Pg. 23      ***Item #3: Warrants, December, 2015.***  
Recommendation: Move for approval.  
Presented by: None.

## REPORTS

- Pg. 29      ***Item #4: Update on Zero Emission Buses (ZEB) and The California Air Resources Board's Coming Requirements.***  
Recommendation: Receive and file.  
Presented by: Ron Zirges, Director of Maintenance and Facilities.
- Pg. 33      ***Item #5: FY15-16 Mid-Year Budget Review.***  
Recommendation: Receive and file.  
Presented by: Steven Riggs, Finance Director.
- Pg. 43      ***Item #6: Meeting Notes From The Technical Advisory Committee Meeting Conducted on February 3 2016.***  
Recommendation: Information item only.

Pg. 49      **Item #7: Management Reports for VVTA and BAT – Verbal Report from Executive Director.**

Recommendation: Information item only.

Presented by: Kevin Kane, Executive Director.

#### ACTION ITEMS

Pg. 101      **Item #8: Public Hearing to Accept Testimony to Consider Reinstatement of the Military Pass for Active Military and DOD Workers.**

Recommendation: Hear Public Testimony.

Presented by: Kevin Kane, Executive Director.

Open Public Hearing: Testimony to Consider Reinstatement of the Military Pass for Active Military and DOD Workers.

- Hear public testimony.

Close Public Hearing: Testimony to Consider Reinstatement of the Military Pass for Active Military and DOD Workers.

Pg. 109      **Item #9: Consider Reinstatement of the Military Pass for Active Military and DOD Workers.**

Recommendation: Reinstate the Military Pass for Active Military and DOD Workers who are Eligible for the Federal Mass Transit Benefit Plan (MTBP) at a Monthly Fare of \$255 and adjust the Fare Annually to match the MTBP but not lower than the cost of a Mega Pass.

Presented by: Kevin Kane, Executive Director.

Pg. 115      **Item #10: Purchase of Barstow Redevelopment Parcels 0427-062-40, 0427-062-41 and LNG/CNG Equipment.**

Recommendation: Direct staff to move forward with the purchase of the property and equipment identified in this agenda item and to bring back a Purchase and Sale Agreement (PSA) for approval by the Board.

Presented by: Kevin Kane, Executive Director.

CORRESPONDENCE AND PRESS CLIPS

BOARD OF DIRECTORS COMMENTS

DATE OF NEXT MEETING

Tuesday, March 21<sup>st</sup> at 9:30 AM  
Victor Valley Transit Authority, Board Room  
17150 Smoke Tree Street, Hesperia, CA 92345

ADJOURNMENT
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## **Victor Valley Transit Acronym List**

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ACT	Association for Commuter Transportation
ADA	Americans with Disabilities Act
APTA	American Public Transit Association
AQMP	Air Quality Management Plan
DBE	Disadvantaged Business Enterprise
BAFO	Best and Final Offer
BOE	Board of Equalization
CALCOG	California Association of Councils of Governments
CALTRANS	California Department of Transportation
CARB	California Air Resources Board
CEQA	California Environmental Quality Act
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COG	Council of Governments
CSAC	California State Association of Counties
CTC	California Transportation Commission
CTC	County Transportation Commission
CTP	Comprehensive Transportation Plan
CTSA	Consolidated Transportation Services Agency
CTSGP-CTAF	California Transit Security Grant Program-California Transit Assistance Fund
DMO	Data Management Office
DOD	Department of Defense
DOT	Department of Transportation
E&H	Elderly and Handicapped
EEM	Environmental Enhancement and Mitigation
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EPA	United States Environmental Protection Agency
ETC	Employee Transportation Coordinator
FEIS	Final Environmental Impact Statements
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
GIMS	Geographic Information Mapping Systems
GIS	Geographic Information Systems
GPS	Global Positioning System
HOV	High-Occupancy Vehicle
IAS-FFA	Independent Auditors Statement for Federal Funding Allocation
IEEP	Inland Empire Economic Partnership
ITS	Intelligent Transportation Systems
IVDA	Inland Valley Development Agency
JPA	Joint Powers Authority
LACMTA	Los Angeles County Metropolitan Transportation Authority
LCTOP	Low Carbon Transit Operations Program
LD	Liquidated Damages
LEED	Leadership in Energy and Environmental Design
LTF	Local Transportation Fund
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century
MARTA	Mountain Area Regional Transportation Authority
MBTA	Morongo Basin Transit Authority

## **Victor Valley Transit Acronym List**

**Page 2 of 2**

MDAQMD	Mojave Desert Air Quality Management District
MDT	Mobile Display Terminal
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
MTP	Metropolitan Transportation Planning
MTBP	Mass Transit Benefit Plan
OCTA	Orange County Transportation Authority
OWP	Overall Work Program
PASTACC	Public and Specialized Transportation Advisory and Coordinating Council
PDT	Project Development Team
PM	Particulate Matter
PTMISEA	Public Transportation Modernization Improvement and Service Enhancement
POP	Program of Projects
PVEA	Petroleum Violation Escrow Account
RCP&G	Regional Comprehensive Plan and Guide
RCTC	Riverside County Transportation Commission
RDA	Redevelopment Agency
RESC	Regional Economic Strategies Consortium
RSA	Regional Statistical Area
RTAC	Regional Transportation Agencies' Coalition
RTAP	Rural Technical Assistance Program
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agencies
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
SCRRA	Southern California Regional Rail Authority
SOV	Single-Occupant Vehicle
SRTP	Short Range Transit Plan
SSTAC	Social Service Technical Advisory Committee
STAF	State Transit Assistance Funds
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TCM	Transportation Control Measure
TDA	Transportation Development Act
TEA	Transportation Enhancement Activities
TEAM	Transportation Electronic Award and Management
TMEE	Traffic Management and Environmental Enhancement
TOCP	Transit Operating and Capital Plan
TrAMS	Transit Award and Management System
TREP	Transportation Reimbursement Escort Program
TSSSDRA	Transit System Safety, Security and Disaster Response Account
TSM	Transportation Systems Management
ULEV	Ultra Low Emission Vehicle
UZAs	Urbanized Areas
ZEB	Zero Emission Bus
ZEV	Zero Emission Vehicle

## Victor Valley Transit Authority Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Victor Valley Transit Authority (VVTa) Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the (VVTa) Board of Directors.

1. **Agendas** - All agendas are posted at the VVTa Administrative offices, and the Victorville, Hesperia, and Apple Valley city/town halls at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the VVTa Administrative offices located at 11741 East Santa Fe Ave. Hesperia, CA 92345.
2. **Agenda Actions** - Items listed on both the "Consent Calendar" and "Action/Discussion Items" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.
3. **Closed Session Agenda Items** - Consideration of closed session items excludes members of the public. These items include issues related to personnel, ending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.
4. **Public Testimony on an Item** - Members of the public are afforded an opportunity to comment on any listed item. Individuals wishing to address the Board of Directors should complete a "Request to Speak" form. A form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. If there is a Consent Calendar, it is considered a single item; thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.
5. **Public Comment** - At the beginning of the agenda an opportunity is also provided for members of the public to speak on any subject within VVTa's authority. Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.
6. **Disruptive Conduct** - If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of persons willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner.

Please be aware that a NO SMOKING policy has been established for VVTa meetings. Your cooperation is appreciated!

# **VICTOR VALLEY TRANSIT AUTHORITY**

## **MISSION STATEMENT**

**Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.**

### **Quality**

**To increase ridership and community support by exceeding expectations.**

### **Efficiency**

**To maintain an efficient operation that represents a highly-valued service.**

### **Responsiveness**

**To provide services and facilities which are responsive to the needs of the community.**



# **AGENDA ITEM ONE**

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**VICTOR VALLEY TRANSIT AUTHORITY**

**AGENDA MATTER**

**Amended VVTA Board of Directors Calendar of Meetings for 2016.**

**SUMMARY STATEMENT**

Every year the third Monday in January and February fall on holidays (Martin Luther King Jr. Day and Presidents Day respectively). In the past, meetings have been scheduled for the Tuesday following the holiday for both January and February meetings. Otherwise all meetings are scheduled for the third Monday of the month. Meeting times (9:30 am) and the location (Victor Valley Transit Authority) are unchanged.

This calendar has been amended to clarify the dates that the Board meetings will be held in Barstow.

**RECOMMENDED ACTION**

Move for approval.

**PRESENTED BY**  
Debi Lorrach,  
Clerk of the Board

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
February 16, 2016

**ITEM NUMBER**  
  
1

VICTOR VALLEY TRANSIT AUTHORITY  
BOARD OF DIRECTORS  
AMENDED CALENDAR OF MEETINGS 2016

**Tuesday, January 19<sup>th</sup>, 9:30 a.m.**  
*(Monday, 18<sup>th</sup> Martin Luther King Jr. Day)*

**Tuesday, February 16<sup>th</sup>, 9:30 a.m.**  
*(Monday, 15<sup>th</sup> Presidents Day)*

**Monday, March 21<sup>st</sup>, 9:30 a.m.**

**Monday, April 18<sup>th</sup>, 9:30 a.m.**  
To be held at Barstow City Council Chambers.

**Monday, May 16<sup>th</sup>, 9:30 a.m.**

**Monday, June 20<sup>th</sup>, 9:30 a.m.**

**Monday, July 18<sup>th</sup>, 9:30 a.m.**  
To be held at Barstow City Council Chambers.

**Monday, August 15<sup>th</sup>, 9:30 a.m.**

**Monday, September 19<sup>th</sup>, 9:30 a.m.**

**Monday, October 17<sup>th</sup>, 9:30 a.m.**  
To be held at Barstow City Council Chambers.

**Monday, November 21<sup>st</sup>, 9:30 a.m.**

**Monday, December 19<sup>th</sup>, 9:30 a.m.**

All meetings are the third Monday of the month except January and February due to holidays.

## **AGENDA ITEM TWO**

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**VICTOR VALLEY TRANSIT AUTHORITY**

**AGENDA MATTER**

**Minutes From the Regular Meeting of the Board of Directors Conducted on January 19, 2016.**

**SUMMARY STATEMENT**

Following are copies of the minutes from the regular meeting of the Board of Directors conducted on January 19, 2016.

**RECOMMENDED ACTION**

Move for approval.

**PRESENTED BY**  
Debi Lorrh,  
Clerk of the Board

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
February 16, 2016

**ITEM NUMBER**  
  
2

**VICTOR VALLEY TRANSIT  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

**January 19, 2016  
MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Victor Valley Transit Authority was called to order at 9:32 a.m. by Chair Mike Leonard in the City of Barstow Council Chambers, located at 220 East Mountain View Street, Barstow, California.

**ROLL CALL**

Board Members Present: Chair Barb Stanton  
Vice-Chair Gloria Garcia  
Director Robert Lovingood (departed 10:29 am)  
Director Mike Leonard  
Director Jermaine Wright Sr.  
Director Rich Harpole

Board Members Absent: Director James Ramos

**Staff Members Present:**

Kevin Kane, VVTA	Ro Ratliff, City of Victorville
Carol Green, County Counsel	Curt Mitchell, City of Barstow
Aaron Moore, VVTA	Eduardo Espiritu, Transdev
Lora Sanchez, Transdev	Joseph Moon, Town of AV
Cindy Prothro, City of Barstow	Ron Zirges, VVTA
Simon Herrera, Transdev	Craig Barnes, Transdev
David Flowers, VVTA	Carmen Hernandez, Barstow City Council
Fidel Gonzales, VVTA	Otis Greer, Co. of San Bernardino
Christine Ortega, Transdev	

**PLEDGE OF ALLEGIANCE**

Director Wright led the audience in the pledge of allegiance.

**ANNOUNCEMENTS**

Mr. Kane stated the audit processed for VVTA has been completed and there were no findings for the NTD audit or the financial audit.

Ms. Lorrach announced that Item #15 is a supplemental item to be considered by the Board on the consent calendar.



## PUBLIC COMMENTS

None.

## ACTION/DISCUSSION ITEMS

1. **Election of Chair and Vice-Chair for Calendar Year 2016.**  
Recommendation: Pursuant to Section 1.0024, nominate and elect a Chair and Vice Chair to fill the terms of office through December 31, 2016.

Director Garcia nominated Vice-Chair Stanton to serve as Board Chair. Director Harpole seconded the nomination. The nomination passed unanimously.

Chair Leonard nominated Director Garcia to serve as Board Vice-Chair, Director Lovingood seconded the nomination. The nomination passed unanimously.

## CONSENT CALENDAR

2. **Calendar of Meetings, 2016.**  
Recommendation: Receive and File.
3. **Minutes From Regular Meeting of The Board of Directors Conducted on November 16, 2015.**  
Recommendation: Move for approval.
4. **Warrants, October and November, 2015.**  
Recommendation: Move for approval.
5. **VVTA Annual National Transit Database (NTD) Statement for Fiscal Year Ending June 30, 2015 Completed by Vavrinek, Trine, Day and Company, LLP.**  
Recommendation: Receive and File.
15. **Assign Contract 2015-08 Fuel Delivery and Cardlock Service to Flyers Energy, LLC.**  
Recommendation: Authorize the assignment of Contract 2015-08 to Flyers Energy, LLC, effective on February 4, 2016.

**A MOTION WAS MADE BY** Director Lovingood to approve the Consent Calendar. Seconded by Director Wright. Director Lovingood abstained from item #2, Warrants. The motion passed without opposition.

## REPORTS

6. **Executive Director Employment Contract – Legal Opinion.**  
Recommendation: Receive and file.

Ms. Greene stated that in the Executive Director's contract, section 7, regarding the number of paid time off hours should be adjusted after five (5) years of service so that the position matches VVTA Exempt employees.

7. **Meeting Notes from the Technical Advisory Committee Meeting Conducted on January 6, 2016.**  
Recommendation: Information item only.

8. **Management Reports for VVTA and BAT – Verbal Report from Executive Director.**  
Recommendation: Information item only.

Director Lovingood commended VVTA on the County routes performance; Mr. Kane stated he would pass the compliment on to Transdev, operators for VVTA.

## ACTION/DISCUSSION ITEMS

9. **VVTA Annual Financial Audit Report for Fiscal Year Ending June 30, 2015 Completed by Vavrinek, Trine, Day and Company, LLP.**  
Recommendation: Receive and File.

Mr. Riggs shared with the Board that VVTA audit brought forth no findings, not even very minimal items to be corrected. Chair Stanton said that zero findings is a big compliment to the agency.

10. **Public Hearing to Accept Testimony Regarding the Proposed Changes to Barstow City Dial-A-Ride Fare Structure.**  
Recommendation: Hear public testimony.

Mr. Kane announced to all that the article that was published in the Desert Dispatch included untrue information. VVTA is not going to discontinue the curb-to-curb service, currently known as City Dial-A-Ride (DAR). The only items being considered with the public hearing is the discontinuation of the DAR monthly pass and the DAR daily pass. No other fare changes or eliminations are being considered, Mr. Kane stated.

9:42 am: Open Public Hearing: Testimony Regarding the Proposed Changes to Barstow City Dial-A-Ride Fare Structure.

- Hear public testimony.

Speaker: Russell Paul, Barstow, CA

Mr. Paul stated that he is here representing the people from the Senior Center that could not make it to the meeting today. Mr. Paul uses the DAR system with a monthly pass 2-3 times per day. Additionally, Mr. Paul stated that he is disappointed in the way that DAR is being handled and asked for consideration when increasing fares, stating that most Barstow residents cannot afford it.

Mr. Kane reminded all that the single ride fare of \$1.85 is not increasing. This Public Hearing and the comments received are regarding the elimination of the Monthly DAR pass and the daily DAR pass. The single ride fare for DAR will remain at \$1.85 and is not being increased to match the ADA rates for the Victor Valley area which are \$2.50 in zone #1.

Speaker, Jayson Kent, Barstow, CA

Mr. Kent said that he believes that VVTA may not understand Barstow's needs; 65% of the population in Barstow is on some type of social service income. Additionally he stated that some people use the monthly pass to come to town and ride 4-5 times per day.

Speaker: Randie Garnica, Yermo, CA

The monthly and daily DAR passes should not be discontinued, Ms. Garnica stated, because students use this service to get to and from school. Ms. Garnica stated that she lives in Yermo and has very little opportunity for shopping. She does want to see any fare increases. Ms. Garnica also stated that the County routes need some adjusting to meet the needs of the elderly.

Director Harpole addressed the audience and stated that the regular fixed route monthly and daily passes are not up for elimination, nor is a fare increase being considered; the issue with the city DAR monthly and daily passes is that some of the public use this service as a personal taxi, and this cannot be sustained.

Mr. Kane referred to the spreadsheet posted on the monitors in the Council Chambers; during the months studied, 16,000 people were transported at a cost of \$584,000. This has produced a farebox ratio of 1.67%, and the TDA requires a minimum farebox ratio of 10%.

Speaker: John Lembcke, Barstow, CA

Mr. Lembcke said that he had heard about a 21-day pass; if you combine that with the 10-day pass then you have an entire month. Beyond this statement, Mr. Lembcke questioned where is there a limit and how much will people have to pay. Mr. Lembcke also stated that there needs to be some common ground.

Mr. Kane reiterated that the regular fixed route monthly and daily passes are not being considered for elimination, in fact, the fixed route one-month passes are changing to a 31-day pass. This means that the pass can be purchased any time during the month and will be good for 31 days from the date of first use.

Speaker: Brent Lautzenheimer, Barstow

Mr. Lautzenheimer submitted a typed up summation of his requests, however this was before he heard from the members of the Board about the specifics of the item being considered. Mr. Lautzenheimer expressed his concern that his already very costly trips to the San Bernardino Valley will cost more in the future if the City DAR monthly and daily passes are eliminated.

Speaker: Frank Dillard, Barstow, CA

Mr. Dillard stated that he is opposed to eliminating these fares as many residents of Barstow are on a fixed income. Mr. Dillard also would like to see weekend service on Route 15.

Speaker: Dee DeCosta, Barstow, CA

Ms. DeCosta said that she is new to the ADA service here in Barstow and would like to speak for those who cannot afford for these passes to be eliminated. Ms. DeCosta would like special consideration for those who must ride the City DAR/ADA bus more than one time a day.

Speaker: Mike Hernandez, Barstow, CA

Mr. Hernandez said that he does not use the City DAR/ADA service, however he sees a need for the disabled. Mr. Hernandez would like to see a program initiated that is similar to SCE's CARE Program.

10:28 am: Close Public Hearing: Testimony Regarding the Proposed Changes to Barstow City Dial-A-Ride Fare Structure.

Director Lovingood left the meeting at 10:29 am for a prior commitment.

11. **Proposed Changes to Barstow City Dial-A-Ride (DAR) Fare Structure.**  
Recommendation: Approve proposed changes to Barstow Dial-A-Ride (DAR) fare structure.

For further clarification, Mr. Kane stated that the City DAR day pass is \$8.50, and the Monthly DAR pass is \$30, both for unlimited rides. All other City DAR fares will remain the same: \$1.85 per ride. Additionally, Mr. Kane stated that the fixed route Senior and Disabled fare will change from \$.65 to \$.60 per ride in order to be in line with FTA regulations.

Director Harpole inquired about Personal Care Attendants (PCA's) fares. Mr. Kane stated that PCA's ride the ADA bus at no charge, but are required to pay the fixed route fare when using that service. Director Harpole inquired as to what the next step will be if this action does not increase the farebox ratio enough. Mr. Kane stated that VVTA will consider the Comprehensive Operations Analysis (COA) recommendations.

**A MOTION WAS MADE BY** Director Harpole to approve the recommended action. Seconded by Director Leonard. Director Wright opposed the recommended action. The motion passed with a four (4) to one (1) vote.

Director Wright stated that he opposes the recommended action due to the fact that he believes that Adelanto is quite a bit like Barstow and would like to see a better resolution to the issues.

Director Harpole stated that he made the motion to move the item because of his concerns for the residents of his City. He pointed out that he is the Barstow representative on this Board and his job is to look out for their best interests. Director Harpole feels this action is the best way to go to prevent future fare increases.

12. **Authorize the Filing of Grant Applications through the Low Carbon Transit Operations Program (LCTOP) for the 2015-16 Budget Year and Amend the VVTA Fiscal Year 2015-16 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include the LCTOP Project Funding.**  
Recommendation: 1) Adopt Resolutions 16-01 and 16-02 authorizing the filing of a Low Carbon Transit Operations Program (LCTOP) grant application for the 2015-16 Budget Year and; 2) Amend the VVTA Fiscal Year 2015-16 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Include the LCTOP Project Funding.

This item is requesting Board approval to file for grants that become available to VVTA, Mr. Kane stated.

**A MOTION WAS MADE BY** Director Leonard to approve the recommended action. Seconded by Director Harpole. The motion passed unanimously.

13. **Amend the VVTA Fiscal Year 2015-16 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Reflect a New Capital Barstow Replacement Bus Project.**  
Recommendation: Amend the VVTA Fiscal Year 2015-16 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to Reflect a New Capital Barstow Bus Replacement Project.

About one (1) year ago, Caltrans distributed a vehicle needs assessment survey to the rural transit agencies in order to determine need, priority and eligibility for replacement buses, Mr. Kane explained. VVTA submitted, on behalf of the City of Barstow, a list of Barstow buses eligible for replacement. Through this process, VVTA has been awarded \$138,800 from the discretionary portion of the FTA Section 5339 funding. A minimum 15% local share of \$24,494 is required, bringing the total project cost to \$163,294.

