

RÉSUMÉ TEMPLATES

The following examples are provided to help you create your first résumé. There are six templates:

- 1) actor
- 2) designer/technician
- 3) stage manager
- 4) director
- 5) playwright
- 6) first-time résumé for someone just out of high school, combined with a general theatre résumé covering multiple areas of experience

Length: An actor's résumé should be a single page in length. When attached to a headshot, it should be trimmed to 8" x 10". Résumés for other areas do not need to be limited to one page.

There are many possible variations in style and format, and each template has a slightly different approach. Look over all of the samples for formatting ideas, even those that do not apply to your specific area of interest. You are also encouraged to contact faculty for advice and feedback on your drafts.

Please note, résumés for graduate schools in theatre, professional theatres, and theatre internships are different from your typical business résumés. The sample résumés provided by the Center for Community Engagement and Career Education <http://www.csub.edu/cece/students/who_method.shtml> are useful if you are applying for a position outside of theatre, but their formats should not be used for jobs or graduate school applications within the theatre field.

ACTOR TEMPLATE

DAVID DRAMA

david_drama@email.com
(661) 123-5678

Height: 5' 11"
Hair: Brown
Tenor

Theatre

<i>Death of a Salesman</i>	Biff	Anita DuPratt	Bakersfield Community Theatre
<i>Lend Me a Tenor</i>	Max	Zoe Saba	CSU Bakersfield
<i>Antigone in New York</i>	Sasha*	Maria-Tania Becerra	CSUB
<i>Evita</i>	Magaldi	Mandy Rees	CSUB
<i>Richard III</i>	Hastings	Peter Brook	Empty Space
“Wiley and the Hairy Man”	Wiley	Kamala Kruszka	CSUB and on tour
“Unwrapped” (premiere)	John	Jessica Boles	CSUB

* *Kennedy Center American College Theater Festival Irene Ryan Acting Scholarship nominee*

Education/Training

B.A. in Theatre, California State University, Bakersfield (CSUB), expected June 2015

Acting: Mendy McMasters, Zoe Saba

Improvisation: Mandy Rees

Singing: Peggy Sears

Long-form Improvisation, CSU Summer Arts Workshop

Dave Razowsky, James Grace, Irene White, Eric Hunicutt, Jenn Winters

Dance:

Tap: Marilyn Stone (six years)

Ballroom: Shari Fortino (two years)

Ballet: Martha Knight (one year)

Special Skills

Dialects: British, Brooklyn, American Southern

Horseback riding, quick study, saxophone (intermediate), stage managing, some gymnastics, juggling (four balls), baseball, unicycle rider

TECHNICAL THEATRE AND DESIGN TEMPLATE

Anna Artist

a_artist@yahoo.com

cell: 661-123-4444

DESIGN EXPERIENCE

Scenic Designer	"The Arkansaw Bear"	Kamala Kruszka, dir.	CSU Bakersfield
Lighting Designer	<i>Scepter in the Sand</i>	Mandy Rees, dir.	CSUB
Asst. Lighting Designer	<i>Everyman</i>	Chris Eicher, LD	CSUB
Lighting Designer	<i>Radio Days</i>	Tyrone Guthrie, dir.	Spotlight Theatre
Props Designer	<i>Anna in the Tropics</i>	Maria-Tania Becerra, dir.	CSUB
Props Designer	<i>Lend Me a Tenor</i>	Zoe Saba, dir.	CSUB

PRODUCTION EXPERIENCE

Master Electrician	<i>Picasso...Lapin Agile</i>	Chris Eicher, LD	CSUB
Stage Hand	<i>Romeo and Juliet</i>	Sam Smith, TD	Spotlight Theatre
Stage Manager	<i>Doll's House</i>	Anne Bogart, dir.	CSUB
Stage Hand	<i>Opera Scenes</i>	Ray Finnell, des.	CSUB
Sound Board Op	<i>Blue Window</i>	Dale Becherer, TD	CSUB
Carpenter	<i>Electricidad</i>	Chris Eicher, TD	CSUB
Flyman	<i>Secret Garden</i>	Max Reinhardt, TD	Bakersfield Comm. Theatre
Stage Manager	<i>Picnic</i>	Trevor Nunn, dir.	CSUB
Dresser	<i>Macbeth,</i>	Roger Upton, cost. des.	Empty Space
Dresser	<i>Vaudeville</i>	Julie Taymor, cost. des.	Gaslight Melodrama
Follow Spot	<i>My Fair Lady</i>	Adolphe Appia, LD	Bakersfield Music Theatre

EDUCATION/TRAINING

B.A. in Theatre, California State University, Bakersfield (CSUB), expected June 2014
Stage Craft, Scenic Design, Scene Painting, AutoCAD, Lighting Design

Scenery Automation, CSU Summer Arts Workshop

Study of stage machinery/technology with Daniel T. Brinker, Jon Lagerquist, and Fritz Schwentker

Special Skills: Metalworking, Basic Woodworking, Light Board Operator

Computer Skills: AutoCAD, Vector Works, Adobe Photoshop, SFX, Cool Edit Pro, Protools Logic, MacLux Pro

