

Minutes of Management Board Meeting held on 15th February 2016

Attendance: Secretary General (Fergal Lynch), Bernie McNally, Michelle Shannon and Dermot Ryan. Apologies: Liz Canavan. Clare Rudden reporting.

1. Minutes of Last Meeting

The minutes of the meeting of 8th February were agreed subject to two amendments.

2. Matters Arising

All matters arising were discussed as part of brief updates below.

3. Brief Updates

MS gave updates on: (i) High Court Case [St. Patricks and Oberstown], (ii) Oberstown [Buildings – Unit 10], (iii) Adoption [Amendment] Bill, (iv) Adoption [Information and Tracing] Bill, (v) Arc Adoption, and (vi) Commission of Investigation [Mother and Baby Homes].

- Arc Adoption – MS will check current position re advice from Legal Advisor.

BM gave updates on: (i) Childcare Service Audit (ii) Meeting between SG and Pobal CEO, (iii) Pobal Meeting [Governance], and (iv) Refugees on Resettlement Programme [DJE contact re Childcare].

DR gave updates on: (i) Proposed Commission of Investigation [Disability/Foster Care], (ii) Child Psychiatric Services, (iii) Corporate Governance Standard and DCYA Governance Framework, (iv) IT Helpdesk [New Permanent Member of Staff], (v) Tusla [Expenditure/Capital Plan], (vi) EU Procurement Directive, and (vii) Meeting with new Tusla CEO.

- Proposed Commission of Investigation [Disability/Foster Care] – DR will draft note for MB meeting of 22 February.

FL gave an update on Internal Audit [Meeting with C&AG re Internal Audit function and draft audit plan]

4. Follow up items from Business Plan discussions to date

FL said that he has found the Business Plan meetings to date very useful in reviewing progress, discussing priorities for the year ahead and understanding the nature and extent of challenges facing us. The document circulated in advance of the meeting consisted of initial thoughts following on from these discussions. It was noted that although each issue has a specific Principal Officer's name assigned to it, some are wider and have a cross-divisional nature. The MB considered the document and noted that some of it could be integrated with the document discussed last week on Future Strategic Agenda Items. MB members also suggested some additional items for inclusion, and the Secretary General will amend accordingly. Dates will be arranged for each strategic issue to be discussed by the Management Board.

5. Agency Performance Reporting

Denis O'Sullivan, Michele Clarke and Paul Fay attended for this item and presented on the papers circulated. A meeting on capital was held last week with Tusla which HSE Estates attended. Funding has been committed to 4 projects and it is intended to bring a draft plan to the

HSE Board on 26 February. The importance of adequate provision being made for ICT funding was noted and it was agreed that this should be raised at the next monthly meeting.

It was noted that Tusla have offered agency staff 3 year contracts and are initiating an external recruitment drive. A recruitment plan is due to be submitted to the Department on 19 February which will be brought to the HSE Board on the 26 February.

FL advised he will be holding monthly meetings with the new CEO of Tusla on agreed items.

6. For Noting

- (ii) FOI Report – BM to follow up on 2 Requests.
- (iv) Government Memos Report - Guardian *ad litem* Private Members Bill to be removed from list.

7. AOB

There has been some reporting in the media regarding Dublin based ABC programmes. BM advised that she will be speaking at an ABC and Early Years event on Wednesday.

The changeover from MAC to Management Board takes immediate effect and it was noted that all papers relating to the Management Board should contain the new title.

8. Next Meeting

The next meeting will take place on Monday 22nd February at 10.30a.m.

It will be preceded by a meeting of the Risk Committee meeting at 9.30a.m.