**A MOTION WAS MADE BY** Director Leonard to approve the recommended action. Seconded by Director Harpole. The motion passed unanimously.

**14. Report on the Development of a County Funded Lifeline Service and other Transportation Options for the Residents of the City of Needles.**

Recommendation: Information only.

Mr. Moore explained briefly that VVTA has been working with the First District Supervisor, Robert Lovingood for some time to develop transportation options for Needles. Needles is a remote and isolated rural community and the residents have limited access to medical and judicial services.

A majority of the agencies that provide these services are located in Barstow, Victorville or the San Bernardino Valley area, Mr. Kane said. Many of the residents do not have the transportation options to access these services. Mr. Moore also stated that VVTA is continuing to investigate different transportation options such as a shared car program through Enterprise car rental.

PRESS CLIPS/CORRESPONDENCE

BOARD OF DIRECTORS COMMENTS

Mr. Kane stated that VVTA will amend the Calendar of Meetings show when Board meetings will be held in Barstow.

Chair Stanton said that the bike tour was a success and thanks VVTA for their participation.

Director Harpole said that it was nice being able to meet in Barstow and that he feels the action taken today will ensure that VVTA can keep costs lower.

DATE OF NEXT MEETING

The next regularly scheduled Board meeting will take place on Tuesday, February 16, 2016 at 9:30 am at Victor Valley Transit Authority at 17150 Smoke Tree Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned at 11:01 a.m.

APPROVED: \_\_\_\_\_  
Barb Stanton, Chair

ATTEST: \_\_\_\_\_  
Debi Lorrach, Clerk of the Board

## **AGENDA ITEM THREE**

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VICTOR VALLEY TRANSIT AUTHORITY

**AGENDA MATTER**

**Payrolls and Warrants for December 2015**

**SUMMARY STATEMENT**

The following registers of Payrolls and Warrants have been audited as required By Section 37202 and 37208 of the Government code, and said documents are accurate and correct.

**Agency's Gross Payroll for Administrative Employees**

<u>Payroll Date</u>	<u>Amount</u>	<u>Register#</u>
12/11/2015	\$ 41,508.49	PR0138-12-15
12/25/2015	\$ 40,648.57	PR0139-12-15
<b>Total Payroll</b>	<b>\$ 82,157.06</b>	

**Agency's Register of Warrants**

<u>Register Date</u>	<u>Amount</u>	<u>Check #</u>	<u>Register #</u>
12/09/2015	\$ 130,426.60	6798-6828	AP01258AAABUU
12/18/2015	\$ 2,134,409.66	6829-6862	AP01261AAABUX
12/22/2015	\$ 109,309.70	6863-6878	AP01264AAABVA
12/30/2015	\$ 1,635,255.56	6879-6897	AP012784AAABVK
	<b>\$4,009,401.52</b>		

**RECOMMENDED ACTION**

Approve VVTA's expenditures for December 2015.

<b>PRESENTED BY</b> Kevin Kane, Executive Director	<b>FISCAL IMPACT</b>  <b>\$ 4,091,558.58</b>	<b>MEETING DATE</b>  February 16, 2016	<b>ITEM NUMBER</b>  3
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# Bank Register Report

## Victor Valley Transit Authority

### Dec-15

Check No	Date	Description	Amount
006799	12/09/2015	Alltech Industries Inc	\$22,974.15
006800	12/09/2015	American Express	\$0.00
006801	12/09/2015	American Express	\$0.00
006802	12/09/2015	American Express	\$0.00
006803	12/09/2015	American Express	\$0.00
006804	12/09/2015	American Express	\$0.00
006805	12/09/2015	American Express	\$0.00
006806	12/09/2015	American Express	\$0.00
006807	12/09/2015	American Express	\$0.00
006808	12/09/2015	American Express	\$17,000.05
006809	12/09/2015	SPECTRUM BUSINESS	\$1,640.27
006810	12/09/2015	Burtec Waste Industries Inc	\$257.77
006811	12/09/2015	Tiana Cole	\$10.00
006812	12/09/2015	Civic Resource Group	\$2,326.50
006813	12/09/2015	R.E. Goodspeed & CO	\$36,455.07
006814	12/09/2015	GAS Inc	\$10,475.75
006815	12/09/2015	Hanover	\$4,000.00
006816	12/09/2015	Principal Life Insurance Company	\$1,353.78
006817	12/09/2015	Public Surplus	\$776.80
006818	12/09/2015	James Ramos	\$250.00
006819	12/09/2015	Southern California Fleet Services Inc	\$256.06
006820	12/09/2015	Special District Risk Management	\$301.64
006821	12/09/2015	SimplexGrinnell	\$6,032.50
006822	12/09/2015	SOUTHWEST GAS CORPORATION	\$56.49
006823	12/09/2015	Thompson & Colegate	\$373.32
006824	12/09/2015	Type-Set-Go	\$8,391.60
006825	12/09/2015	Transdev	\$13,228.00
006826	12/09/2015	Verizon-Security Phones	\$259.37
006827	12/09/2015	VerizonBAT	\$103.58
006828	12/09/2015	City Of Victorville	\$3,903.90
006829	12/18/2015	Bonnie Baker Senior Center	\$948.21
006830	12/18/2015	SPECTRUM BUSINESS	\$113.12
006831	12/18/2015	Spectrum Business-Sec	\$80.00
006832	12/18/2015	Burtec Waste Industries Inc	\$257.77
006833	12/18/2015	CITY OF BARSTOW	\$10,982.78
006834	12/18/2015	Creative Bus Sales	\$638,039.44
006835	12/18/2015	Civic Resource Group	\$907.00
006836	12/18/2015	ECOLANE	\$49,430.25
006837	12/18/2015	Southern California Edison-CNG	\$10,718.46
006838	12/18/2015	Southern California Edison	\$2,481.37
006839	12/18/2015	Enterprise Ride Share	\$20,400.00
006840	12/18/2015	Golden State Water Company	\$562.69
006841	12/18/2015	GAS Inc	\$1,133.50
006842	12/18/2015	HI-Desert Communications	\$1,308.00
006843	12/18/2015	Kevin Kane	\$376.53
006844	12/18/2015	Mastercard	\$467.05
006845	12/18/2015	Public Surplus	\$150.00
006846	12/18/2015	SAFEWAY SIGN COMPANY	\$5,351.94
006847	12/18/2015	Special District Risk Management	\$18,800.64
006848	12/18/2015	Southwest Gas Corporation	\$76,383.47
006849	12/18/2015	Southwest Gas Corporation	\$3,858.82

006850	12/18/2015	Southwest Gas Corporation	\$1,101.14
006851	12/18/2015	Southwest Gas Corporation	\$858.39
006852	12/18/2015	State Compensation Insurance Fund	\$2,113.75
006853	12/18/2015	Tolar Manufacturing Co., Inc	\$2,393.06
006854	12/18/2015	Top Notch Networking, LLC	\$5,018.50
006855	12/18/2015	Trona Community Senior Center	\$793.88
006856	12/18/2015	Transdev	\$1,211,898.21
006857	12/18/2015	Verizon-Security Phones	\$1,023.76
006858	12/18/2015	Verizon-Office Lines	\$58.06
006859	12/18/2015	VerizonBAT	\$209.52
006860	12/18/2015	Vinyl Studio	\$7,400.00
006861	12/18/2015	VRide	\$49,142.50
006862	12/18/2015	VTrans	\$9,647.85
006863	12/22/2015	ADArise.com	\$4,870.00
006864	12/22/2015	Alltech Industries Inc	\$22,356.15
006865	12/22/2015	Barstow Area Chamber Of Commerce	\$225.00
006866	12/22/2015	BC Realty, LLC	\$4,375.00
006867	12/22/2015	Car Clinic Inc	\$176.00
006868	12/22/2015	SPECTRUM BUSINESS	\$60.00
006869	12/22/2015	Tiana Cole	\$76.31
006870	12/22/2015	Enterprise Ride Share	\$19,600.00
006871	12/22/2015	City Of Hesperia Water District	\$2,178.55
006872	12/22/2015	High Desert Laser Graphics	\$11.56
006873	12/22/2015	Lincoln Financial Group	\$745.54
006874	12/22/2015	Southern California Fleet Services Inc	\$3,767.04
006875	12/22/2015	Shred Your Docs	\$65.00
006876	12/22/2015	TransitTalent.com	\$95.00
006877	12/22/2015	City Of Victorville	\$2,426.05
006878	12/22/2015	VRide	\$48,282.50
006879	12/30/2015	American Express	\$0.00
006880	12/30/2015	American Express	\$0.00
006881	12/30/2015	American Express	\$0.00
006882	12/30/2015	American Express	\$0.00
006883	12/30/2015	American Express	\$11,864.25
006884	12/30/2015	SPECTRUM BUSINESS	\$1,580.87
006885	12/30/2015	Creative Bus Sales	\$516,997.46
006886	12/30/2015	California Transit Association	\$3,599.00
006887	12/30/2015	R.E. Goodspeed & CO	\$18,968.06
006888	12/30/2015	Lincoln Financial Group	\$1,341.18
006889	12/30/2015	Mastercard	\$44.61
006890	12/30/2015	Mastercard	\$132.94
006891	12/30/2015	Ron Turley Associates, Inc	\$750.00
006892	12/30/2015	San Bernardino County	\$1,544.33
006893	12/30/2015	Special District Risk Management	\$252.88
006894	12/30/2015	SOUTHWEST GAS CORPORATION	\$142.43
006895	12/30/2015	Transdev	\$1,077,687.33
006896	12/30/2015	Verizon-Security Phones	\$237.21
006897	12/30/2015	VerizonBAT	\$113.01
<b>TOTAL</b>			<b><u>\$4,009,401.52</u></b>

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## **AGENDA ITEM FOUR**

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## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

#### **Update on Zero Emission Buses (ZEB) and The California Air Resources Board's Coming Requirements.**

### SUMMARY STATEMENT

Adopted in 2000, the Fleet Rule for Transit Agencies (Transit Fleet Rule) which required reductions in both criteria pollutant emissions and exposure to air contaminants from urban buses and transit fleet vehicles. The Transit Fleet Rule also established a demonstration and purchase requirement of zero emission technologies for large transit agencies with 200 transit vehicles or more.

The zero emission bus (ZEB) purchase requirement has been postponed; however the mandates and legislation requiring 100% of all transit fleets to be zero emission buses by 2040 is in the current regulations

Currently, ARB Staff is conducting a technical assessment and is planning amendments to the transit fleet rule. These amendments would further reduce criteria pollutant and greenhouse gas emissions from transit fleet vehicles while continuing to foster zero emission technologies. One of the amendments currently under consideration is to apply the mandated ZEB requirement to "ALL" Transit agencies in California regardless of size. The amendment would require 15% of future transit vehicle purchases to be ZEB compliant in the near future and by the year 2040 all transit vehicles would have to be zero emission vehicles.

Continued

### RECOMMENDED ACTION

Receive and File.

**PRESENTED BY**  
Ron Zirges, Director of  
Maintenance & Facilities

**FISCAL IMPACT**  
None at This  
Time

**MEETING DATE**  
February 16, 2016

**ITEM NUMBER**  
4

## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

**Update on Zero Emission Buses (ZEB) and The California Air Resources Board's Coming Requirements.**

### SUMMARY STATEMENT

The commercialization and widespread adoption of zero and advanced clean emission technologies in the heavy-duty vehicle sector is critical for meeting California's air quality and greenhouse gas emissions reduction goals and transit agencies play an important role in this strategy. The ARB hopes to advance the ZEB technology through legislation and transit agencies are the prime candidates to accomplish their goals.

Victor Valley Transit Authority needs to be prepared for this impending state mandate and research all currently available ZEB technologies to determine applicability along with operational and life cycle costs. Technologies include hydrogen fuel cell, plug in electric, and in route charging technologies to address VVTA's most pressing energy, environmental, and economic issues. Studying these are important in order for staff to make educated recommendations to the Board of Directors on which technologies will be best suited for VVTA's operational environment and budgetary considerations.

To this end, VVTA staff will study the lessons learned by preceding transit agencies in the investigation of zero-emission technology, with the goal of implementing a zero-emission bus fleet and fueling facility infrastructure to serve the Victor Valley when mandated. In addition, VVTA shall work with other governmental bodies and private partners to investigate possible zero-emission fueling programs.



## **AGENDA ITEM FIVE**

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## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

#### **FY15-16 Mid-Year Budget Review.**

### SUMMARY STATEMENT

VVTA's Executive Director presents to the Board for information purposes the July through December 2015 mid-year budget review. VVTA is in healthy financial shape for the first six months and projected out for the full fiscal year 2015-2016. In aggregate, staff's projections are for revenues to surpass budget by \$41,000 (1%) for its core services, and to meet budget for its intercity and commuter services, and expenses to be over budget by \$169,696 (1%) for core services, and (under) budget by \$170,843 (7%) for intercity and commuter services. The annual expense forecast therefore is to breakeven when compared to the annual budget.

For FY15-16, staff has again divided the budget review into two main sections; Core Services and Intercity/Commuter Services. The core service, Fixed Route, ADA and County Routes and funded primarily by fare revenues and LTF funds with minor support by Measure I and AB2766 funding. The Intercity/Commuter Services are supported almost entirely by fare revenue and grants rather than LTF. Barstow Area Transit (BAT) activity has been included in these same categories and aggregated with VVTA's service area activity to more closely correspond with the merged FY15-16 budget.

### FARE REVENUE

- **System-wide** - fare revenue is at 47% of budget at the 6 month mark and is projected to meet budget at year end. While all routes are showing slightly weaker fare revenue than originally projected for the midpoint of the year, staff is confident that this non-linear trend will pick up in the second half of the year. BAT revenues are higher than projected on average.

Continued

### RECOMMENDED ACTION

Receive and file.

**PRESENTED BY**  
Steven Riggs,  
Finance Director

**FISCAL IMPACT**  
  
None

**MEETING DATE**  
  
February 16, 2016

**ITEM NUMBER**  
  
5

## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

#### Mid-Year Budget Review.

### SUMMARY STATEMENT

- **Paratransit** – fare revenue is meeting budget at the 6 month mark and is expected to meet budget goals at year end.
- **Fixed Route** - fare revenue is slightly behind budget at the 6 month mark by \$83,000 or 4.7%, but is expected to complete the year at budget.
- **County Routes** - fare revenue is marginally under budget at the 6 month mark by 3% and is projected to equal the original budget by year-end.
- **Other Routes** Barstow to Victor Valley route (BV Link) is now inclusive of VVTA's down the hill lifeline service. This popular service has shown increasing fare revenue year over year and is expected to meet projections for FY15-16. Budget projections for this year represent a 7% increase as compared to FY14-15 fares. NTC, Fort Irwin kept pace with expectations for the first half of the year coming in slightly under budget by 6.3%. With the reestablishment of the MTBP pass beginning in the 2<sup>nd</sup> half of this year, this route is expected to finish the year on budget for revenue.

### EXPENSES BY DEPARTMENT

- **Administration** – Administration expenses at mid-year are 49% of projections and are expected to finish the year on budget.
- **Yard/Facility** – Expenses for this cost category are running slightly higher than budget due to increases in utilities costs. Staff feels that this is seasonally driven and expects the total expense projections for year-end will meet budget projections.
- **Paratransit** - Department-wide paratransit is at 52% of budget after 6 months and is projected to be over budget by about \$154,000, or 3.5% for the full year. The bulk of this cost is due to increasing demand for ADA services. Budget savings in lowered fuel costs and ADA certification expense has helped to defray a portion of these increased expenses. Additionally, increases in this service have slowed down compared to prior years which staff feels is reflective of the impact VVTA's CTSA department is having in creating alternative means of transportation to this service group.

Continued

## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

#### Mid-Year Budget Review.

### SUMMARY STATEMENT

- **Fixed Route** - Department-wide FR is at 50% of budget after 6 months. Small cost overruns in fuel usage are being offset by the fuel contingency. Staff projects by year end expenses will finish slightly over budget by less than 1%.
- **County** - Department-wide County is about 48% of budget after 6 months and is projected to be slightly under budget for the full year. Current projections forecast expenses of \$1,616,774 against a budget of \$1,631,179 or a savings of 1.0%.
- **Commuter and Intercity Routes**. These routes which include the BV Link, and NTC Fort Irwin services are supported almost entirely by fare revenue and grant funding rather than LTF. For the first six months of FY15-16 expenses for these routes collectively are at budget. Staff expects this performance to remain the same for the balance of the year.
- **Other Services**. Mobility Management and Vanpool services, operated by VVTA's CTSA, do not directly generate fare revenue. Both programs are funded entirely by Federal and other grants and have finished the first six months of FY15-16 under budget projections. Currently, Mobility Management is at only 19% of budget and the Vanpool program is at only 42% of budget. There are a number of program services in the Mobility Management department that will be launched in the second half of FY15-16 with the expected year completion to be under budget by \$21,000 or 4.6%. The Vanpool program is expecting to see a small decline in vanpools due to the increased subsidies provided by the Mass Transit Benefit Plan. This decrease will lower VVTA's contractor payments and is expected to end FY15-16 \$146,000 (13.9%) under budget.

**VVTA Revenues/ Expenditures FY 15/16**
**(SUMMARY)**
**Budget to Actual - 6 Months**
**OPERATING REVENUES**

Description	Annual Budgeted	Actual 6 Months	Amount Remaining	% Budget	Projected 12 Months	Projected Over/(Under)	Notes
ADMINISTRATION	\$ 27,500	\$ 30,106	\$ -	109%	\$ 52,500	\$ 25,000	Asset sale
ADA	\$ 511,000	\$ 250,379	\$ 260,621	49%	\$ 512,000	\$ 1,000	
FIXED ROUTE	\$ 1,750,000	\$ 792,035	\$ 957,965	45%	\$ 1,750,000	\$ -	
COUNTY	\$ 285,000	\$ 135,385	\$ 149,615	48%	\$ 300,000	\$ 15,000	BAT
<b>SUB-TOTAL CORE SERVICES</b>	<b>\$ 2,573,500</b>	<b>\$ 1,207,905</b>	<b>\$ 1,368,201</b>	<b>47%</b>	<b>\$ 2,614,500</b>	<b>\$ 41,000</b>	<b>2%</b>
BV LINK	\$ 275,000	\$ 129,647	\$ 145,353	47%	\$ 275,000	\$ -	
NTC FT. IRWIN	\$ 378,000	\$ 165,421	\$ 212,579	44%	\$ 378,000	\$ -	
<b>SUB-TOTAL Intercity/Commuter</b>	<b>\$ 653,000</b>	<b>\$ 295,068</b>	<b>\$ 357,932</b>	<b>45%</b>	<b>\$ 653,000</b>	<b>\$ -</b>	<b>0%</b>
<b>BUDGET REVENUE TOTALS</b>	<b>\$ 3,226,500</b>	<b>\$ 1,502,973</b>	<b>\$ 1,726,133</b>	<b>47%</b>	<b>\$ 3,267,500</b>	<b>\$ 41,000</b>	<b>Surplus</b>

**OPERATING EXPENSES**

Description	Annual Budgeted	Actual 6 Months	Amount Remaining	% Budget	Projected 12 Months	Projected Over/(Under)	Notes
ADMINISTRATION	\$ 1,766,402	\$ 869,624	\$ 896,778	51%	\$ 1,766,402	\$ -	
FUEL YARD/ FACILITIES	\$ 281,125	\$ 156,626	\$ 124,499	56%	\$ 278,484	\$ (2,641)	
ADA	\$ 4,453,803	\$ 2,302,847	\$ 2,150,956	52%	\$ 4,607,820	\$ 154,017	
FIXED ROUTE	\$ 8,321,532	\$ 4,197,304	\$ 4,124,228	50%	\$ 8,354,257	\$ 32,725	Fuel
COUNTY	\$ 1,631,179	\$ 781,338	\$ 849,841	48%	\$ 1,616,774	\$ (14,405)	Fuel
<b>SUB-TOTAL CORE SERVICES</b>	<b>\$ 16,454,041</b>	<b>\$ 8,307,739</b>	<b>\$ 8,146,302</b>	<b>50%</b>	<b>\$ 16,623,737</b>	<b>\$ 169,696</b>	<b>1%</b>
BV LINK	\$ 413,554	\$ 202,984	\$ 210,570	49%	\$ 403,554	\$ (10,000)	Fuel
NTC FT. IRWIN	\$ 625,688	\$ 316,176	\$ 309,512	51%	\$ 632,564	\$ 6,876	Fuel
Mobility Management	\$ 462,802	\$ 85,809	\$ 376,993	19%	\$ 441,685	\$ (21,117)	Trvl Trng
VAN POOLS	\$ 1,052,750	\$ 441,041	\$ 611,709	42%	\$ 906,148	\$ (146,602)	Fewer Pools
<b>SUB-TOTAL Intercity/Commuter</b>	<b>\$ 2,554,794</b>	<b>\$ 1,046,010</b>	<b>\$ 1,508,784</b>	<b>41%</b>	<b>\$ 2,383,951</b>	<b>\$ (170,843)</b>	<b>-7%</b>
<b>BUDGET EXPENSE TOTALS</b>	<b>\$ 19,008,835</b>	<b>\$ 9,353,749</b>	<b>\$ 9,655,086</b>	<b>49%</b>	<b>\$ 19,007,688</b>	<b>\$ (1,147)</b>	<b>(Surplus)</b>

