

Sam Custodian
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Objective: Custodian Supervisor, RN: 13456

QUALIFICATIONS

- Over 15 years experience in providing quality custodial services in university and business settings.
- Skilled in all UC Davis cleaning methods and procedures.
- Recognized by management and co-workers for natural leadership skills and being a team player.
- Recently completed basic and advanced supervisory training certificates.
- Computer skills: MS Office – Excel, Word, Access, Outlook and PowerPoint.

WORK EXPERIENCE

Senior Custodian, Student Housing, University of California, Santa Cruz, CA 2003 - present

- Provided custodial services, including comprehensive cleaning and floor/carpet care for Student Housing.
- Operated and maintained equipment: buffers, carpet shampoo machines, rotowashers and pressure washers.
- Demonstrated customer service skills working with students from diverse backgrounds, co-workers, management and resident advisors.
- Used organizational skills, including time management, efficient cleaning methods and meeting deadlines to work in a fast paced environment.
- Specialized in working with all 3-M cleaning products and safety procedures.

Custodian, Self-Employed, Custodial Services, Santa Cruz, CA 1994 – 2003

- Operated all aspects of a cleaning service with three employees, including management, Human Resources, scheduling, record keeping, inventory control, payroll and marketing.
- Supervised three employees, including scheduling, hiring, training, staff development and performance evaluations.

TRAINING and PROFESSIONAL DEVELOPMENT

Staff Development and Professional Services, University of California, Davis:

- Basic Supervisory Certificate Series: Building a Foundation, 2008
- Understanding Diversity Certificate Series, to be completed 2011

Employee Development Courses, University of California, Santa Cruz:

- Blood Borne Pathogens, 2003
- Basic Supervisor Series, July 2003
- Asbestos Safety, 2002