



Sample Agenda – Corporate Size Church
BOARD OF DIRECTOR’S MEETING

- I. Establish Quorum
- II. Attendance
 - A. BOD
 - B. Staff and Guests
- III. Opening Devotional and Prayer
- IV. Consideration of Agenda
 - A. Motion to receive the agenda
- V. Minutes of previous meeting
 - A. Motion to approve the previous minutes
- VI. Treasurer’s Report
 - A. Motion to receive Treasurer’s report
- VII. Consent Agenda Reports

Examples:

 - A. Fundraising
 - B. Stewardship
 - C. Property/Facility
 - D. Executive Director
 - E. Community Partnerships
 - F. Capital Campaign
 - G. Motion to Receive Reports
- VIII. New Business

Examples:

 - A. Election of Treasurer
 - B. Board Positions
 - C. Signature Cards – new members
- IX. Continuing Business
- X. Strategic and Future Planning
 - A. Leveraging Assets
 - B. Building adequacy
 - C. Planned Giving Strategy
- XI. Action Items / Decisions
 - D.
 - E.
 - F.

Adjournment

Announcements

Closing Prayer - Group