# VVTA Expenditures FY 15/16

## Budget to Actual - 6 Months

Description	Annual Budgeted Expense	Actual Expense 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected Expense Over/(Under)	Notes
<b>Administration</b>							
Salaries	\$ 885,521	\$ 443,338	\$ 442,183	50%	\$ 885,521	\$ -	
Benefits	\$ 422,823	\$ 167,023	\$ 255,800	40%	\$ 422,823	\$ -	
Contract Services	\$ 50,940	\$ 35,704	\$ 15,236	70%	\$ 50,940	\$ -	Marketing/BOD stipend
IT Services	\$ 179,871	\$ 69,620	\$ 110,251	39%	\$ 179,871	\$ -	
Utilities	\$ 15,000	\$ 7,003	\$ 7,997	47%	\$ 15,000	\$ -	Phone/Internet
Leases and Rentals	\$ 16,320	\$ 7,848	\$ 8,472	48%	\$ 16,320	\$ -	
Office Expense	\$ 15,190	\$ 8,786	\$ 6,404	58%	\$ 15,190	\$ -	
Other Mtls-Supplies	\$ 37,200	\$ 19,994	\$ 17,206	54%	\$ 37,200	\$ -	
Liability Insurance	\$ 45,854	\$ 42,160	\$ 3,694	92%	\$ 45,854	\$ -	Billed Annually
Professional Development	\$ 46,300	\$ 34,119	\$ 12,181	74%	\$ 46,300	\$ -	APTA/CTA
Dues & Subscriptions	\$ 34,263	\$ 27,457	\$ 6,806	80%	\$ 34,263	\$ -	Billed Annually
Miscellaneous Exp	\$ 17,120	\$ 6,572	\$ 10,548	38%	\$ 17,120	\$ -	Bank Fees/Donations
<b>TOTAL ADMINISTRATION</b>	<b>\$ 1,766,402</b>	<b>\$ 869,624</b>	<b>\$ 896,778</b>	<b>49%</b>	<b>\$ 1,766,402</b>	<b>0%</b>	<b>\$ -</b>

<b>Fuel Yard</b>							
Utilities	\$ 84,000	\$ 48,776	\$ 35,224	58.07%	\$ 84,000	\$ -	
Maintenance	\$ 10,000	\$ 2,897	\$ 7,103	28.97%	\$ 7,500	\$ (2,500)	
<b>SubTotal</b>	<b>\$ 94,000</b>	<b>\$ 51,673</b>	<b>\$ 42,327</b>	<b>54.97%</b>	<b>\$ 91,500</b>	<b>-3%</b>	<b>\$ (2,500)</b>

<b>Facilities</b>							
Electricity-VVTA	\$ 47,000	\$ 16,659	\$ 30,341	35.44%	\$ 35,000	\$ (12,000)	
Water-VVTA	\$ 15,000	\$ 6,563	\$ 8,437	43.75%	\$ 15,000	\$ -	
Waste-VVTA	\$ 5,425	\$ 1,110	\$ 4,315	20.46%	\$ 2,500	\$ (2,925)	
Gas-VVTA	\$ 35,000	\$ 17,226	\$ 17,774	49.22%	\$ 35,000	\$ -	
Barstow Facilities	\$ 63,700	\$ 38,911	\$ 24,789	61.08%	\$ 75,000	\$ 11,300	
Property Insurance	\$ 21,000	\$ 24,484	\$ (3,484)	116.59%	\$ 24,484	\$ 3,484	Billed Annually
<b>SubTotal</b>	<b>\$ 187,125</b>	<b>\$ 104,953</b>	<b>\$ 82,172</b>	<b>56.09%</b>	<b>\$ 186,984</b>	<b>0%</b>	<b>\$ (141)</b>

<b>ADA</b>							
Fuel-VVTA	\$ 480,000	\$ 214,476	\$ 265,524	44.68%	\$ 430,000	\$ (50,000)	
Fuel-BAT	\$ 47,950	\$ 36,732	\$ 11,218	76.60%	\$ 70,000	\$ 22,050	
Transdev-ADA (VVTA)	\$ 2,860,461	\$ 1,526,348	\$ 1,334,113	53.36%	\$ 3,052,696	\$ 192,235	
Transdev-Subscription	\$ 460,268	\$ 234,953	\$ 225,315	51.05%	\$ 465,000	\$ 4,732	
Transdev-ADA (BAT)	\$ 510,124	\$ 252,470	\$ 257,654	49.49%	\$ 510,124	\$ -	
ADARide	\$ 95,000	\$ 37,868	\$ 57,132	39.86%	\$ 80,000	\$ (15,000)	
<b>SubTotal</b>	<b>\$ 4,453,803</b>	<b>\$ 2,302,847</b>	<b>\$ 2,150,956</b>	<b>51.71%</b>	<b>\$ 4,607,820</b>	<b>3.5%</b>	<b>\$ 154,017</b>

Fixed Route

Unl/dsl-VVTA	\$ 100,000	\$ 45,639	54,361	45.64%	\$ 95,000.00	\$ (5,000)	
Unl/dsl-BAT	\$ 25,325	\$ 19,290	6,035	76.17%	\$ 38,000.00	\$ 12,675	
cng-VVTA	\$ 660,000	\$ 352,204	307,796	53.36%	\$ 660,000.00	\$ -	
cng-BAT	\$ 47,950	\$ 36,768	11,182	76.68%	\$ 73,000.00	\$ 25,050	
Transdev-VVTA	\$ 6,565,388	\$ 3,280,874	3,284,514	49.97%	\$ 6,565,388.00	\$ -	
Transdev-BAT	\$ 882,869	\$ 462,529	420,340	52.39%	\$ 882,869.00	\$ -	
Contingency	\$ 40,000	\$ -	40,000	0.00%	\$ 40,000.00	\$ -	Available for fuel exp volatility
<b>SubTotal</b>	<b>\$ 8,321,532</b>	<b>\$ 4,197,304</b>	<b>\$4,124,228</b>	<b>50.44%</b>	<b>\$ 8,354,257</b>	<b>0.4%</b>	<b>\$ 32,725</b>

County Route (supported by LTF)

unl/cng-VVTA	\$ 168,000	\$ 40,147	127,853.00	23.90%	\$ 125,000	\$ (43,000)	
unl/cng-BAT	\$ 53,725	\$ 41,160	12,565.00	76.61%	\$ 82,320	\$ 28,595	
Transdev-BAT	\$ 217,784	\$ 125,224	92,560.00	57.50%	\$ 217,784	\$ -	
Big River	\$ 44,000	\$ 10,159	33,841.00	23.09%	\$ 44,000	\$ -	
Trona	\$ 44,000	\$ 17,690	26,310.00	40.20%	\$ 44,000	\$ -	
Transdev-TCT	\$ 522,142	\$ 260,283	261,859.00	49.85%	\$ 522,142	\$ -	
Transdev-L.V	\$ 304,507	\$ 153,357	151,150.00	50.36%	\$ 304,507	\$ -	
Transdev-Helendale	\$ 277,021	\$ 133,318	143,703.00	48.13%	\$ 277,021	\$ -	
<b>SubTotal</b>	<b>\$ 1,631,179</b>	<b>\$ 781,338</b>	<b>\$ 849,841</b>	<b>47.90%</b>	<b>\$ 1,616,774</b>	<b>-0.9%</b>	<b>\$ (14,405)</b>

Sub-Total Core Svcs

<b>\$ 16,454,041</b>	<b>\$ 8,307,739</b>	<b>\$ 8,146,302</b>	<b>50%</b>	<b>\$ 16,623,737</b>	<b>1.03%</b>	<b>\$ 169,696</b>
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**Budget to Actual - 6 Months**

Description	Annual Budgeted Expense	Actual Expense 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected Expense Over/(Under)	Notes
<b>B.V. LINK</b>							
Fuel	\$ 40,000	\$ 12,174	\$ 27,826	30.44%	\$ 30,000	\$ (10,000)	ALL CNG
Transdev	\$ 373,554	\$ 190,810	\$ 182,744	51.08%	\$ 373,554	\$ -	
<b>SubTotal</b>	<b>\$ 413,554</b>	<b>\$ 202,984</b>	<b>\$ 210,570</b>	<b>49.08%</b>	<b>\$ 403,554</b>	<b>-2.4%</b>	<b>\$ (10,000)</b>

<b>NTC-Ft. Irwin Commuter</b>							
Fuel	\$ 110,000	\$ 73,886	\$ 36,114	67.17%	\$ 147,772	\$ 37,772	ALL CNG
Transdev	\$ 503,688	\$ 236,396	\$ 267,292	46.93%	\$ 472,792	\$ (30,896)	
Misc	\$ 12,000	\$ 5,894	\$ 6,106	49.12%	\$ 12,000	\$ -	Bank Fees/Internet
<b>SubTotal</b>	<b>\$ 625,688</b>	<b>\$ 316,176</b>	<b>\$ 309,512</b>	<b>50.53%</b>	<b>\$ 632,564</b>	<b>1.1%</b>	<b>\$ 6,876</b>

<b>Vanpools</b>							
Contractors Leases	\$ 960,000	\$ 395,150	\$ 564,850	41.16%	\$ 800,000	\$ (160,000)	Vanpools below forecast
Asset Mgmnt System	\$ 26,000	\$ 7,477	\$ 18,523	28.76%	\$ 14,954	\$ (11,046)	
Marketing	\$ 34,000	\$ 9,817	\$ 24,183	28.87%	\$ 34,000	\$ -	
Legal & Admin	\$ 32,750	\$ 28,597	\$ 4,153	87.32%	\$ 57,194	\$ 24,444	
<b>SubTotal</b>	<b>\$ 1,052,750</b>	<b>\$ 441,041</b>	<b>\$ 611,709.00</b>	<b>41.89%</b>	<b>\$ 906,148</b>	<b>-13.9%</b>	<b>\$ (146,602)</b>

<b>Mobility Management</b>							
Program Mgmnt	\$ 130,000	\$ 57,234	\$ 72,766	44.03%	\$ 130,000	\$ -	
Marketing	\$ 20,000	\$ 12,679	\$ 7,321	63.40%	\$ 20,000	\$ -	
Professional Development	\$ 7,500	\$ 4,250	\$ 3,250	56.67%	\$ 7,500	\$ -	
Transit Ambassador	\$ 1,000	\$ -	\$ 1,000	0.00%	\$ 1,000	\$ -	
Brokerage Planning	\$ 84,000	\$ -	\$ 84,000	0.00%	\$ 84,000	\$ -	
TRIP (Urban)	\$ 60,145	\$ -	\$ 60,145	0.00%	\$ 60,145	\$ -	
TRIP (non-urban)	\$ 60,000	\$ -	\$ 60,000	0.00%	\$ 60,000	\$ -	
Travel Training Prgm	\$ 68,979	\$ 9,985	\$ 58,994	14.48%	\$ 50,000	\$ (18,979)	
Orenda Vet Svcs	\$ 10,000	\$ 880	\$ 9,120	8.80%	\$ 10,000	\$ -	
VVCSC	\$ 10,000	\$ -	\$ 10,000	0.00%	\$ 10,000	\$ -	
Non-Profit Transit Fare Schrlshp	\$ 7,478	\$ -	\$ 7,478	0.00%	\$ 7,478	\$ -	
Legal & Admin	\$ 3,700	\$ 781	\$ 2,919	21.10%	\$ 1,562	\$ (2,138)	
<b>SubTotal</b>	<b>\$ 462,802</b>	<b>\$ 85,809</b>	<b>\$ 376,993.13</b>	<b>18.54%</b>	<b>\$ 441,685</b>	<b>-4.6%</b>	<b>\$ (21,117)</b>

<b>Sub-Total Intercity/Commuter</b>	<b>\$ 2,554,794</b>	<b>\$ 1,046,010</b>	<b>\$ 1,508,784</b>	<b>\$ 2</b>	<b>\$ 2,383,951</b>	<b>\$ (0)</b>	<b>\$ (170,843)</b>
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**Budget to Actual - 6 Months**

<b>TOTAL</b>	<b>\$ 19,008,835</b>	<b>\$ 9,353,749</b>	<b>\$ 9,655,086</b>	<b>\$ 5</b>	<b>\$ 19,007,688</b>	<b>\$ (0)</b>	<b>\$ (1,147)</b>
<b>Amount Over/(Under) Budget</b>							

# VTA Earned Revenue FY 15/16

## Budget to Actual - 6 Months

Description	Annual Budgeted Revenue	Actual Revenue 6 Months	Amount Remaining	% Budget Spent	Projected 12 Months	Projected % Over/Under	Notes
Administration							
Interest Income	\$ 27,500	\$ 14,479	\$ 13,021	53%	\$ 27,500	0.00%	
Sale of Capital (less than \$5k)	\$ -	\$ 15,585	\$ -		\$ 20,000		End Of Life Vehicles
Misc Income	\$ -	\$ 42	\$ -		\$ 5,000		Refund Ins Premium
TOTAL ADMINISTRATION	\$ 27,500	\$ 30,106	\$ 13,021	109%	\$ 52,500	190.91%	\$ 25,000
						Total Excess Revenue Over Budget	
Paratransit							
ADA Fares-VVTA	\$ 360,000	\$ 181,396	\$ 178,604	50.39%	\$ 360,000	0.00%	
ADA Fares-BAT	\$ 6,000	\$ 6,293	\$ (293)	104.88%	\$ 12,000	100.00%	
Subscription Fares	\$ 145,000	\$ 62,690	\$ 82,310	43.23%	\$ 140,000	-3.45%	
SubTotal	\$ 511,000	\$ 250,379	\$ 260,621	49.00%	\$ 512,000	0.20%	\$ 1,000
						Total Excess Revenue Over Budget	
Fixed Route							
Passenger Fares (VVTA)	\$ 1,575,000	\$ 700,368	874,632	44.47%	\$ 1,570,000	-0.32%	
Passenger Fares (BAT)	\$ 175,000	\$ 91,667	83,333	52.38%	\$ 180,000	2.86%	
SubTotal	\$ 1,750,000	\$ 792,035	957,965	45.26%	\$ 1,750,000	0.00%	\$ -
						Total Excess Revenue Over Budget	
County Route							
Passenger Fares (VVTA)	\$ 280,000	\$ 116,185	163,815	41.49%	\$ 260,000	-7.14%	
Passenger Fares (BAT)	\$ 5,000	\$ 19,200	(14,200)	384.00%	\$ 40,000	700.00%	
SubTotal	\$ 285,000	\$ 135,385	\$ 149,615	47.50%	\$ 300,000	5.26%	\$ 15,000
SUBTOTAL CORE SVCS	\$ 2,573,500	\$ 1,207,905	\$ 1,381,222	47%	\$ 2,614,500	102%	\$ 41,000
						Total Excess Revenue Over Budget	
Intercity and Commuter Services							
BV Link	\$ 275,000	\$ 129,647	145,353	47.14%	\$ 275,000	0.00%	
NTC Commuter (Ft. Irwin)	\$ 378,000	\$ 165,421	212,579	43.76%	\$ 378,000	0.00%	includes shuttle subsidy
SUBTOTAL Intercity/Comm SVCS							
	\$ 653,000	\$ 295,068	\$ 357,932	45.19%	\$ 653,000	0.00%	\$ -
						Excess Revenue Over Budget	
TOTAL	\$ 3,226,500	\$ 1,502,973	\$ 1,739,154	47%	\$ 3,267,500	101%	\$ 41,000
						Total Excess Revenue Over Budget	

## **AGENDA ITEM SIX**

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**VICTOR VALLEY TRANSIT AUTHORITY**

**AGENDA MATTER**

**Meeting Notes From The Technical Advisory Committee Meeting Conducted on February 3, 2016.**

**SUMMARY STATEMENT**

Meeting Notes from the Technical Advisory Committee meeting conducted on February 3, 2016.

**RECOMMENDED ACTION**

Information item only.

**PRESENTED BY**  
Debi Lorrach,  
Clerk of the Board

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
February 16, 2016

**ITEM NUMBER**  
  
6

**VICTOR VALLEY TRANSIT AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

**FEBRUARY 3, 2016**

**MEETING NOTES**

The meeting of the Technical Advisory Committee (TAC) of Victor Valley Transit Authority was opened at 3:00 p.m. at Victor Valley Transit Authority, Board room, 17150 Smoketree Street, Hesperia, CA.

**ROLL CALL**

Staff Present:	Kevin Kane, VVTA	Debi Lorrach, VVTA
	Nathan Coapstick, City of Adel.	John Leveillee, City of Hesperia
	Nancie Goff, VVTA	Aaron Moore, VVTA
	Ron Zirges, VVTA	Ro Ratliff, City of Victorville
	Curtis Green, Co. of SB	Cindy Prothro, City of Barstow
	David Flowers, VVTA	Nancy Strickert, SANBAG (via phone)
	Steven Riggs, VVTA	

**1. Public Comments.**

None.

**2. Review Draft Board Agenda.**

**a. Hydrogen Fuel Cell & Plug in Electric Buses (zero emissions).**

Mr. Zirges stated that the current Fleet rule requires that 15% of new bus purchases be zero emission and that all buses in the fleet be zero emission by 2040. For transit agencies with 200 or more vehicles the rule was to go into effect in 2010. The rule has been postponed while the ARB considers the commercial viability of the new ZEB technologies and they are currently working on amendments to the rule that would put this mandate on all transit agencies, regardless of the fleet size. The California Transit Association is working with ARB board members and have several member agencies represented on the ARB Advanced Clean Transit workgroup to help advise the ARB of transit agencies concerns of the costs and viability of these new technologies.

**b. Mid-year budget review.**

Mr. Riggs shared a summary sheet with TAC that shows VVTA right on budget and is projected to remain on budget by year end. One of the contributing factors in the expense budget actual being so close to projected is the increased ridership in ADA/Paratransit.

**c. Public Hearing regarding fare change for MTBP recipients.**

No discussion.

d. NTC Fare change for MTBP recipients.

This item is to consider the reinstatement of the Military pass; the Mass Transit Benefit Plan has recently been increased to reflect parity between public transit and parking benefits for DOD employees, Mr. Kane explained.

Mr. Kane reminded TAC that this program was initially approved by the Board with the understanding that the program would be self-funded and VVTA is now supplementing 50% of this service.

Ms. Ratliff made a motion to recommend the Board approve the staff recommendation, seconded by Mr. Leveillee. The motion passed unanimously.

e. Barstow CNG/LNG Station and property.

VVTA currently leases a facility for the maintenance and operation of the Barstow routes and NTC Commuter Route that begin and end in Barstow, which is approximately 5 miles from the bus yard on State Street, Mr. Kane explained. VVTA is considering the purchase of the LNG/CNG station currently being used along with an adjacent parcel for the creation of a small maintenance facility, thereby reducing travel time and fueling costs. Ms. Prothro added that SANBAG supports this purchase.

Mr. Leveillee made a motion to recommend the Board approve the staff recommendation, seconded by Ms. Ratliff. The motion passed unanimously.

3. Facility.

Mr. Zirges said that VVTA is moving closer and closer to final completion; stations for electrical service vehicles are ready to be installed.

4. Bus stop shelters/benches/lighting.

VVTA is currently taking order for shelters and amenities, Ms. Goff said. Additionally, VVTA has submitted an Article 3 application for a new eligible project for aerial mapping of bus stops.

Mr. Kane said that VVTA has come across a viable solution for seating at stops where only a pole and bus stop sign are located. They are called "Simmi-Seats" and they slip over the top of the pole and are anchored to the pole. Each pole with a seat will require a small concrete pad; VVTA is ordering a sample set of 12 for jurisdictions to try out.

5. SANBAG Update.

Ms. Strickert announced that the Article 3 call for projects is due Friday, February 5<sup>th</sup>. Additionally, LCTOP funding will allow for a regional marketing plan only for mountain and desert areas. SANBAG will meet with operators and develop regional plan that will fit the transit agency's needs. Also in the works is a potential fare subsidy to encourage people to ride the bus.

Ms. Strickert also shared that, one time only, the Measure I allocation will be substantially higher than normal. Ms. Strickert added that the unmet needs recommendations will be available for the March board meeting.

6. Barstow Area Transit (BAT).

BAT is now fully staffed and doing well, Mr. Herrera shared.

7. CTSA Update.

Mr. Moore stated that VVTA received the standard agreements for the 5310 grants; two (2) of these grants govern the TRIP program and the travel training program. VVTA is in the process of perfecting these programs to be more efficient. Mr. Moore also shared that VVTA is working with a firm that can take over the transportation oversight for Big River and Trona.

8. Bus advertising, radio – vis-à-vis 45X

This subject has been discussed with various Boards over the years, Mr. Kane said, and topic is now being approached once again due to the visibility of the 45X wrap. Mr. Kane suggested TAC speak with their Board members in order to gauge their interest in pursuing advertising on the buses.

9. 45X Update.

Mr. Moore shared that the 45X is seeing an average of sixty-five (65) passengers per day. Subsequently, the routes 45 and 55 have more reasonable passenger loads.

