

## VICE COMPLAINT FORM

DATE \_\_\_\_\_ COMP # \_\_\_\_\_ PAGE \_\_\_\_\_ OF \_\_\_\_\_

LOCATION ADDRESS \_\_\_\_\_ BORO: \_\_\_\_\_  
CD: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

TYPE OF OPERATION ☐ GAMBLING ☐ PROSTITUTION ☐ SOCIAL CLUB  
☐ OTHER \_\_\_\_\_

SPECIFIC LOCATION IN BUILDING ☐ APT. # \_\_\_\_\_ ☐ STORE # \_\_\_\_\_ ☐ OTHER \_\_\_\_\_  
STORE NAME (IF APPLICABLE): \_\_\_\_\_  
DESCRIBE WHERE OPERATION TAKES PLACE (i.e. floor, side of bldg. etc.) \_\_\_\_\_

HOURS OF OPERATION DAY(S) OF WEEK: \_\_\_\_\_  
TIME OF DAY: \_\_\_\_\_

DESCRIPTION OF SUSPECT NAME (IF KNOWN): \_\_\_\_\_ NICKNAME: \_\_\_\_\_  
SUSPECT NATIONALITY: \_\_\_\_\_ AGE: \_\_\_\_\_  
SUSPECT GENDER: ☐ MALE ☐ FEMALE  
ETHNICITY/RACE: ☐ BLACK ☐ WHITE ☐ HISPANIC ☐ ASIAN  
HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ COMPLECTION: \_\_\_\_\_  
HAIR COLOR: \_\_\_\_\_ HAIR STYLE: \_\_\_\_\_  
EYE COLOR: \_\_\_\_\_ FACIAL HAIR (Describe): \_\_\_\_\_  
SCARS OR OTHER IDENTIFIABLE TRAITS: \_\_\_\_\_  
DISTINCTIVE CLOTHES: \_\_\_\_\_  
DISTINCTIVE JEWELRY: \_\_\_\_\_  
ACCENT: ☐ YES TYPE: \_\_\_\_\_ ☐ NO

METHOD OF OPERATION (Describe how the operation works): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SUSPECT'S ROLE (i.e. prostitute, numbers runner, etc.) \_\_\_\_\_  
\_\_\_\_\_

TYPICAL CUSTOMERS \_\_\_\_\_  
\_\_\_\_\_

ADDITIONAL COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTACT: \_\_\_\_\_ TELE: \_\_\_\_\_

**REPORT OF DRUG TRAFFICKING AT (BUILDING ADDRESS):** \_\_\_\_\_

**MANAGEMENT COMPANY:** \_\_\_\_\_ **TELEPHONE #** \_\_\_\_\_

**BUILDING INFORMATION** # Floors: \_\_\_\_\_ # of Apts.: \_\_\_\_\_ # of Comm. Units: \_\_\_\_\_ Boro: \_\_\_\_\_  
# of Apts. on 1<sup>st</sup> floor: \_\_\_\_\_ # of Apts. on other floors: \_\_\_\_\_ Precinct: \_\_\_\_\_

**LOCATION OF DRUG SALES (check only one)**  
☐ Lobby ☐ Front of building ☐ Apt # \_\_\_\_\_  
☐ Hallway on floor # \_\_\_\_\_ ☐ Stairway between floors \_\_\_\_\_ & \_\_\_\_\_  
☐ Other location (i.e. roof, basement) \_\_\_\_\_  
If apartment, Name of Occupant \_\_\_\_\_  
Status of Apt: ☐ Legally Occupied ☐ Squatter or Licensee ☐ Trespasser

**DRUGS SOLD** ☐ Crack ☐ Marijuana ☐ Heroin ☐ PCP ☐ Powdered Cocaine ☐ Pills  
☐ Other \_\_\_\_\_

**PACKAGING** ☐ Glassines ☐ Vials ☐ Slabs ☐ Plastic Bags  
Other (describe) \_\_\_\_\_ Color or Brand Name \_\_\_\_\_

**MAIN TIME OF DRUG SALES** \_\_\_\_\_

**SUSPECT DESCRIPTION** (use one form for each suspect)  
Name (if known): \_\_\_\_\_ Nickname: \_\_\_\_\_  
Does suspect reside in the building ☐ Yes ☐ No  
If yes, in which apartment? \_\_\_\_\_  
If resident, suspect is ☐ Leaseholder/Tenant ☐ Squatter/Licensee  
☐ Secondary Tenant (spouse, son, daughter etc.) If secondary tenant, what is the relationship between Leaseholder and Suspect? \_\_\_\_\_  
Is suspect a visitor to the building? \_\_\_\_\_ If so which apartments are visited? \_\_\_\_\_  
**PHYSICAL APPEARANCE OF SUSPECT**  
☐ Male ☐ Female DOB or approx. age: \_\_\_\_\_  
☐ Black ☐ White ☐ Hispanic ☐ Asian Nationality: \_\_\_\_\_  
Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Complexion: \_\_\_\_\_  
Hair Color: \_\_\_\_\_ Hair Style: \_\_\_\_\_  
Eye Color: \_\_\_\_\_ Facial Hair (Describe): \_\_\_\_\_  
☐ Glasses, Scars of other identifiable traits: \_\_\_\_\_  
Distinctive Clothes: \_\_\_\_\_  
Distinctive Jewelry: \_\_\_\_\_  
Accent: ☐ YES Type: \_\_\_\_\_ ☐ NO

**TYPICAL CUSTOMERS** (i.e. age, race/ethnicity, sex) \_\_\_\_\_  
Does suspect only sell to persons known to him/her? ☐ Yes ☐ No ☐ Don't know

**LOOKOUTS OR STREERS** Does anyone act as lookout or steerer? ☐ Yes ☐ No ☐ Don't know  
If yes, where may they be found? \_\_\_\_\_

**HOW ARE SALES CONDUCTED?** Describe how a typical customer buys drugs and specify this suspect's role in the sales operation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VEHICLES**

Are any vehicles used in the operation? ☐ Yes ☐ No

☐ Car ☐ Van ☐ SUV ☐ Truck ☐ Other \_\_\_\_\_

Color \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

License Plate # \_\_\_\_\_ State \_\_\_\_\_

**COMMENTS**

(i.e. code words, weapons) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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