

# Bartender

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## PERSONAL STATEMENT

A young college leaver with a unique and bubbly character, a true entertainer who has a passion for signature cocktails. Tracy has great presence and can quickly take ownership of any bar space. She has that extra special flare for hospitality, and will always serve guests in a gracious and professional manner. Having a mature outlook she can take responsibility for the bar floor and can maximise guests satisfaction by anticipating their requests. She is flexible concerning any work schedules and will be willing to work late nights and overtime at short notice. Her belief is that a restaurant is only as great as the people who work it, and her aim is to always create a memorable guest experience for all patrons. She is currently looking for a suitable bartender position with an employer who offers excellent remuneration, as well as comprehensive training & development opportunities.

### Marketing



Promoting cocktails  
Up-selling beverages  
Customer focused  
Sales orientated  
Stock taking  
Good communicator

### Social



Guest interaction  
Smart & well presented  
Courteous  
Whisky etiquette  
Articulate  
Developing relationships

### Dynamic



Pro-active  
String work ethic  
High energy levels  
Ambitious  
Prioritising tasks  
Goal setting

### Smart



Coming up with ideas  
Commercial judgement  
Detail orientated  
Effective planning skills  
Innovative  
Organising

## ACADEMIC QUALIFICATIONS

### Coventry North College

Diploma in Hospitality Management

**2011 - 2012**

Pass

### Birmingham South High School

A level: Mathematics

A level: English Literature

A level: Geography

A level: Science and Physics

A level: Business Studies

A level: Physical Education

**2008 - 2011**

Pass

Pass

Pass

Pass

Pass

## BARTENDING SKILLS ACQUIRED WHILST STUDYING

- Ensuring that guests are warmly welcomed in the bar and that orders are taken efficiently.
- Able to work quickly and efficiently whilst meeting the highest standards of presentation and attention to detail.
- Making sure that all Food and Beverages are served to the highest standards of presentation.
- Politely acknowledging, advising and informing guests waiting at the bar for a table.
- Strong knowledge of Bar products and familiar with product offerings i.e. the menu, beverages on offer, wine list, etc.
- Able to quickly and confidently communicate with guests to establish their needs.
- Creating a relaxing and enjoyable atmosphere in the bar area.
- Knowledge of and able to work in high-end restaurants, bars clubs and one of hospitality events.

## SELECTED ACHIEVEMENTS

Regularly contribute articles to a Hospitality website, so far three articles on bartending issues have been published.

Organised a wine tasting competition at college, with the takings being donated to charity.

Created a directory of all the bars and restaurants in the City Centre, the directory was then uploaded onto an online database.

## HOBBIES AND INTERESTS

By nature Tracy is a very sociable person who has a wide and growing circle of friends. One of her favourite pastimes is eating out and visiting newly opened restaurants. She also enjoys cooking for her family and organising meals at her home. For her cooking is not only an ideal way to unwind but also a good way to cut down on her food bills.

## REFERENCES

Available on request



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