10. Personal Care Attendants (PCA's) on fixed route.

This subject came up during the Public Hearing in Barstow in January, Mr. Kane said. VVTA would like to keep this as a discussion item for future consideration.

11. Reserve study/Asset Management.

Mr. Zirges said that this study and asset management plan are one in the same and is required by the FTA. Finance requires the reserve study for annual financial audits. Mr. Zirges stated that VVTA is currently reviewing needs for an RFP for consultants.

12. Other Business.

Mr. Kane shared the tentative schedule of events for the upcoming CalACT conference on March 28-31, 2016 in La Jolla, CA. This conference will be offered to the Board members at the next meetings and if there are spaces available, the opportunity to sign up will be presented to TAC.

13. Adjournment: 3:50 pm



**AGENDA ITEM  
SEVEN**

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**VICTOR VALLEY TRANSIT AUTHORITY**

**AGENDA MATTER**

**Management reports.**

**SUMMARY STATEMENT**

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- Transdev invoice for December services.
- Monthly Performance Charts: Passengers Per Revenue Hour.
- Fare Revenue Report.
- Monthly Performance Charts: Passengers Per Revenue Mile.
- Monthly Performance Statistics Systemwide Summary.
- Monthly Ridership Report.
- Program Statistics: Operating Costs and Passenger Revenue.
- Fort Irwin Revenue and Expenses through December.
- Monthly Complaint and Compliment Reports.
- Lift Deployment and Bike Rack Use Logs.
- Monthly ADA Denial Report.
- Transdev On Time Performance Report FY 2015.
- Miles Between Roadcalls for December.
- PERMA Loss Detail Report for December.
- Veterans Pass Sales Update.

**RECOMMENDED ACTION**

Information items only.

**PRESENTED BY**  
Kevin Kane,  
Executive Director

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
February 16, 2016

**ITEM NUMBER**  
  
7

**Transdev**  
**Transportation Services**  
 17150 Smoke Tree St.  
 Hesperia Calif. 92345

INVOICE NO. "0001215-IN0012

**BILL TO** Victor Valley Transit Authority  
 17150 Smoke Tree St.  
 Hesperia, Calif 92345

DATE 01/08/16

CONTRACT NAME:  
 Victor Valley Transit

Attention: Mr. Kevin Kane  
 Executive Director

MONTH December

BILLING PERIOD 12/01/15 to 12/31/15

	Budgeted Revenue hours	Actual Revenue hours	Budgeted Expense	Actual Expense	Variance (+ or -)	Budgeted Expense Year-to-date	Actual Expense Year-to-date	Variance (+ or -) Year-to-date
ADA ParaTransit	3661.00	3798.00	\$238,404.32	\$247,325.76	\$8,921.44	\$1,430,425.92	\$1,526,347.68	\$95,921.76
Subscription	589.00	620.00	\$38,355.68	\$40,374.40	\$2,018.72	\$230,134.08	\$234,952.96	\$4,818.88
Reginal Fixed Rt	9442.72	9440.00	\$539,934.73	\$539,779.20	(\$155.53)	\$3,267,999.96	\$3,265,321.08	(\$2,678.88)
45X	42.75	43.00	\$2,444.45	\$2,458.74	\$14.29	\$10,035.11	\$10,006.50	(\$28.61)
Dead Head 45X	28.50	28.50	\$1,629.63	\$1,629.63	\$0.00	\$6,690.06	\$6,690.06	\$0.00
20 DAR	327.18	327.00	\$18,708.15	\$18,697.86	(\$10.29)	\$111,859.51	\$111,615.36	(\$244.15)
Tri-Community	432.20	432.00	\$24,713.20	\$24,701.76	(\$11.44)	\$148,825.26	\$148,668.00	(\$157.26)
Helendale	402.50	403.00	\$23,014.95	\$23,043.54	\$28.59	\$138,374.46	\$138,318.42	(\$56.04)
Lucerne Valley	432.10	431.00	\$24,707.48	\$24,644.58	(\$62.90)	\$148,439.86	\$148,210.56	(\$229.30)
Dead Head LV	15.00	15.00	\$857.70	\$857.70	\$0.00	\$5,203.38	\$5,203.38	\$0.00
B.V. Link/Lifeline	534.74	528.00	\$30,576.43	\$30,191.04	(\$385.39)	\$159,931.88	\$163,363.26	\$3,431.38
Dead Head BV	22.00	22.00	\$1,257.96	\$1,257.96	\$0.00	\$7,376.22	\$7,376.22	\$0.00
Fort Irwin	623.26	623.00	\$35,638.01	\$35,623.14	(\$14.87)	\$191,766.30	\$191,553.00	(\$213.30)
Dead Head FI	88.00	88.00	\$5,031.84	\$5,031.84	\$0.00	\$27,975.33	\$27,975.33	\$0.00
<b>SUBTOTALS</b>	<b>\$16,640.95</b>	<b>\$16,798.50</b>	<b>\$985,274.52</b>	<b>\$995,617.15</b>	<b>\$10,342.63</b>	<b>\$5,885,037.33</b>	<b>\$5,985,601.81</b>	<b>\$100,564.48</b>

TOTAL INVOICE INCLUDING VARIANCE

\$995,617.15

Please REMIT TO:  
 Transdev Inc.  
 4157 Collection Center Drive  
 Chicago, IL 60693

Manager's Signature and Business Phone

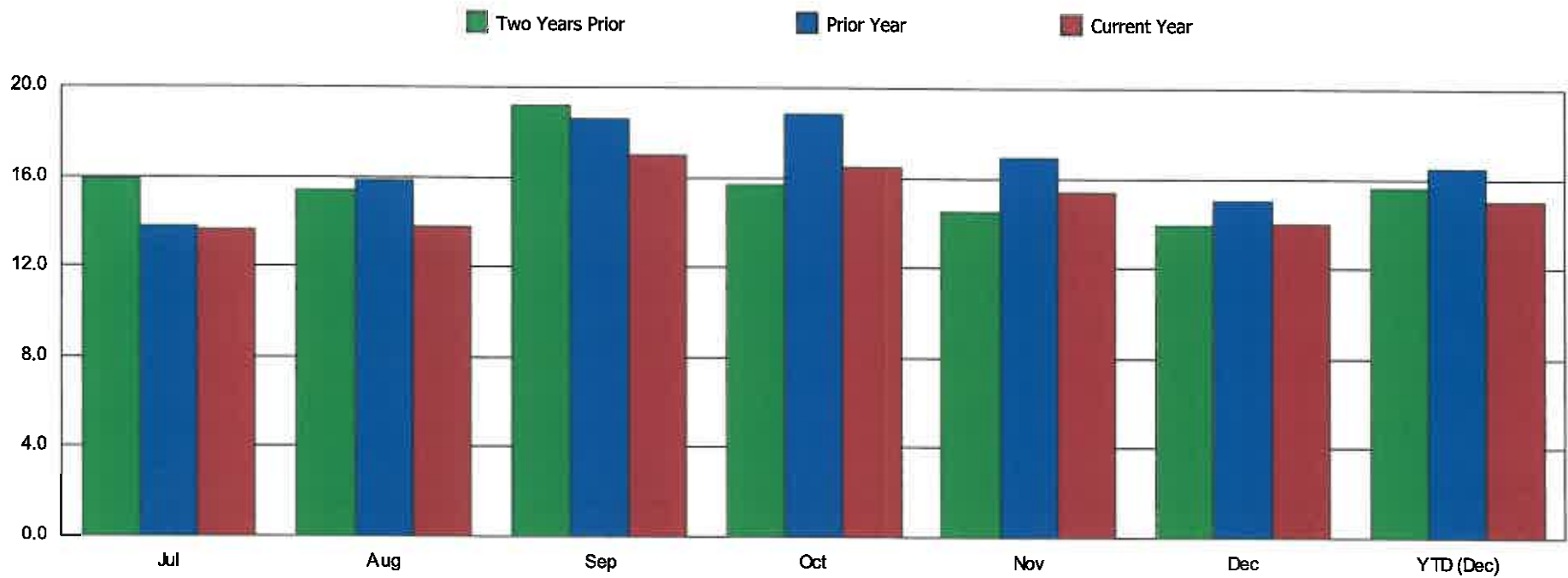


## FY 2016 -- Monthly Performance Charts

Program - Regional Routes  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Hour

Target > 12.70





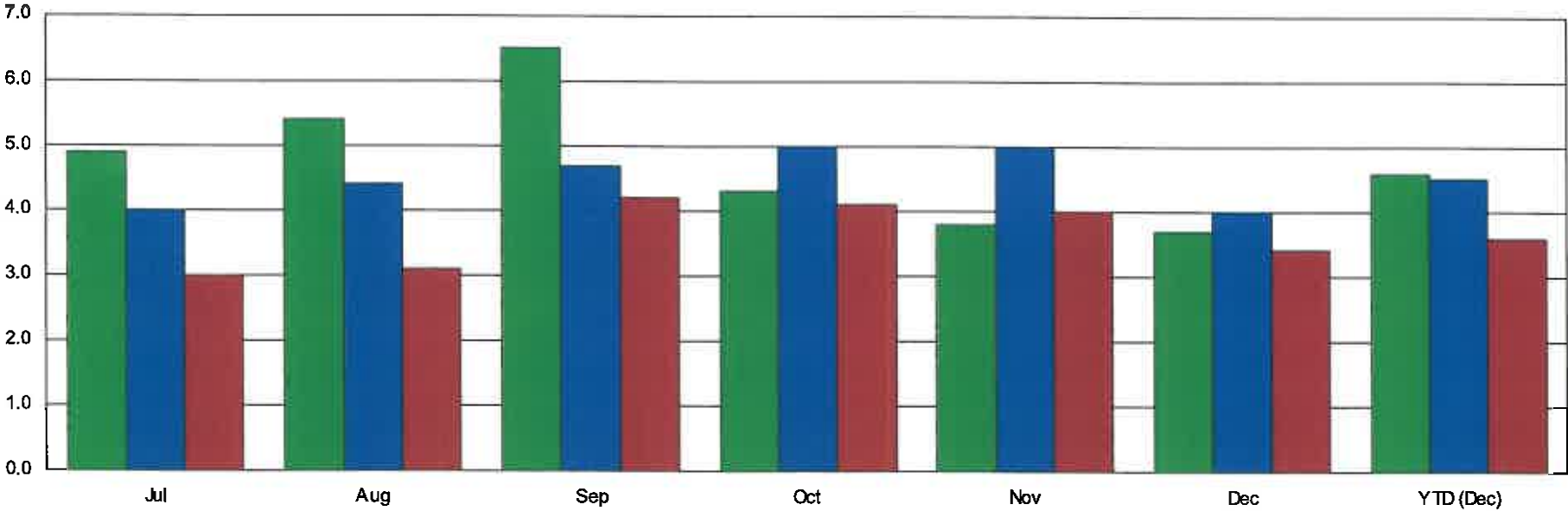
**FY 2016 -- Monthly Performance Charts**

**Program - County Routes**  
**Year-To-Date through December**  
**All Routes**

**Passengers Per Revenue Hour**

Target: None

Two Years Prior      Prior Year      Current Year





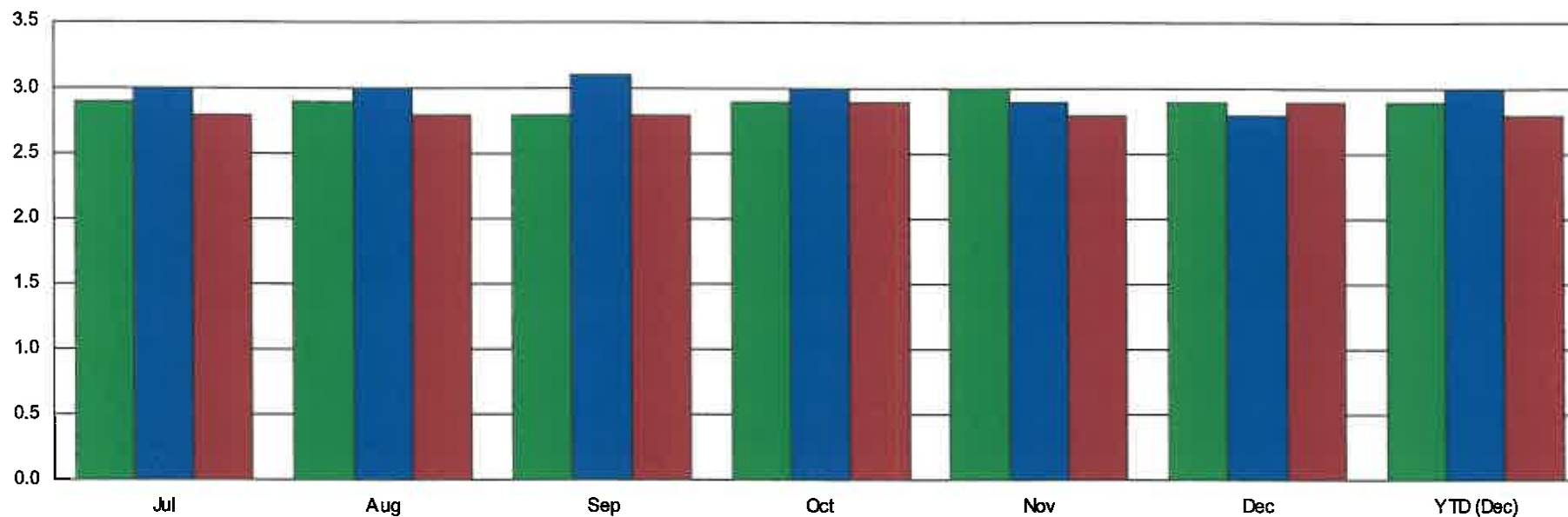
## FY 2016 -- Monthly Performance Charts

Program - Community Transit  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Hour

Target: None

Two Years Prior      Prior Year      Current Year



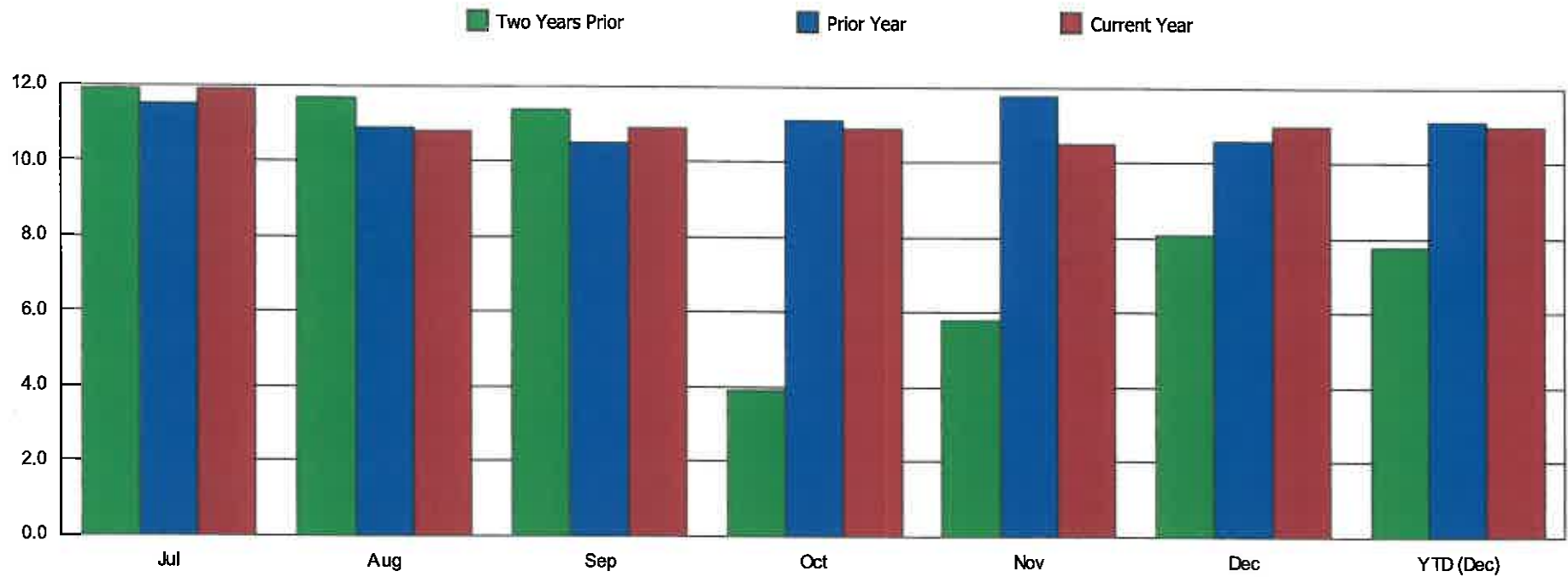


## FY 2016 -- Monthly Performance Charts

Program - Intercity  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Hour

Target: None





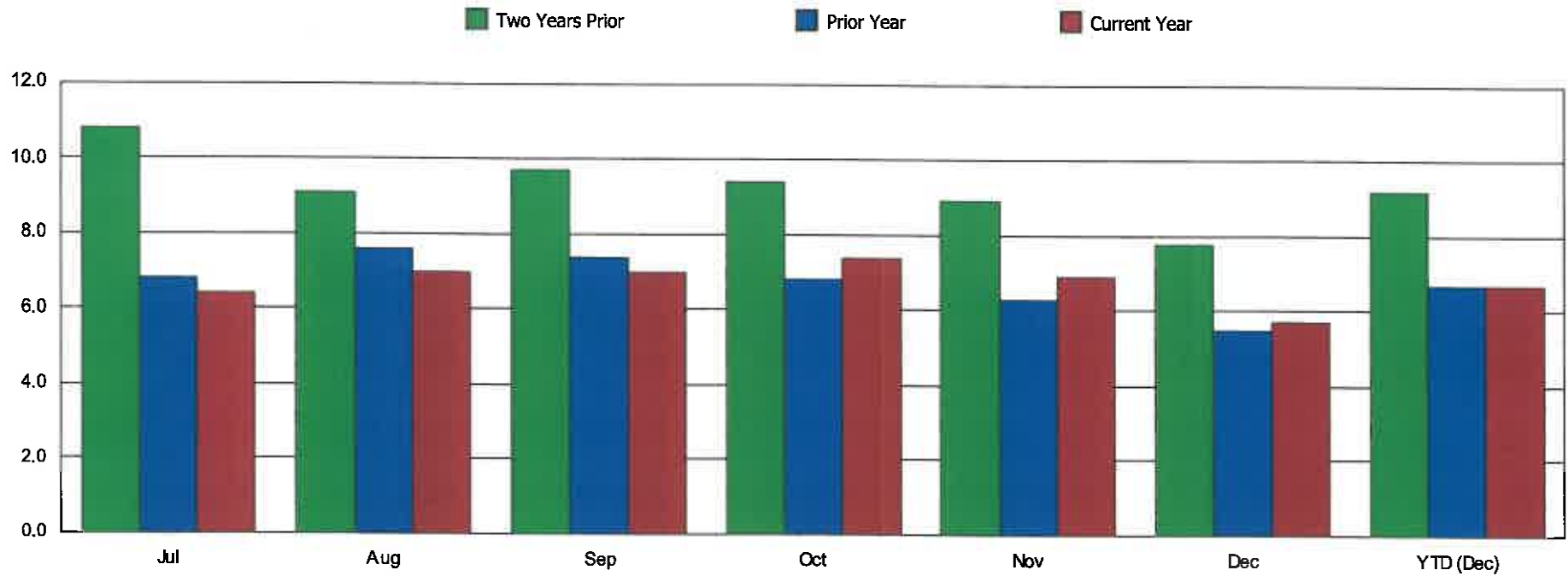


## FY 2016 -- Monthly Performance Charts

Program - Commuter Bus  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Hour

Target: None



# CASH FARE REVENUE DECEMBER 2015

## Fixed routes FY 14/15 FY 15/16

			%	
	Dec 14	Dec 15	Increase/ decrease	Increase/ decrease
<i>pre-pd sales</i>	\$37,966	\$9,471	-\$28,495	-75%
cash fares	\$91,044	\$84,723	-\$6,321	-7%
Pass Usage	68,071	85,143	17,072	25%
total ridership	141,570	132,548	-9,022	-6.4%
cash rev/riders	\$0.64	\$0.64	0.00	-0.6%
rev hrs	9,440	9,483	43	0%
riders/rev hr	15.00	13.98	-1	-7%

## County routes

			%	
	Dec 14	Dec 15	Increase/ decrease	Increase/ decrease
<i>pre-pd sales</i>	\$1,040	\$657	-\$383	-37%
cash fares	\$8,327	\$6,340	-\$1,987	-24%
Pass Usage	3,082	2,947	-135	-4%
total ridership	6,420	5,419	-1,001	-16%
cash rev/riders	\$1.30	\$1.17	-\$0.13	-10%
rev hrs	1,593	1,593	0	0%
riders/rev hr	4.03	3.40	-1	-16%

\*\*\*

## Demand Response

			%	
	Dec 14	Dec 15	Increase/ decrease	Increase/ decrease
<i>pre-pd sales</i>	\$20,365	\$20,060	-\$305	-1%
cash fares	\$9,225	\$8,769	-\$456	-5%
PCA's & children	803	845	42	5%
Subscription	\$12,590	\$10,000	-\$2,590	-21%
total ridership	12,901	12,600	-301	-2%
cash rev/riders	\$0.72	\$0.70	-\$0.02	-3%
rev hrs	4,293	4,417	124	3%
riders/rev hr	3.01	2.85	0	-5%