STAGE MANAGER TEMPLATE

Oscar Organized

Stage Manager

O_is_Organized@gmail.com

(661) 654-5555

Stage Management

Stage Manager	<i>A Lesson Before Dying</i>	Maria-Tania Becerra, dir.	CSUB
Stage Manager	"New Kid"	Kamala Kruszka, dir.	CSUB & tour
ASM	<i>As You Like It</i>	Toni Kerley, SM	Central Coast Shakespeare Festival
ASM	<i>Boeing-Boeing</i>	Jimmy James, SM	Stars Dinner Theatre

Related Experience

Sound Board Op	<i>Grapes of Wrath</i>	Martin Scorsese, dir.	Bakersfield Community Theatre
Light Board Op	<i>Hay Fever</i>	Beigher Taylor, LD	The Empty Space
Stage Crew	<i>Tartuffe</i>	Chris Eicher, des.	CSUB
Director	<i>Art</i>		CSUB

Acting Experience

Mercutio	<i>Romeo & Juliet</i>	Brian Sivesind, dir.	Spotlight Theatre
Ensemble	<i>Chicago</i>	Mandy Rees, dir.	CSUB

Education

B.A. in Theatre, California State University, Bakersfield (CSUB), expected June 2015
Courses in Stage Management, Directing, Acting, Stagecraft, Technical Theatre and Design.

Special Skills

AutoCAD, followspot operation, speak fluent Spanish, basic knowledge of power tools and table saw, CPR certified.

Awards

Meritorious Achievement in Stage Management, *A Lesson Before Dying*, Kennedy Center American College Theater Festival

DIRECTOR TEMPLATE

Victor Vision

vvision_director@asta.com

(661) 555-7777

Directing

"Far" (premiere)	Director	CSUB
<i>Actor's Nightmare</i>	Director	Empty Space
<i>Grapes of Wrath</i>	Director	Bakersfield Community Theatre
<i>Hotel Paradiso</i>	Asst. Dir. to Mandy Rees	CSUB
<i>A Lesson Before Dying</i>	Asst. Dir. to Maria-Tania Becerra	CSUB

Stage Management

"New Kid"	Kamala Kruszka, dir.	CSUB and on tour
<i>Tartuffe</i>	Zoe Saba, dir.	CSUB

Acting

Fool	<i>King Lear</i>	Randy Messick	Bakersfield College
Ensemble	<i>Chicago</i>	Mandy Rees	CSUB
Fenton	<i>Merry Wives of Windsor</i>	Maria-Tania Becerra	CSUB

Education

A.A. Bakersfield College, June 2013

Acting: Randy Messick, Bob Kempf

B.A. in Theatre, California State University, Bakersfield (CSUB), expected June 2015

Directing: Mandy Rees

Stage Management: Chris Eicher

Acting: Mendy McMasters

Theatre for Youth: Kamala Kruszka

Stagecraft, Technical Theatre and Design: Chris Eicher

PLAYWRIGHT TEMPLATE

Carrie Creative

cc_writer@yahoo.com

(805) 871-5555

Plays Produced

“All’s Well in Tikiville”

Bakersfield Community Theatre, One-act Festival
2013

“Far”

Produced as part of California State University, Bakersfield’s
original one-acts festival: *Theatre of New Voices*
2012

Staged Readings

“Heat Wave”

Center of the World Festival, finalist in ten-minute eco-drama
competition
Pine Mountain, CA 2011

Elevator Music

Full-length, sponsored by Association of Theatrical Artists
CSU Bakersfield, 2011

Related Experience

Workshop Leader in Playwriting, Spotlight Festival for High School Students, CSUB,
2012

Play Selection Committee, One-Acts Competition, Bakersfield Community Theatre,
2014

Education

BA in Theatre, California State University, Bakersfield expected 2015

Playwriting: Colin McKay

Script Analysis: Maria-Tania Becerra

Creative Writing: Marit MacArthur

CSU Summer Arts: Writing the Short Script: Film, Webseries, & New Media

Guest Artists: Jeremy B. Warner, Steven Spielberg

FIRST-TIME RÉSUMÉ, GENERAL THEATRE

Freda Freshman

fredathefrosh@gmail.com

(661) 123-6789

ACTING

Third Witch (scene)	<i>Macbeth</i>	Kevin P. Lohmann	CSUB
Madge (scene work)	<i>Picnic</i>	Mendy McMasters	CSUB
Emily	<i>Our Town</i>	C.J. Pope	Stockdale High School
Ensemble	<i>Music Man</i>	C.J. Pope	Stockdale High School
Ensemble	<i>Mirror, Mirror</i>	C.J. Pope	Stockdale High School

TECHNICAL THEATRE

Scenery Construction	<i>Theatre of New Voices</i>	CSUB
Light Board Operator	<i>Shakespeare Scenes</i>	Stockdale High School
Stage Crew	<i>The Nerd</i>	Stockdale High School

DIRECTING/STAGE MANAGEMENT

Director	<i>Hamlet</i> (scene)	Stockdale High School
Stage Manager	<i>Senior Showcase</i>	Stockdale High School

EDUCATION

B.A. in Theatre: California State University, Bakersfield expected June 2017

Acting: Mendy McMasters

Dance: Ballet (one year with Cindy Trueblood), Hip-Hop (six months with Marvin Ramey).

Trombone: Six years with Ron Christian