## Intercity

			%	
	Dec 14	Dec 15	Increase/ decrease	Increase/ decrease
<i>pre-pd sales</i>	\$12	\$450	\$438	3650%
cash fares	\$20,072	\$22,054	\$1,982	10%
Pass Usage	225	688	463	206%
total ridership	4,841	5,705	864	18%
cash rev/riders	\$4.15	\$3.87	-\$0.28	-7%
rev hrs	457	528	71	16%
riders/rev hr	10.59	10.80	0	2%

## Commuter

			%	
	Dec 14	Dec 15	Increase/ decrease	Increase/ decrease
<i>pre-pd sales</i>	\$22,480	\$22,050	-\$430	-2%
cash fares	\$1,081	\$64	-\$1,017	-94%
total ridership	3,439	3,562	123	4%
cash rev/riders	\$0.31	\$0.02	-\$0.30	-94%
rev hrs	623	623	0	0%
riders/rev hr	5.52	5.72	0	4%



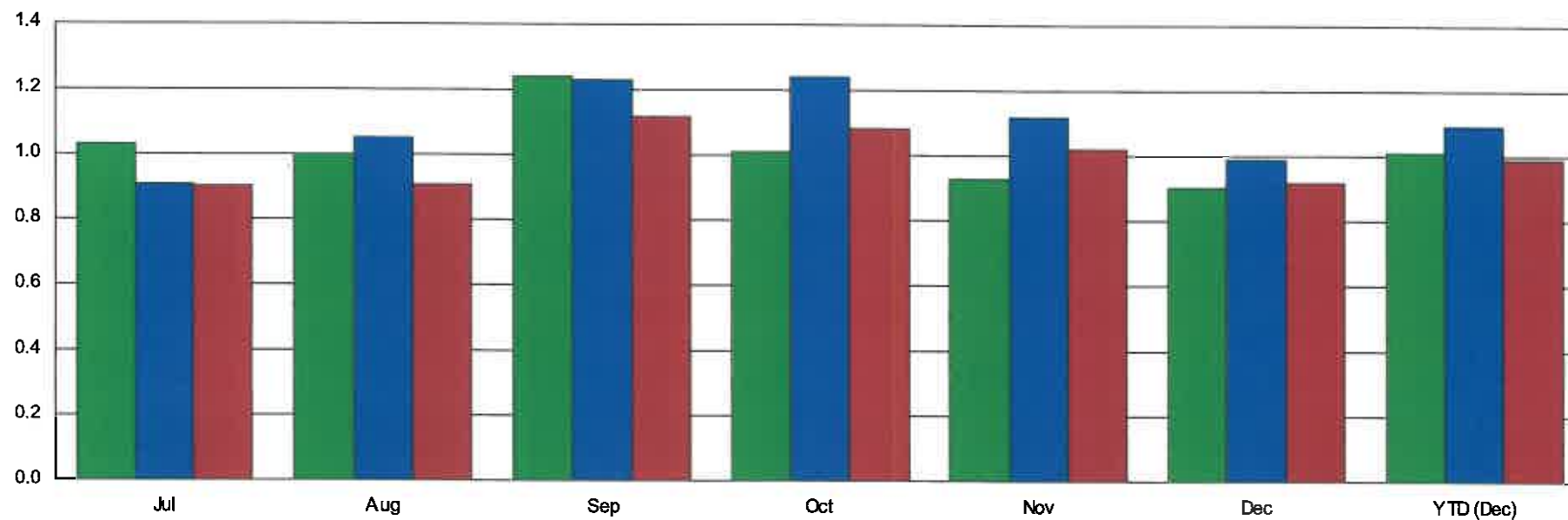
## FY 2016 -- Monthly Performance Charts

Program - Regional Routes  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year





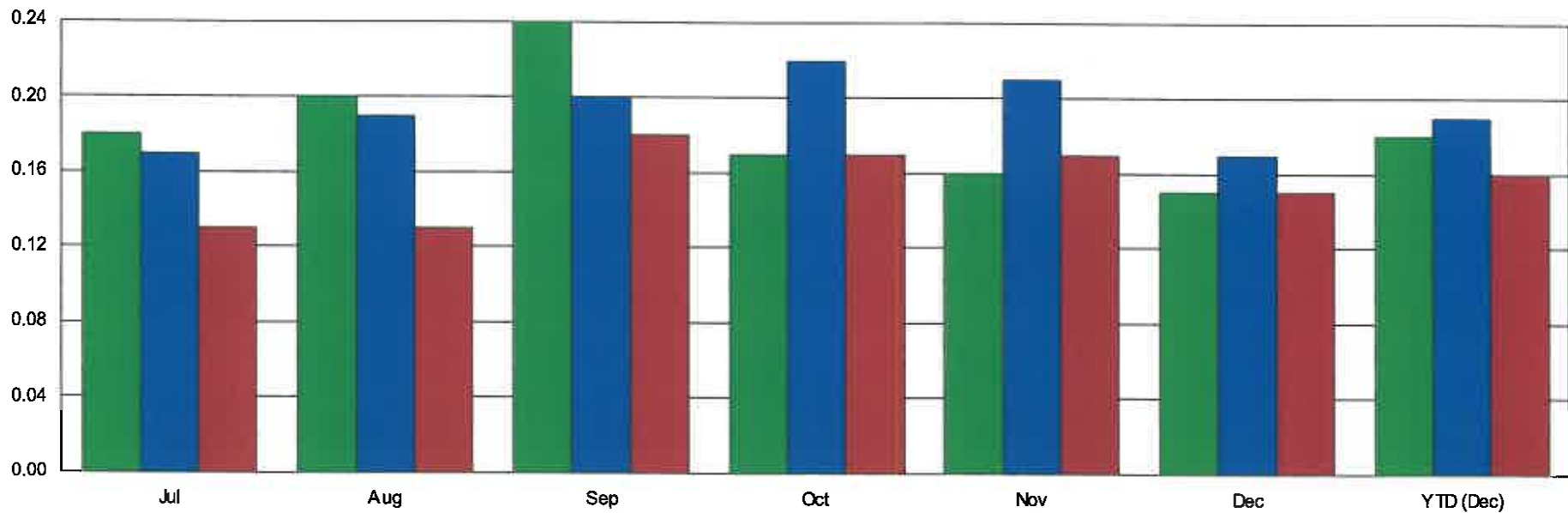
## FY 2016 -- Monthly Performance Charts

Program - County Routes  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year





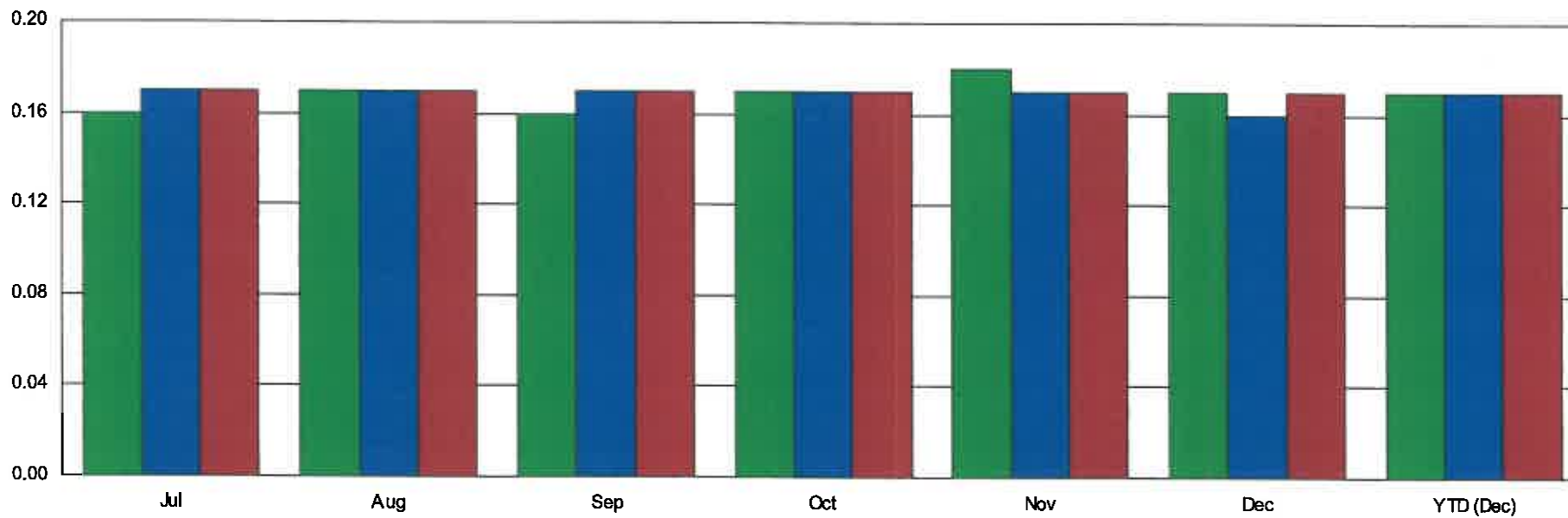
## FY 2016 -- Monthly Performance Charts

Program - Community Transit  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year



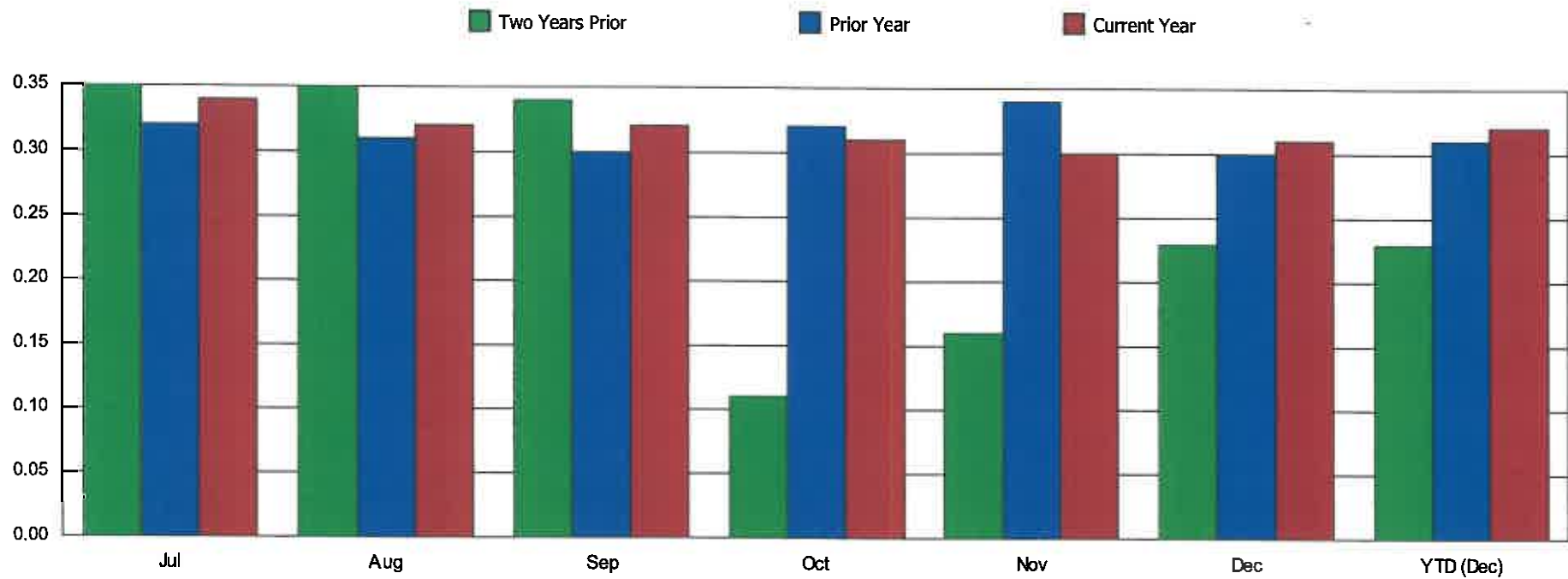


## FY 2016 -- Monthly Performance Charts

Program - Intercity  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Mile

Target: None





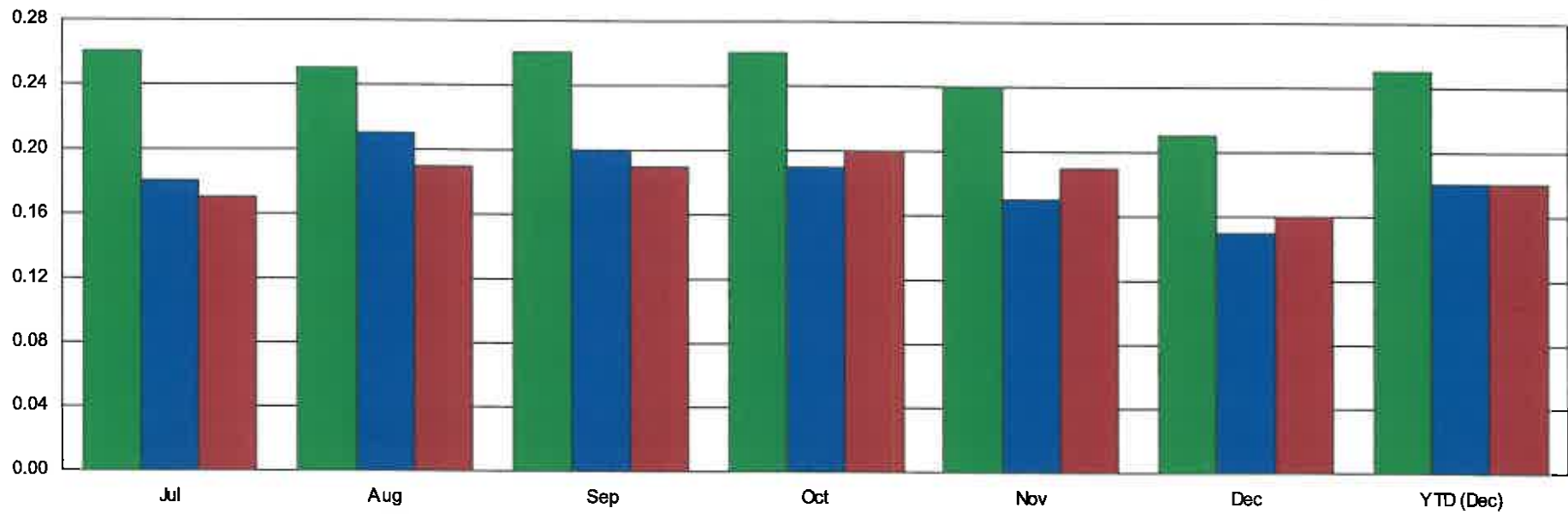
## FY 2016 -- Monthly Performance Charts

Program - Commuter Bus  
Year-To-Date through December  
All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year





**FY 2016 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for December**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
<b>Reporting Route #:</b>										
1	4,564	324.1	\$24,570	\$2,879	14.1	\$5.38	\$75.81	\$0.63	\$8.88	11.72%
2	2,840	325.6	\$24,543	\$1,791	8.7	\$8.64	\$75.38	\$0.63	\$5.50	7.30%
3	4,022	646.3	\$49,697	\$2,537	6.2	\$12.36	\$76.89	\$0.63	\$3.93	5.11%
4	326	115.3	\$8,977	\$1,757	2.8	\$27.54	\$77.87	\$5.39	\$15.24	19.57%
5	404	198.3	\$15,971	\$2,178	2.0	\$39.53	\$80.54	\$5.39	\$10.98	13.63%
15	5,784	527.7	\$37,230	\$22,504	11.0	\$6.44	\$70.55	\$3.89	\$42.64	60.45%
20	303	327.2	\$22,010	\$391	0.9	\$72.64	\$67.27	\$1.29	\$1.20	1.78%
21	2,107	432.2	\$30,018	\$2,721	4.9	\$14.25	\$69.45	\$1.29	\$6.30	9.06%
22	1,373	402.5	\$28,704	\$1,773	3.4	\$20.91	\$71.31	\$1.29	\$4.40	6.18%
23	1,636	431.0	\$31,176	\$2,113	3.8	\$19.06	\$72.34	\$1.29	\$4.90	6.78%
31	12,886	589.7	\$42,007	\$9,157	21.9	\$3.26	\$71.24	\$0.71	\$15.53	21.80%
32	11,052	829.4	\$59,250	\$7,854	13.3	\$5.36	\$71.44	\$0.71	\$9.47	13.26%
33	3,855	404.9	\$29,815	\$2,740	9.5	\$7.73	\$73.63	\$0.71	\$6.77	9.19%
40	2,872	395.9	\$27,677	\$2,041	7.3	\$9.64	\$69.91	\$0.71	\$5.15	7.37%
41	18,920	1,177.2	\$80,858	\$13,445	16.1	\$4.27	\$68.69	\$0.71	\$11.42	16.63%
43	10,734	533.8	\$38,675	\$7,628	20.1	\$3.60	\$72.45	\$0.71	\$14.29	19.72%
44	6,967	825.5	\$57,751	\$4,951	8.4	\$8.29	\$69.96	\$0.71	\$6.00	8.57%
45	17,383	761.2	\$53,156	\$12,353	22.8	\$3.06	\$69.83	\$0.71	\$16.23	23.24%
45X	1,127	42.8	\$7,944	\$891	26.4	\$7.05	\$185.82	\$0.79	\$20.83	11.21%
46	2,210	392.6	\$26,981	\$1,571	5.6	\$12.21	\$68.73	\$0.71	\$4.00	5.82%
47	1,886	392.9	\$26,968	\$1,340	4.8	\$14.30	\$68.64	\$0.71	\$3.41	4.97%
48	4,800	485.2	\$33,378	\$3,411	9.9	\$6.95	\$68.79	\$0.71	\$7.03	10.22%
51	4,856	415.6	\$28,372	\$3,451	11.7	\$5.84	\$68.27	\$0.71	\$8.30	12.16%
52	12,785	593.0	\$41,361	\$9,085	21.6	\$3.24	\$69.75	\$0.71	\$15.32	21.97%





**FY 2016 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for December**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
53	10,531	833.2	\$56,779	\$7,484	12.6	\$5.39	\$68.15	\$0.71	\$8.98	13.18%
54	3,771	394.1	\$28,430	\$2,680	9.6	\$7.54	\$72.14	\$0.71	\$6.80	9.43%
55	5,913	415.6	\$29,348	\$4,202	14.2	\$4.96	\$70.62	\$0.71	\$10.11	14.32%
101	3,563	623.3	\$60,225	\$22,114	5.7	\$16.90	\$96.63	\$6.21	\$35.48	36.72%
ADA	9,215	3,797.7	\$304,499	\$28,397	2.4	\$33.04	\$80.18	\$3.08	\$7.48	9.33%
DR - BAT	1,667	677.4	\$53,558	\$1,097	2.5	\$32.13	\$79.07	\$0.66	\$1.62	2.05%
Specials	38			\$25				\$0.66		
SUB	3,385	619.5	\$50,353	\$10,431	5.5	\$14.88	\$81.28	\$3.08	\$16.84	20.72%
VP - Enter	14,032	2,436.0	\$36,243		5.8	\$2.58	\$14.88			
VP - VPSI	32,146	5,330.3	\$77,631		6.0	\$2.41	\$14.56			
<b>Program:</b>										
Barstow City Fixed Routes	11,426	1,296.0	\$98,810	\$7,207	8.8	\$8.65	\$76.24	\$0.63	\$5.56	7.29%
Barstow County Routes	730	313.6	\$24,948	\$3,935	2.3	\$34.18	\$79.56	\$5.39	\$12.55	15.77%
Barstow Demand Response	1,705	677.4	\$53,558	\$1,122	2.5	\$31.41	\$79.07	\$0.66	\$1.66	2.09%
Community Transit	12,600	4,417.2	\$354,853	\$38,829	2.9	\$28.16	\$80.33	\$3.08	\$8.79	10.94%
Commuter Bus	3,563	623.3	\$60,225	\$22,114	5.7	\$16.90	\$96.63	\$6.21	\$35.48	36.72%
County Routes	5,419	1,592.8	\$111,909	\$6,997	3.4	\$20.65	\$70.26	\$1.29	\$4.39	6.25%
Intercity	5,784	527.7	\$37,230	\$22,504	11.0	\$6.44	\$70.55	\$3.89	\$42.64	60.45%
Regional Routes	132,548	9,482.5	\$668,751	\$94,283	14.0	\$5.05	\$70.52	\$0.71	\$9.94	14.10%
Van Pools	46,178	7,766.3	\$113,874		5.9	\$2.47	\$14.66			
<b>Mode:</b>										
Bus (Motorbus)	155,907	13,212.7	\$941,648	\$134,927	11.8	\$6.04	\$71.27	\$0.87	\$10.21	14.33%
Commuter Bus	3,563	623.3	\$60,225	\$22,114	5.7	\$16.90	\$96.63	\$6.21	\$35.48	36.72%
Demand Response	14,305	5,094.6	\$408,411	\$39,951	2.8	\$28.55	\$80.17	\$2.79	\$7.84	9.78%



**FY 2016 -- Monthly Performance Statistics**  
**Systemwide Summary**  
**All Routes**

**Performance Statistics for December**

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Vanpool	46,178	7,766.3	\$113,874		5.9	\$2.47	\$14.66			
<b>System Total:</b>	219,953	26,696.8	\$1,524,157	\$196,991	8.2	\$6.93	\$57.09	\$0.90	\$7.38	12.92%



# Monthly Ridership Report

December, FY 2016

## Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
<b>Route Subtotals</b>						
1		4,564		14.1		11.72%
101	3,427	3,563	5.5	5.7	28.81%	36.72%
15	2,280	5,784	12.9	11.0	27.91%	60.45%
15A	2,561		9.1		44.93%	
2		2,840		8.7		7.30%
20	305	303	0.9	0.9	1.22%	1.78%
21	2,255	2,107	5.2	4.9	6.68%	9.06%
22	1,707	1,373	4.3	3.4	5.35%	6.18%
23	2,153	1,636	5.0	3.8	6.22%	6.78%
3		4,022		6.2		5.11%
31	13,453	12,886	22.8	21.9	17.74%	21.80%
32	12,308	11,052	14.8	13.3	11.54%	13.26%
33	4,693	3,855	11.6	9.5	8.82%	9.19%
4		326		2.8		19.57%
40	2,722	2,872	6.9	7.3	5.43%	7.37%
41	19,616	18,920	16.7	16.1	13.33%	16.63%
43	12,307	10,734	23.1	20.1	17.75%	19.72%
44	7,928	6,967	9.6	8.4	7.57%	8.57%
45	16,387	17,383	21.5	22.8	17.01%	23.24%
45X		1,127		26.4		11.21%
46	2,704	2,210	6.9	5.6	5.50%	5.82%
47	1,824	1,886	4.6	4.8	3.71%	4.97%
48	5,208	4,800	10.7	9.9	8.57%	10.22%
5		404		2.0		13.63%
51	5,719	4,856	13.8	11.7	11.04%	12.16%
52	15,311	12,785	25.8	21.6	20.41%	21.97%
53	9,400	10,531	11.3	12.6	9.07%	13.18%
54	5,129	3,771	13.0	9.6	10.05%	9.43%
55	6,861	5,913	16.5	14.2	12.94%	14.32%
ADA	8,942	9,215	2.4	2.4	6.82%	9.33%
DR - BAT		1,667		2.5		2.05%



# Monthly Ridership Report

December, FY 2016

## Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Specials		38				
SUB	3,214	3,385	5.3	5.5	14.96%	20.72%
VP - Enter	11,930	14,032	6.0	5.8		
VP - VPSI	29,706	32,146	6.2	6.0		
<b>Program Subtotals</b>						
Barstow City Fixed Routes		11,426		8.8		7.29%
Barstow County Routes		730		2.3		15.77%
Barstow Demand Response		1,705		2.5		2.09%
Community Transit	12,156	12,600	2.8	2.9	7.97%	10.94%
Commuter Bus	3,427	3,563	5.5	5.7	28.81%	36.72%
County Routes	6,420	5,419	4.0	3.4	5.12%	6.25%
Intercity	4,841	5,784	10.6	11.0	38.12%	60.45%
Regional Routes	141,570	132,548	15.0	14.0	11.83%	14.10%
Van Pools	41,636	46,178	6.1	5.9		
<b>System Total</b>	<b>210,050</b>	<b>219,953</b>	<b>9.0</b>	<b>8.2</b>	<b>10.96%</b>	<b>12.92%</b>



## FY 2016 -- Program Statistics

Year-To-Date Through December

Regional Routes

All Routes

Operating Costs					
Target = \$8,527,280					
Month	FY 2015 Actual Costs	FY 2016 Budget Costs	FY 2016 Actual Costs	Budget Variance	% Variance
Jul	\$805,452	\$710,607	\$699,893	(\$10,713)	(1.50%)
Aug	\$695,829	\$710,607	\$708,700	(\$1,907)	(0.26%)
Sep	\$658,920	\$710,607	\$665,812	(\$44,795)	(6.30%)
Oct	\$705,579	\$710,607	\$731,896	\$21,289	2.99%
Nov	\$638,698	\$710,607	\$658,389	(\$52,217)	(7.34%)
Dec	\$1,090,982	\$710,607	\$668,751	(\$41,856)	(5.89%)
YTD Total	\$4,595,459	\$4,263,640	\$4,133,441	(\$130,199)	(3.05%)



## FY 2016 -- Program Statistics

Year-To-Date Through December

County Routes

All Routes

Operating Costs					
Target = \$1,472,275					
Month	FY 2015 Actual Costs	FY 2016 Budget Costs	FY 2016 Actual Costs	Budget Variance	% Variance
Jul	\$136,403	\$122,690	\$110,216	(\$12,473)	(10.16%)
Aug	<b>\$121,068</b>	<b>\$122,690</b>	<b>\$111,502</b>	<b>(\$11,188)</b>	<b>(9.11%)</b>
Sep	\$113,074	\$122,690	\$103,469	(\$19,221)	(15.66%)
Oct	\$121,117	\$122,690	\$113,809	(\$8,881)	(7.23%)
Nov	\$107,045	\$122,690	\$108,850	(\$13,839)	(11.28%)
Dec	\$182,853	\$122,690	\$111,909	(\$10,781)	(8.78%)
YTD Total	\$781,559	\$736,137	\$659,754	(\$76,383)	(10.37%)



## FY 2016 -- Program Statistics

Year-To-Date Through December

Community Transit

All Routes

Operating Costs					
Target = \$4,510,281					
Month	FY 2015 Actual Costs	FY 2016 Budget Costs	FY 2016 Actual Costs	Budget Variance	% Variance
Jul	\$388,591	\$375,857	\$381,551	\$5,694	1.51%
Aug	\$355,290	\$375,857	\$371,955	(\$3,902)	(1.03%)
Sep	\$352,410	\$375,857	\$378,494	\$2,637	0.70%
Oct	\$379,663	\$375,857	\$381,332	\$5,476	1.45%
Nov	\$304,912	\$375,857	\$342,150	(\$33,707)	(8.96%)
Dec	\$529,418	\$375,857	\$354,853	(\$21,004)	(5.58%)
YTD Total	\$2,310,283	\$2,255,141	\$2,210,335	(\$44,805)	(1.98%)



# **FY 2016 -- Program Statistics**

Year-To-Date Through December

Intercity

All Routes

Operating Costs Target = \$478,792					
Month	FY 2015 Actual Costs	FY 2016 Budget Costs	FY 2016 Actual Costs	Budget Variance	% Variance
Jul	\$37,878	\$39,899	\$40,657	\$757	1.89%
Aug	\$31,109	\$39,899	\$37,628	(\$2,272)	(5.69%)
Sep	\$31,036	\$39,899	\$36,440	(\$3,459)	(8.66%)
Oct	\$33,739	\$39,899	\$39,007	(\$892)	(2.23%)
Nov	\$27,967	\$39,899	\$35,743	(\$4,156)	(10.41%)
Dec	\$52,690	\$39,899	\$37,230	(\$2,669)	(6.69%)
YTD Total	\$214,421	\$239,396	\$226,705	(\$12,691)	(5.30%)





# **FY 2016 -- Program Statistics**

Year-To-Date Through December

Commuter Bus

All Routes

Operating Costs					
Target <= \$724,390					
Month	FY 2015 Actual Costs	FY 2016 Budget Costs	FY 2016 Actual Costs	Budget Variance	% Variance
Jul	\$61,895	\$60,366	\$57,944	(\$2,422)	(4.01%)
Aug	\$51,114	\$60,366	\$55,989	(\$4,377)	(7.25%)
Sep	\$51,327	\$60,366	\$55,873	(\$4,493)	(7.44%)
Oct	\$55,244	\$60,366	\$59,778	(\$588)	(0.97%)
Nov	\$46,896	\$60,366	\$55,895	(\$4,471)	(7.40%)
Dec	\$81,772	\$60,366	\$60,225	(\$141)	(0.23%)
YTD Total	\$348,248	\$362,195	\$345,704	(\$16,491)	(4.55%)



## FY 2016 -- Program Statistics

Year-To-Date Through December

Regional Routes

All Routes

Passenger Revenue					
Target > \$1,575,000					
Month	FY 2015 Actual Revenue	FY 2016 Budget Revenue	FY 2016 Actual Revenue	Budget Variance	% Variance
Jul	\$95,272	\$131,250	\$89,624	(\$41,626)	(31.71%)
Aug	\$127,584	\$131,250	\$133,763	\$2,513	1.91%
Sep	\$140,155	\$131,250	\$116,558	(\$14,692)	(11.19%)
Oct	\$137,980	\$131,250	\$131,364	\$114	0.08%
Nov	\$120,705	\$131,250	\$134,951	\$3,701	2.81%
Dec	\$129,010	\$131,250	\$94,283	(\$36,967)	(28.16%)
YTD Total	\$750,705	\$787,500	\$700,543	(\$86,957)	(11.04%)



## FY 2016 -- Program Statistics

Year-To-Date Through December

County Routes

All Routes

Passenger Revenue Target > \$280,000					
Month	FY 2015 Actual Revenue	FY 2016 Budget Revenue	FY 2016 Actual Revenue	Budget Variance	% Variance
Jul	\$20,839	\$23,333	\$6,498	(\$16,835)	(72.14%)
Aug	<b>\$46,836</b>	<b>\$23,333</b>	<b>\$7,518</b>	<b>(\$15,815)</b>	<b>(67.77%)</b>
Sep	\$11,448	\$23,333	\$6,137	(\$17,196)	(73.69%)
Oct	\$40,887	\$23,333	\$41,494	\$18,161	77.83%
Nov	\$10,718	\$23,333	\$6,159	(\$17,175)	(73.60%)
Dec	\$9,367	\$23,333	\$6,997	(\$16,336)	(70.01%)
YTD Total	\$140,096	\$140,000	\$74,804	(\$65,196)	(46.56%)



# **FY 2016 -- Program Statistics**

Year-To-Date Through December

Community Transit

All Routes

<b>Passenger Revenue</b> <b>Target &gt; \$505,000</b>					
<b>Month</b>	<b>FY 2015 Actual Revenue</b>	<b>FY 2016 Budget Revenue</b>	<b>FY 2016 Actual Revenue</b>	<b>Budget Variance</b>	<b>% Variance</b>
Jul	\$39,881	\$42,083	\$39,808	(\$2,276)	(5.40%)
Aug	\$39,955	\$42,083	\$41,018	(\$1,065)	(2.53%)
Sep	\$43,581	\$42,083	\$42,093	\$9	0.02%
Oct	\$41,472	\$42,083	\$41,991	(\$92)	(0.21%)
Nov	\$40,707	\$42,083	\$40,347	(\$1,736)	(4.12%)
Dec	\$42,180	\$42,083	\$38,829	(\$3,255)	(7.73%)
YTD Total	\$247,775	\$252,500	\$244,086	(\$8,414)	(3.33%)



# **FY 2016 -- Program Statistics**

Year-To-Date Through December

Intercity

All Routes

<b>Passenger Revenue</b> <b>Target &gt; \$275,000</b>					
Month	FY 2015 Actual Revenue	FY 2016 Budget Revenue	FY 2016 Actual Revenue	Budget Variance	% Variance
Jul	\$24,186	\$22,917	\$22,313	(\$603)	(2.63%)
Aug	\$18,691	\$22,917	\$22,534	(\$383)	(1.67%)
Sep	\$24,832	\$22,917	\$18,488	(\$4,429)	(19.32%)
Oct	\$20,881	\$22,917	\$21,422	(\$1,494)	(6.52%)
Nov	\$23,262	\$22,917	\$22,386	(\$531)	(2.31%)
Dec	\$20,084	\$22,917	\$22,504	(\$412)	(1.79%)
YTD Total	\$131,935	\$137,500	\$129,648	(\$7,852)	(5.71%)



# **FY 2016 -- Program Statistics**

Year-To-Date Through December

Commuter Bus

All Routes

<b>Passenger Revenue</b> <b>Target = \$330,000</b>					
Month	FY 2015 Actual Revenue	FY 2016 Budget Revenue	FY 2016 Actual Revenue	Budget Variance	% Variance
Jul	\$28,535	\$27,500	\$23,768	(\$3,732)	(13.57%)
Aug	\$27,672	\$27,500	\$24,952	(\$2,548)	(9.26%)
Sep	\$28,129	\$27,500	\$23,087	(\$4,413)	(16.04%)
Oct	\$28,443	\$27,500	\$26,686	(\$814)	(2.95%)
Nov	\$30,214	\$27,500	\$20,202	(\$7,298)	(26.53%)
Dec	\$23,561	\$27,500	\$22,114	(\$5,386)	(19.58%)
YTD Total	\$166,554	\$165,000	\$140,809	(\$24,191)	(14.66%)

Victor Valley Transit Authority

NTC-FT. IRWIN (REVENUES & EXPENSES)

	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>2016</u> <u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>Project to</u> <u>Date Totals</u>	<u>Avg</u> <u>(monthly)</u>
Cash Fares	\$ 755	\$ 641	\$ 272	\$ 153	\$ 238	\$ 64							\$ 2,122	\$ 353.65
Prepaid Fares	\$ 23,013	\$ 24,311	\$ 22,815	\$ 26,533	\$ 24,019	\$ 22,050							\$ 142,742	\$ 23,790.25
Base Shuttle Subsidy	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000							\$ 24,000	\$ 4,000.00
<b>Total Revenue</b>	<b>\$ 27,768</b>	<b>\$ 28,952</b>	<b>\$ 27,087</b>	<b>\$ 30,686</b>	<b>\$ 28,257</b>	<b>\$ 26,114</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,863</b>	<b>\$ 28,143.90</b>
<b>Operations Exp</b>	<b>\$ 42,199</b>	<b>\$ 38,025</b>	<b>\$ 38,525</b>	<b>\$ 40,340</b>	<b>\$ 36,652</b>	<b>\$ 40,655</b>							<b>\$ 236,396</b>	<b>\$ 39,399.32</b>
Fuel Exp	\$ 8,974	\$ 12,055	\$ 12,225	\$ 12,362	\$ 13,301	\$ 13,448							\$ 72,365	\$ 12,060.86
Bank Fees	\$ 700	\$ 987	\$ 804	\$ 868	\$ 947	\$ 1,095							\$ 5,400	\$ 900.05
Other Exp	\$ 175	\$ 339	\$ 303	\$ 407	\$ 171	\$ 350							\$ 1,746	\$ 290.96
<b>Total Expense</b>	<b>\$ 52,048</b>	<b>\$ 51,406</b>	<b>\$ 51,857</b>	<b>\$ 53,978</b>	<b>\$ 51,071</b>	<b>\$ 55,547</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 315,907</b>	<b>\$ 52,651.17</b>
<b>Net Activity</b>	<b>\$ (24,281)</b>	<b>\$ (22,454)</b>	<b>\$ (24,770)</b>	<b>\$ (23,292)</b>	<b>\$ (22,814)</b>	<b>\$ (29,433)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (147,044)</b>	<b>\$ (24,507.28)</b>
Income/Expense Ratio	53%	56%	52%	57%	55%	47%							53%	53%

**Victor Valley Transit Authority**  
**Monthly Report of Complaints**  
Fiscal Year 2015/2016

Dec-15		SERVICE RELATED COMPLAINTS					DRIVER/DISPATCH RELATED COMPLAINTS						TOTAL COMPLAINTS	
		TIME	ROUTE	VEHICLE	FARES	MISC.	DISCOURTEOUS	UNSAFE OPERATING	FAILURE TO			MISC.	CURRENT MONTH	YEAR TO DATE
		FAST	SLOW	DESIGN					PICKUP	TRANSFER	DROP OFF			
Regional Fixed Route														
	15/15A												0	4
	101												0	1
	31						2						2	6
	32				1								1	3
	33												0	1
	40												0	1
	41												0	2
	43									2			2	3
	44					1			1				2	2
	45												0	8
	46												0	1
	47												0	0
	48												0	1
	51												0	0
	52												0	2
	53												0	2
	54												0	1
	55										1		1	7
<b>TOTAL REGIONAL FIXED RT</b>		0	0	0	0	1	1	2	0	0	3	1	0	45
Community Routes														
	20 Tri-Comm Deviation.												0	0
	21 Tri-Comm.												0	1
	22 Helendale							1					1	3
	23 Lucerne Valley							1					1	1
<b>TOTAL COMMUNITY ROUTES</b>													2	5
ADA Paratransit														
	Direct Access												0	3
	Subscription												0	0
<b>TOTAL ADA PARATRANSIT</b>													0	3
Personnel														
	Customer Service												0	0
	Routing & Scheduling												0	0
	Dispatch						3						3	4
	Passenger to Passenger												0	1
<b>TOTAL PERSONNEL</b>														5
<b>TOTAL COMPLAINTS</b>		0	0	0	0	1	1	2	0	0	3	0	3	58





## Employee Commendations!

### Month of December 2015

Grateful passenger wants to commend Fixed Route driver, **Spencer Knowles**, for getting her to her destination on time even though the route was running late. Also states **Spencer** was very safe while driving and still managed to get the route running on schedule.

Fixed Route driver, **Milford Wade**, was recognized for being such an awesome driver. **Milford** goes above and beyond and always makes passenger's day better. He is very courteous and actually cares about his passengers.

**Renita Stone**, Direct Access driver, was thanked and appreciated for assisting disabled rider and making an unauthorized stop when he needed to utilize the restroom urgently. **Renita** avoided an accident on the vehicle.

Caller want to show gratitude to **LaShone Baker**, Fixed Route driver, and states **LaShone** is the best driver out there. Caller expressed **LaShone** is nice and helpful.

Rider called in to let VVTA aware that Fixed Route drivers, **LaJami Hicks** and **Michelle Vela**, were just the best drivers ever. "**LaJami** and **Michelle** are very professional and are good at what they do".

**LIFT DEPLOYMENT REPORT**  
**FY 15-16**

Route #	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD TOTAL
15/15A	15	12	15	10	9	20							81
101	16	6	4	3	10	17							56
20	0	0	0	0	0	0							0
21	2	0	5	2	1	2							12
22	19	9	28	24	11	2							93
23	13	18	19	20	2	6							78
31	305	197	157	227	112	109							1107
32	59	71	71	111	93	73							478
33	8	10	33	18	26	11							106
40	3	7	4	3	8	12							37
41	122	144	122	138	106	131							763
43	388	211	166	237	128	42							1172
44	67	69	66	85	37	92							416
45	458	292	407	383	154	146							1840
46	12	6	17	9	47	14							105
47	26	20	23	29	20	23							141
48	31	19	13	23	9	35							130
51	110	86	83	38	110	74							531
52	36	126	234	150	91	248							886
53	52	20	55	62	41	60							280
54	3	4	10	10	11	10							48
55	26	39	30	18	32	22							167
TOTAL CURRENT	1740	1328	1543	1627	1039	1112	0	0	0	0	0	0	8389
TOTAL LAST YEAR	1334	1178	1087	1402	1029	1116							7146

There were 0 wheel chair pass ups in October and November 2015.

Prepared by: Debi Lorrain

**BIKE RACK REPORT  
FY 15-16**

Route #	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD TOTAL
15/15A	124	128	92	72	110	73							597
101	10	28	28	34	34	18							156
20	0	1	0	0	11	0							12
21	93	123	118	148	79	75							836
22	73	64	78	58	113	72							458
23	83	104	40	39	52	59							362
31	262	334	244	237	223	202							1502
32	209	203	219	206	180	190							1207
33	78	32	47	54	98	57							364
40	56	93	74	81	53	97							454
41	582	638	455	432	478	398							2983
43	394	397	324	289	409	239							2052
44	238	289	229	192	153	232							1333
45	485	507	437	381	407	337							2554
46	53	88	62	64	70	37							374
47	43	40	33	48	29	31							224
48	128	156	100	145	149	53							731
51	17	90	60	73	99	33							432
52	206	342	233	185	317	235							1518
53	284	235	239	192	155	164							1269
54	26	80	73	74	77	63							393
55	96	108	115	158	117	134							728
<b>TOTAL CURRENT</b>	<b>3,444</b>	<b>3,828</b>	<b>3,180</b>	<b>3,056</b>	<b>3,258</b>	<b>2,708</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,574</b>
<b>TOTAL LAST YEAR</b>	<b>2,965</b>	<b>2,678</b>	<b>4,426</b>	<b>4,318</b>	<b>3,341</b>	<b>3,231</b>							<b>20,957</b>

There were no pass-ups in the month of December 2015.

Prepared By: Debi Lomah



### ADA PARATRANSIT ON TIME PERFORMANCE

Dec-15

Rides Sampled	More Than 10 Minutes Before	More Than 30 Minutes After	TOTAL	% On Time
12329	0	302	12027	97.55%

### FIXED ROUTE ON TIME PERFORMANCE

Dec-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
48384	0	8781	39603	81.85%

### COUNTY ROUTE ON TIME PERFORMANCE

Dec-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
3875	0	843	3032	78.25%

### BARSTOW ROUTE 15 ON TIME PERFORMANCE

Dec-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
1672	0	413	1259	75.30%

### FT. IRWIN ROUTE ON TIME PERFORMANCE

Dec-15

Rides Sampled	Early	>5 Late	TOTAL	% On Time
2894	0	80	2814	97.24%



## For the Month of DECEMBER 2015

[illegible]

## DECEMBER 2015

### Miles between road calls - VVTA and Barstow

	Total Miles	Road Calls	Miles Between Road Calls
Demand Response	81,571	2	40,786
Commuter Bus	22,924	0	22,924
Motor Bus	226,738	9	25,193
<b>Total System</b>	<b>331,233</b>	<b>11</b>	<b>88,903</b>

# VICTOR VALLEY TRANSIT

## Policy Year Summary

Print Date: 12/31/2015

Page 1

Policy Year	Claim Count			Reserves			Payments			Total Incurred		
Code	Open	Closed	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total	Indemnity	Expenses	Total
FY1998	0	7	7	0	0	0	9,207	21,571	30,778	9,207	21,571	30,778
FY1999	0	3	3	0	0	0	0	0	0	0	0	0
FY2000	0	3	3	0	0	0	965	0	965	965	0	965
FY2001	0	4	4	0	0	0	0	0	0	0	0	0
FY2001NC	0	1	1	0	0	0	0	0	0	0	0	0
FY2002	0	7	7	0	0	0	0	0	0	0	0	0
FY2003	0	1	1	0	0	0	0	0	0	0	0	0
FY2004	0	3	3	0	0	0	0	0	0	0	0	0
FY2005	0	2	2	0	0	0	0	0	0	0	0	0
FY2006	0	3	3	0	0	0	0	0	0	0	0	0
FY2007	0	3	3	0	0	0	0	0	0	0	0	0
FY2008	0	2	2	0	0	0	0	0	0	0	0	0
FY2009	0	1	1	0	0	0	0	0	0	0	0	0
FY2010	0	1	1	0	0	0	0	0	0	0	0	0
FY2012	0	2	2	0	0	0	0	0	0	0	0	0
FY2013	1	2	3	0	0	0	0	0	0	0	0	0
FY2014	3	2	5	20,000	41,889	61,889	0	58,110	58,110	20,000	100,000	120,000
FY2015	1	2	3	0	0	0	0	0	0	0	0	0
<b>Totals:</b>	<b>5</b>	<b>49</b>	<b>54</b>	<b>20,000</b>	<b>41,889</b>	<b>61,889</b>	<b>10,172</b>	<b>79,682</b>	<b>89,854</b>	<b>30,172</b>	<b>121,571</b>	<b>151,743</b>

**Veteran's Pass Usage  
2015**

Month	Total Passengers	Total Veteran's*	Used Veteran's 1 Day County (TTP 1)	Issued Veteran's 1 Day (TTP 33)	Cash Veteran's Regular (TTP 36)	Used Veteran's 31 Day Regular (TTP 41)	Used Veteran's 31 Day County (TTP 47)
January	163,306	46	-	-	3	43	-
February	167,051	23	-	1	5	17	-
March	183,757	43	-	1	10	1	31
April	169,765	68	-	1	9	7	51
May	163,389	31	-	1	8	7	15
June	147,887	53	-	-	12	24	17
July	147,722	31	-	1	7	23	-
August	153,894	29	-	1	7	21	-
September	171,223	43	-	-	10	33	-
October	193,022	18	-	-	8	10	-
November	153,420	94	-	-	5	89	-
December	147,157	47	-	-	10	37	-
Year Total -	1,961,593	526					



## BARSTOW AREA TRANSIT

### SUMMARY

The attached Performance Reports are presented to the Board of Directors to provide an overview of the transit system's costs and performance.

- VVTA invoice for December services.
- Monthly Performance Charts – Passengers per Revenue hour and Passengers per Revenue Mile.
- Lift Deployment and Bike Rack Use Logs.
- Fare Revenue Report for December.
- ADA Denial Report.

### RECOMMENDED ACTION

Information items only.

**PRESENTED BY**  
Kevin Kane,  
Executive Director

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
February 16, 2016

**Transdev**

Transportation Services  
1612 State St.  
Barstow Ca. 92311

INVOICE NO.

"0001215-INS-12B

DATE

01/08/16

BILL TO Victor Valley Transit Authority  
17150 Smoke Tree St.  
Hesperia, Calif 92345

CONTRACT NAME:  
Victor Valley

Attention: Mr. Kevin Kane  
Executive Director

MONTH

December

BILLING PERIOD

12/01/15 to 12/31/15

	December 15 Budgeted HOURS	December 15 ACTUAL HOURS	December 15 Budgeted REVENUE	December 15 ACTUAL REVENUE	December 15 Variance (+ or -)
Fixed Route	1296.02	1296.00	\$74,106.42	\$74,105.28	(\$1.14)
County	296.00	314.00	\$16,925.28	\$17,954.52	\$1,029.24
DAR	653.00	677.00	\$42,523.36	\$44,086.24	\$1,562.88
<b>SUBTOTALS</b>	2,245.02	2,287.00	\$133,555.06	\$136,146.04	\$2,590.98

TOTAL INVOICE INCLUDING '

\$136,146.04

## Please REMIT TO:

Transdev Inc.  
4157 Collection Center Drive  
Chicago, IL 60693

\_\_\_\_\_  
Manager's Signature and Business Phone



## FY 2016 -- Monthly Performance Charts

Program - Barstow City Fixed Routes

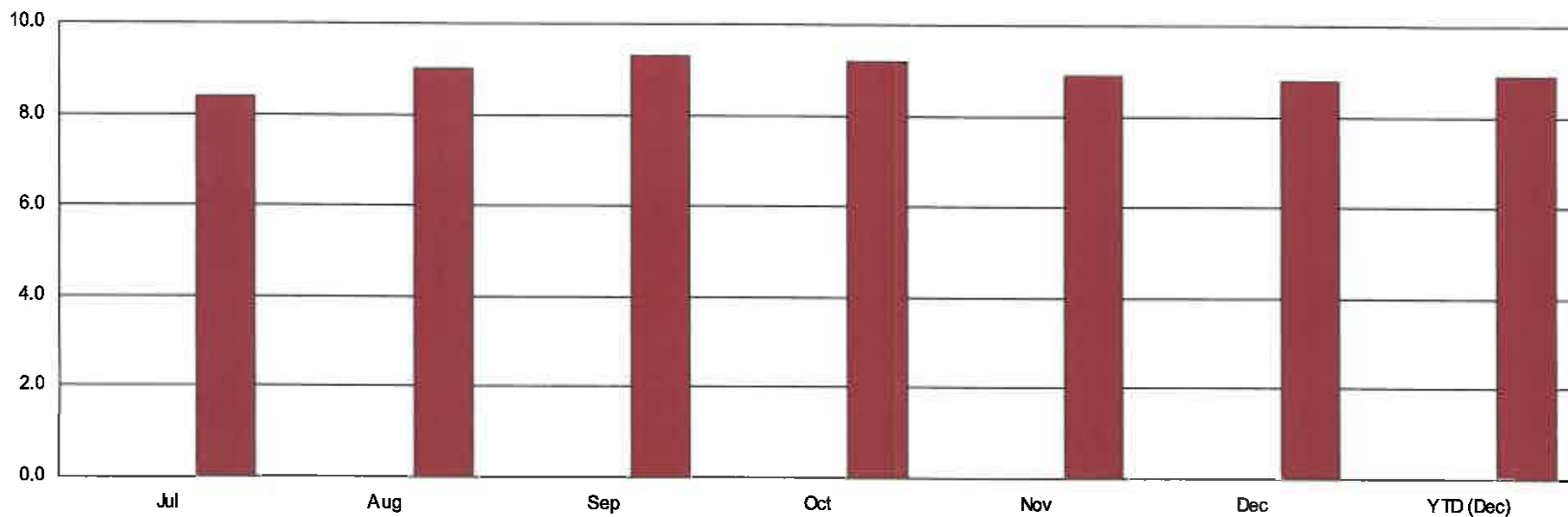
Year-To-Date through December

All Routes

### Passengers Per Revenue Hour

Target: None

Two Years Prior   Prior Year   Current Year





## FY 2016 -- Monthly Performance Charts

Program - Barstow County Routes

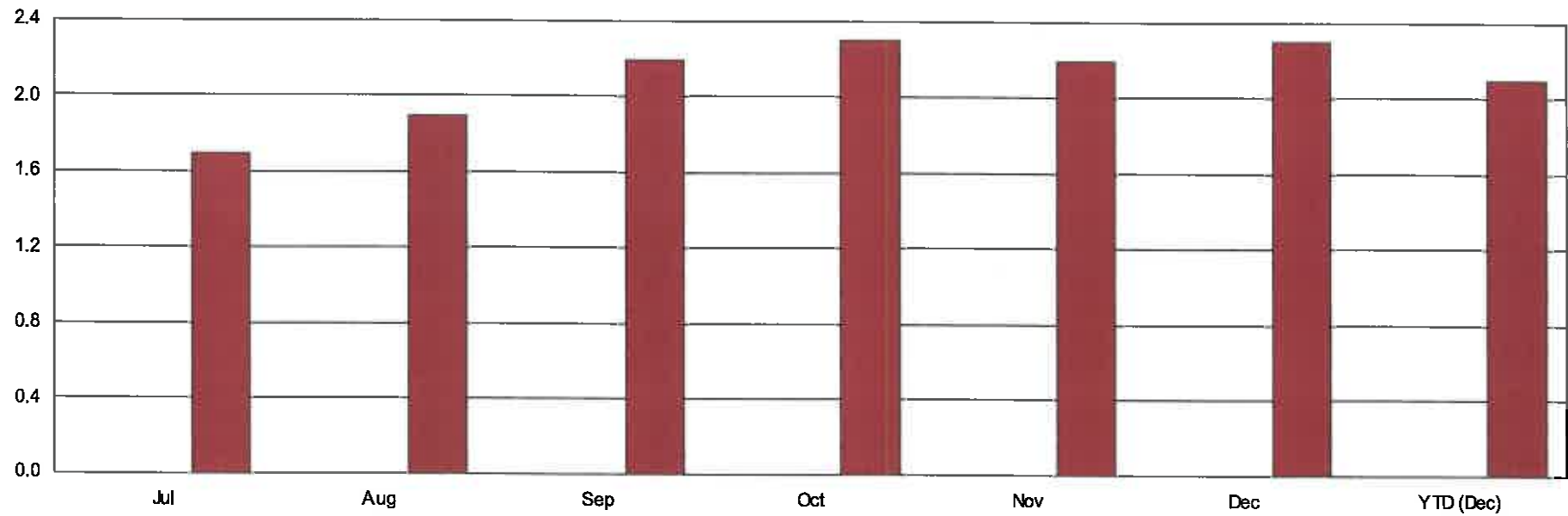
Year-To-Date through December

All Routes

### Passengers Per Revenue Hour

Target: None

Two Years Prior   Prior Year   Current Year





## FY 2016 -- Monthly Performance Charts

Program - Barstow Demand Response

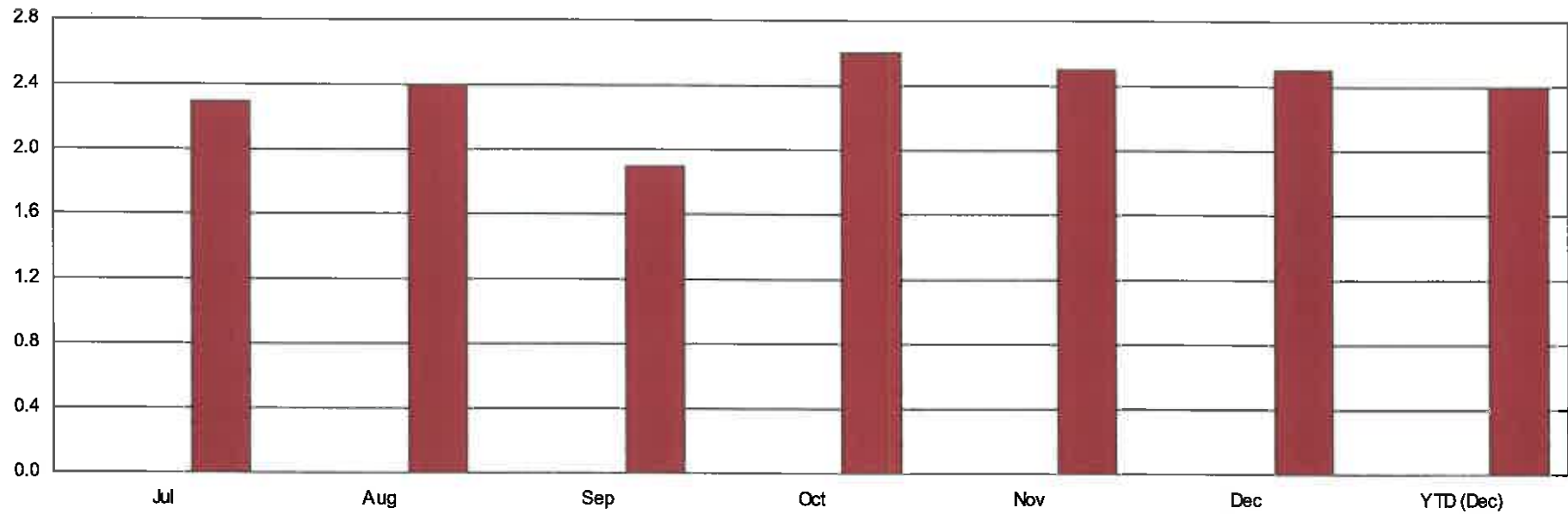
Year-To-Date through December

All Routes

### Passengers Per Revenue Hour

Target: None

Two Years Prior   Prior Year   Current Year





## FY 2016 -- Monthly Performance Charts

Program - Barstow City Fixed Routes

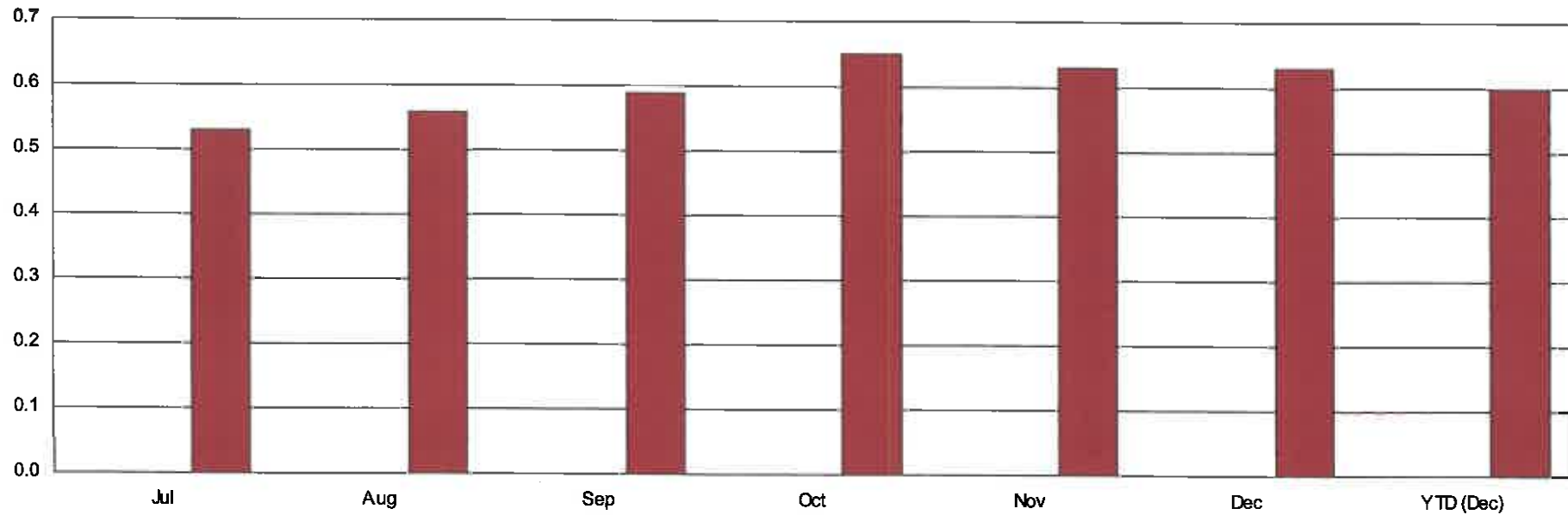
Year-To-Date through December

All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior   Prior Year   Current Year





## FY 2016 -- Monthly Performance Charts

Program - Barstow County Routes

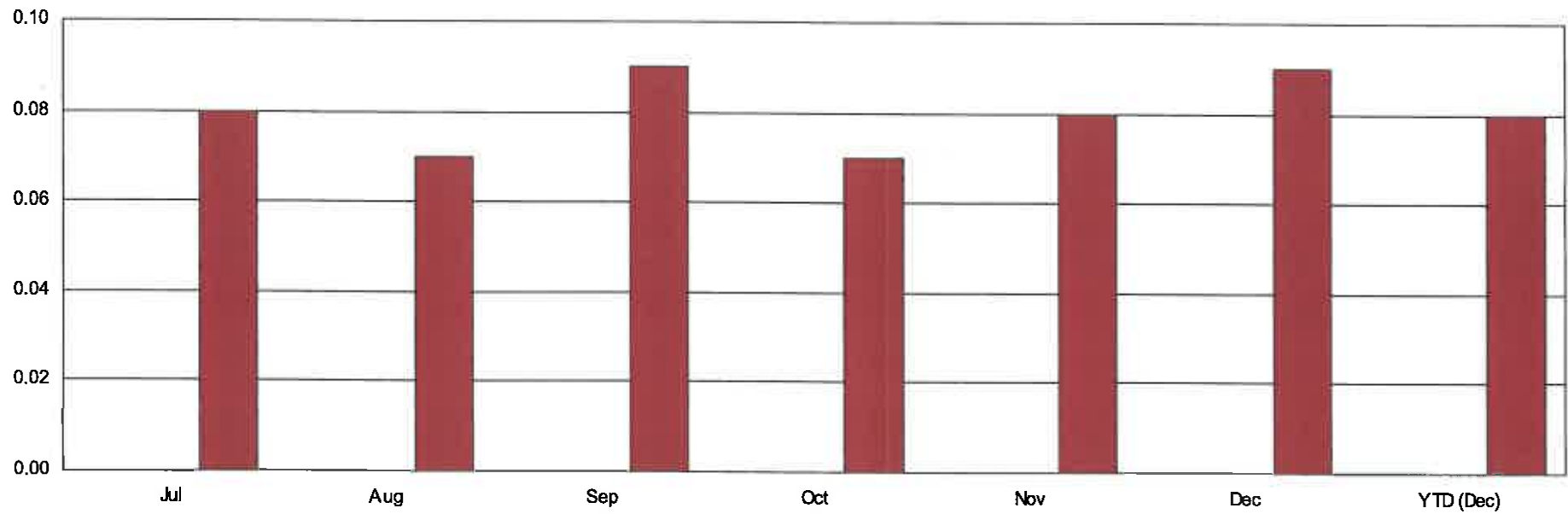
Year-To-Date through December

All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year





## FY 2016 -- Monthly Performance Charts

Program - Barstow Demand Response

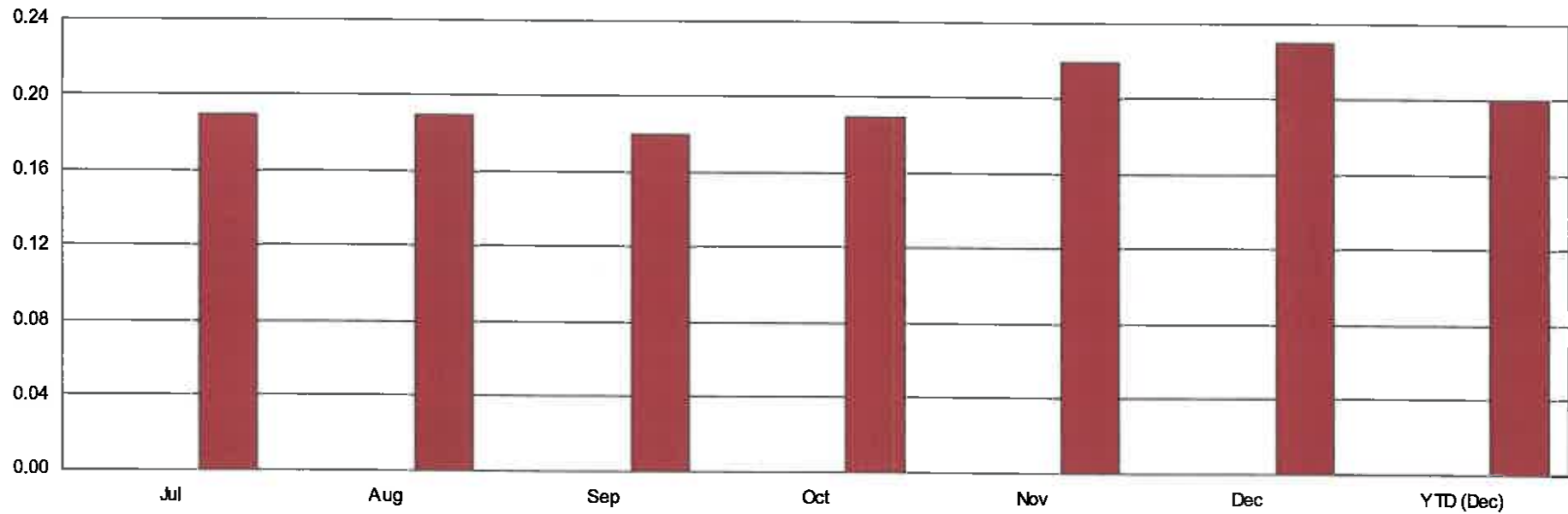
Year-To-Date through December

All Routes

### Passengers Per Revenue Mile

Target: None

Two Years Prior      Prior Year      Current Year





**BIKE RACK**  
**FY 15-16**

Route #	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD TOTAL
1	36	26	72	41	26	33							234
2	28	25	35	20	22	11							141
3	64	25	36	23	21	26							195
4	20	17	18	13	15	19							102
5	4	4	2	0	4	3							17
<b>TOTAL, CURRENT</b>	<b>152</b>	<b>97</b>	<b>163</b>	<b>97</b>	<b>88</b>	<b>92</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>689</b>
<b>TOTAL, LAST YEAR</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>							<b>0</b>

There were 0 bicycle pass ups in December 2015

Prepared by: Debi Lorrach

**LIFT DEPLOYMENT REPORT**  
**FY 15-16**

Route #	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD TOTAL
1	77	69	110	79	69	57							461
2	34	72	57	43	33	56							295
3	81	60	62	54	46	62							365
4	20	21	23	31	15	19							129
5	74	72	51	46	38								281
						0							
<b>TOTAL, CURRENT</b>	<b>286</b>	<b>294</b>	<b>303</b>	<b>253</b>	<b>201</b>	<b>194</b>							<b>1531</b>
<b>TOTAL, LAST YEAR</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>							<b>0</b>

There were 0 wheel chair pass ups in December, 2015.

Prepared by: Debi Lorrach

# Fare Revenue Report 15-16 Barstow

## BARSTOW AREA TRANSIT

**Fixed routes**      FY 14/15    FY 15/16

	Dec 15
<i>pre-pd sales</i>	\$84
cash fares	\$7,137
Pass Usage	N/A
total ridership	11,426
cash rev/riders	\$0.62
rev hrs	1,296
riders/rev hr	8.82

### County routes

	Dec 15
<i>pre-pd sales</i>	\$244
cash fares	\$3,691
Pass Usage	N/A
total ridership	730
cash rev/riders	\$5.06
rev hrs	314
riders/rev hr	2.32

### Demand Response

	Dec 15
<i>pre-pd sales</i>	\$840
cash fares	\$282
PCA's & children	N/A
Subscription	N/A
total ridership	1,705
cash rev/riders	\$0.17
rev hrs	677
riders/rev hr	2.52



For the Month of December 2015

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## **PUBLIC HEARING**

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## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

**Public Hearing to Accept Testimony to Consider Reinstatement of the Military Pass for Active Military and DOD Workers.**

### SUMMARY STATEMENT

Notice of this public hearing was published in the Daily Press and the Desert Dispatch on December 28, 2015. This meets the 30 day advance public notice required. In addition, public notice was posted on the website, all seats on the commuter buses, Barstow City Hall, and various locations around the base. The following is what was printed in the paper and posted:

***NOTICE OF PUBLIC HEARING FOR VICTOR VALLEY TRANSIT NTC COMMUTER PROPOSED FARE CHANGE.***

NOTICE IS HEREBY GIVEN that the Victor Valley Transit Authority (VVTA) Board of Directors will hold a public hearing 9:30 a.m. Tuesday, February 16, 2016 during its regularly-scheduled board meeting at 17150 Smoke Tree Street, Hesperia, California 92345. The public hearing is regarding the reinstatement of the NTC Commuter fare for active military and Department of Defense (DOD) workers who receive transportation funding through the Mass Transit Benefit Plan (MTBP). As congress has set the transit fares, including the MTBP, at the same level as parking expenses, beginning January 1, 2016, the MTBP funding will increase to \$255 per month. As a result, VVTA proposes reinstating the military pass fare at the \$255 per month level with the monthly passes being purchased through VVTA vending machines to be placed strategically at Fort Irwin.

Continued

### RECOMMENDED ACTION

Hear Public testimony.

PRESENTED BY	FISCAL IMPACT	MEETING DATE	ITEM NUMBER
Kevin Kane, Executive Director	N/A	February 16, 2016	8

## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

**Public Hearing to Accept Testimony to Consider Reinstatement of the Military Pass for Active Military and DOD Workers.**

### SUMMARY STATEMENT

**Passengers who do not participate in the MTBP will not experience a fare increase.**

The public is invited to the present comments and submit testimony at the hearing, by email to [DLorrah@VVTa.org](mailto:DLorrah@VVTa.org), through TDD for the hearing impaired by calling 711, or in writing to: VVTA Public Hearing, 17150 Smoke Tree Street, Hesperia, California 92345. Upon request, interpreters are available to the public for VVTA meetings and events. Agendas and minutes will also be made available to the public in other languages upon request. All requests for reasonable accommodations, interpretation services and materials in other languages must be made at least three working days in advance of the scheduled meeting and event date. Please submit requests by calling Debi Lorrah at 760- 948-4021 x112 or [DLorrah@VVTa.org](mailto:DLorrah@VVTa.org). For TDD service, call 711.

Added after publication: NOTE: VVTA is coordinating with Fort Irwin staff to identify a more convenient method to purchase the MTBP passes using the debit card system... More to come.





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# **PUBLIC HEARING NOTICE**

## **VICTOR VALLEY TRANSIT AUTHORITY**

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### **NOTICE OF PUBLIC HEARING FOR VVTA NTC COMMUTER PROPOSED FARE CHANGE**

NOTICE IS HEREBY GIVEN that the Victor Valley Transit Authority (VVTA) Board of Directors will hold a public hearing 9:30 a.m. Tuesday, February 16, 2016 during its regularly-scheduled board meeting at 17150 Smoke Tree Street, Hesperia, California 92345.

The public hearing is regarding the reinstatement of the NTC Commuter fare for active military and Department of Defense (DOD) workers who receive transportation funding through the Mass Transit Benefit Plan (MTBP). As congress has set the transit fares, including the MTBP, at the same level as parking expenses, beginning January 1, 2016, the MTBP funding will increase to \$255 per month. As a result, VVTA proposes reinstating the military pass fare at the \$255 per month level with the monthly passes being purchased through VVTA vending machines to be placed strategically at Fort Irwin.

### **Passengers who do not participate in the MTBP will not experience a fare increase.**

The public is invited to the present comments and submit testimony at the hearing, by email to [DLorrah@VVTA.org](mailto:DLorrah@VVTA.org), through TDD for the hearing impaired by calling 711, or in writing to: VVTA Public Hearing, 17150 Smoke Tree Street, Hesperia, California 92345.

Upon request, interpreters are available to the public for VVTA meetings and events. Agendas and minutes will also be made available to the public in other languages upon request. All requests for reasonable accommodations, interpretation services and materials in other languages must be made at least three working days in advance of the scheduled meeting and event date. Please submit requests by calling Debi Lorrah at 760-948-4021 x112 or [DLorrah@VVTA.org](mailto:DLorrah@VVTA.org). For TDD service, call 711.

**NOTE:** VVTA is coordinating with Fort Irwin staff to identify a more convenient method to purchase the MTBP passes using the debit card system... More to come.

# PROOF OF PUBLICATION

(2015.5 C.C.P.)

**STATE OF CALIFORNIA,  
County of San Bernardino**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the publisher of the DESERT DISPATCH, a newspaper of general circulation, published in the City of Barstow, County of San Bernardino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Bernardino, State of California, under the date of February 27, 1996, Case Number BVC 02359, that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

December 28

**All in the year 2015.**

**I certify (or declare) under penalty of perjury that the foregoing is true and correct.**

**Dated this: 28th day of December,**

**2015.**

**Signature**

**Leslie Jacobs**

**This space is the County Clerk's Filing  
Stamp**

**RECEIVED**

**JAN 04 2016**

**VVTA**

## **Proof of Publication of NOTICE OF PUBLIC HEARING**

### **NOTICE OF PUBLIC HEARING FOR VICTOR VALLEY TRANSIT AUTHORITY PROPOSED NTC FARE CHANGE.**

NOTICE IS HEREBY GIVEN that the Board of Directors will hold a public hearing on Tuesday, February 16, 2016 Victor Valley Transit Authority during its regularly scheduled board meeting. The public hearing is regarding the reinstatement of the NTC commuter fare for active military and DOD workers who receive transportation funding through the Mass Transit benefit plan (MTBP). As Congress has set the transit fares, including the MTBP, at the same level as parking expenses beginning January 1, 2016, the MTBP funding will increase to \$255 per month. As a result, VVTA proposes reinstating the military pass fare at the \$255 per month level with the monthly passes being purchased through VVTA vending machines to be placed strategically at Fort Irwin. Passengers who do not participate in the MTBP will not experience a fare increase.

The public is invited to present comments at the hearing or submit comments by email to [dlorrah@vvta.org](mailto:dlorrah@vvta.org) or in writing to VVTA - Public Hearing 17150 Smoke Tree St., Hesperia, CA 92345. Finally testimony can be submitted via TDD for the hearing impaired at 760-948-3990.

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for VVTA sponsored meetings and events.

Upon request, interpreters are available to the public for VVTA meetings and events. Agendas and minutes will be made available in other languages upon request. Public testimony can be received at the meeting or in writing to VVTA mass transit benefit plan fare proposal at 17150 Smoke Tree St., Hesperia, CA 92345

Published in the  
Desert Dispatch  
Dec. 28, 2015  
(M-12)

## Debi Lorrach

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**From:** Ozawa, Leslie S CIV USARMY IMCOM CENTRAL (US) <leslie.s.ozawa.civ@mail.mil>  
**Sent:** Thursday, January 21, 2016 9:31 AM  
**To:** Debi Lorrach  
**Subject:** RE: [Non-DoD Source] RE: Public hearing NTC commuter proposed fare change

Mo comment is:

Last sentence in 2nd paragraph of the public hearing notice that the bus driver on the route from Barstow to Fort Irwin this morning at the stop at Walmart at 0630 states:

"...VVTA proposes reinstating the military pass fare at the \$255 per month level with the monthly passes being purchased through VVTA vending machines to be placed strategically at Fort Irwin."

When I started working at Fort Irwin in summer of 2013, two ATM-type machines were placed at Starbucks in the Fort Irwin town center and at the AAFES Exchange building entrance. We were instructed to use the debit cards issued by the federal government to purchase the monthly passes. The machines did not work well. The debit cards were not debited in a regular timely manner and/or the machines did not work properly. I strongly recommend the current method of calling in the debit card number be used, with the passes distributed through City Hall or through the NTC Headquarters G8 section. Since these machines were used only for the purpose of issuing the monthly passes, I assume it will be contracted out by VVTA with the same results of poor functioning and maintenance. The machine vendor has little incentive to ensure the performance quality, and coming out here to fix the machines is always logistically problematical and untimely.

Very Respectfully,

Leslie Ozawa  
Public Affairs Specialist  
NTC/Fort Irwin Public Affairs Office Bldg 983  
Tel: 760-380-3076/4511  
[www.irwin.army.mil](http://www.irwin.army.mil)  
Facebook: National Training Center/Fort Irwin

-----Original Message-----

From: Debi Lorrach [mailto:[dlorrah@vvta.org](mailto:dlorrah@vvta.org)]  
Sent: Thursday, January 21, 2016 9:10 AM  
To: Ozawa, Leslie S CIV USARMY IMCOM CENTRAL (US) <[leslie.s.ozawa.civ@mail.mil](mailto:leslie.s.ozawa.civ@mail.mil)>  
Subject: [Non-DoD Source] RE: Public hearing NTC commuter proposed fare change

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Yes, I can take your comments any way that is most convenient for you.

-----Original Message-----

From: Ozawa, Leslie S CIV USARMY IMCOM CENTRAL (US)  
[Caution-mailto:leslie.s.ozawa.civ@mail.mil]  
Sent: Thursday, January 21, 2016 9:07 AM  
To: Debi Lorrhah <dlorrhah@vvta.org>  
Subject: Public hearing NTC commuter proposed fare change

Are you taking written comments by email?

Very Respectfully,

Leslie Ozawa  
Public Affairs Specialist  
NTC/Fort Irwin Public Affairs Office Bldg 983  
Tel: 760-380-3076/4511  
Caution-www.irwin.army.mil  
Facebook: National Training Center/Fort Irwin

**AGENDA ITEM  
NINE**

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## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

**Consider Reinstatement of the Military Pass for Active Military and DOD Workers.**

### SUMMARY STATEMENT

In 2012 when the VVTA Board originally approved to provide commuter service to Fort Irwin with the understanding that the cost of operating the service would be self-funding i.e. there would be no subsidy from VVTA. Subsequently the federal government reduced the Mass Transit Benefit Plan (MTBP) from \$245 to \$130 per month. At that time the VVTA Board approved to temporarily discontinue the military pass and to allow active military and DOD workers to instead use the Mega Pass for \$175 per month. This in effect reduced self-funding of the commuter service to a point that VVTA was subsidizing the operating cost by nearly 50%.

Recently congress raised the 2016 MTBP amount to \$255 per month which is on par with what is provided for the parking benefit.

Before congress raised the MTBP to \$255 amount; DOD and active military riders had to pay \$45 out of their pockets each month. Even with this new increased fare these riders will no longer have any out of pocket cost.

### RECOMMENDED ACTION

Reinstate the Military Pass for Active Military and DOD Workers who are Eligible for the Federal Mass Transit Benefit Plan (MTBP) at a Monthly Fare of \$255 and adjust the Fare Annually to match the MTBP but not lower than the cost of a Mega Pass.

**PRESENTED BY**  
Kevin Kane,  
Executive Director

**FISCAL IMPACT**  
  
N/A

**MEETING DATE**  
  
June 15, 2015

**ITEM NUMBER**  
  
9



# Mass Transit Parity now Permanent

December 21, 2015

In a last minute legislative move, commuters of mass transit receive \$432+\* year-end bonus. On December 18, 2015, President Obama signed the *Protecting Americans from Tax Hikes Act of 2015 (PATH)* into law which included a permanent extension of pre-tax mass transit parity with parking limits. Pre-tax mass transit limits will be permanently set equal to the pre-tax parking benefit limits.

## Savings Increases for Commuters

Pre-tax Transit Limit <small>(prior to last year's change)</small>	Pre-tax Transit Limit <small>(per month - no more change)</small>	Change
<b>2015</b> \$130 per month	<b>2015</b> \$250 per month	\$120 additional per month \$1,440 additional per year <b>Incremental tax savings* = \$432</b>
<b>2016</b> \$130 per month	<b>2016</b> \$255 per month	\$125 additional per month \$1,500 additional per year <b>Incremental tax savings* = \$450</b>

\* Assumes tax rate of 30% for the incremental benefit calculated.

The change is retroactive for 2015. As a result, the allowable pre-tax mass transit limit for 2015 increased from \$130 to \$250 per month. The monthly mass transit limits for 2016 will also increase to \$255 per month.

In order to take advantage of the retroactive increase for 2015, participants would have needed to elect the full cost of their transit expense. Any amounts taken as a post-tax deduction can be reclassified as pre-tax up to the new limit of \$250 per month for 2015 (a difference of \$120 per month). Clients from Benefit Resource will receive a more detailed communication regarding options for taking advantage of the retroactive increase.

For 2016, pre-tax mass transit election limits automatically increase to \$255 per month. If participants were not previously electing the full cost of their transit expense, they should consider increasing their election to take advantage of the additional pre-tax transit benefit.



With commuting expenses on the rise across the country, this permanent change provides an added bonus for working Americans across the country and provides greater certainty for years to come.

*\*Assumes the maximum incremental transit expense for 2015 (\$120) at a tax rate of 30%.*



Department of the Treasury  
Internal Revenue Service

**Publication 15-B**

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# Employer's Tax Guide to Fringe Benefits

For use in **2016**

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**Qualified parking exclusion and commuter transportation benefit.** For 2016, the monthly exclusion for qualified parking is \$255 and the monthly exclusion for commuter highway vehicle transportation and transit passes is \$255. See Qualified Transportation Benefits in section 2.

## Qualified Transportation Benefits

This exclusion applies to the following benefits.

- A ride in a commuter highway vehicle between the employee's home and work place.
- A transit pass.
- Qualified parking.
- Qualified bicycle commuting reimbursement.

The exclusion applies whether you provide only one or a combination of these benefits to your employees. However, the exclusion for qualified bicycle commuting reimbursement isn't available in any month the employee receives any of the other qualified transportation benefits.

Qualified transportation benefits can be provided directly by you or through a bona fide reimbursement arrangement. However, cash reimbursements for transit passes qualify only if a voucher or a similar item that the employee can exchange only for a transit pass isn't readily available for direct distribution by you to your employee. A voucher is readily available for direct distribution only if an employee can obtain it from a voucher provider that doesn't impose fare media charges or other restrictions that effectively prevent the employer from obtaining vouchers. See Regulations section 1.132-9(b)(Q&A 16-19) for more information.

Generally, you can exclude qualified transportation fringe benefits from an employee's wages even if you provide them in place of pay. However, qualified bicycle commuting reimbursements can't be excluded if the reimbursements are provided in place of pay. For information about providing qualified transportation fringe benefits under a compensation reduction agreement, see Regulations section 1.132-9(b)(Q&A 11-15).

**Commuter highway vehicle.** A commuter highway vehicle is any highway vehicle that seats at least 6 adults (not including the driver). In addition, you must reasonably expect that at least 80% of the vehicle mileage will be for transporting employees between their homes and work place with employees occupying at least one-half the vehicle's seats (not including the driver's).

**Transit pass.** A transit pass is any pass, token, farecard, voucher, or similar item entitling a person to ride, free of charge or at a reduced rate, on one of the following.

- On mass transit.
- In a vehicle that seats at least 6 adults (not including the driver) if a person in the business of transporting persons for pay or hire operates it.

Mass transit may be publicly or privately operated and includes bus, rail, or ferry. For guidance on the use of smart cards and debit cards to provide qualified transportation fringes, see Revenue Ruling 2014-32, 2014-50 I.R.B. 917, available at [www.irs.gov/irb/2014-50\\_IRB/ar06.html](http://www.irs.gov/irb/2014-50_IRB/ar06.html).

**Qualified parking.** Qualified parking is parking you provide to your employees on or near your business premises. It includes parking on or near the location from which your employees commute to work using mass transit, commuter highway vehicles, or carpools. It doesn't include parking at or near your employee's home.

**Qualified bicycle commuting reimbursement.** For any calendar year, the exclusion for qualified bicycle commuting reimbursement includes any employer reimbursement during the 15-month period beginning with the first day of the calendar year for reasonable expenses incurred by the employee during the calendar year.

Reasonable expenses include:

- The purchase of a bicycle, and
- Bicycle improvements, repair, and storage.

These are considered reasonable expenses as long as the bicycle is regularly used for travel between the employee's residence and place of employment.

**Employee.** For this exclusion, treat the following individuals as employees.

- A current employee.
- A leased employee who has provided services to you on a substantially full-time basis for at least a year if the services are performed under your primary direction or control.

A self-employed individual isn't an employee for qualified transportation benefit purposes.

**Exception for S corporation shareholders.** Don't treat a 2% shareholder of an S corporation as an employee of the corporation for this purpose. A 2% shareholder is someone who directly or indirectly owns (at any time during the year) more than 2% of the corporation's stock or stock with more than 2% of the voting power. Treat a 2% shareholder as you would a partner in a partnership for fringe benefit purposes, but don't treat the benefit as a reduction in distributions to the 2% shareholder.

**Relation to other fringe benefits.** You can't exclude a qualified transportation benefit you provide to an employee under the de minimis or working condition benefit rules. However, if you provide a local transportation benefit other than by transit pass or commuter highway vehicle, or to a person other than an employee, you may be able to exclude all or part of the benefit under other fringe benefit rules (de minimis, working condition, etc.).

**Exclusion from wages.** You can generally exclude the value of transportation benefits that you provide to an employee during 2016 from the employee's wages up to the following limits.

- \$255 per month for combined commuter highway vehicle transportation and transit passes.
- \$255 per month for qualified parking.

## **AGENDA ITEM TEN**

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## VICTOR VALLEY TRANSIT AUTHORITY

### AGENDA MATTER

**Purchase of Barstow Redevelopment Parcels 0427-062-40, 0427-062-41 and LNG/CNG Equipment.**

### SUMMARY STATEMENT

APN	Size (Acres)	Final Value Estimate
0427-062-40	5.58	\$ 160,000
0427-062-41	1.07	\$ 20,000

The 1.07 Acre parcel has the LNG/CNG fueling equipment installed on it. Barstow informed VVTA that the current operator was asked to make an offer for the equipment and their offer was only \$100,000. The most recent appraisal of the equipment is \$634,500.

Currently SANBAG has earmarked \$500,000 to be used for the acquisition of the property and equipment. VVTA staff proposes purchasing the 2 parcels for \$180,000 and using the remaining \$320,000 as a down payment on the LNG/CNG equipment. The remaining \$314,500 will be paid down with Capital LTF earmarked for this purpose in FY 17.

