



HOME MAINTENANCE LOG

WHY HAVE A HOME MAINTENANCE LOG?

- Easy way to keep track of changes made to your home
- Helps identify when work was done and who completed it

TIPS TO DEVELOP A HOME MAINTENANCE LOG

- Start now
- List updates as they are made
- Include if known – model, serial number, or brand
- Keep receipts with maintenance documents
- Remember updates to garage, shed, patio, or deck
- Videos or photographs of projects before and after if desired

HOME MAINTENANCE WORKSHEETS – PDF (Print as needed)

- Microsoft Excel – For an updateable version, email us at:
acuitynews@trustacuity.com

KEEP HOME MAINTENANCE DOCUMENTS SAFE

- Printed pages – Put in fireproof container or safe deposit box
- Electronic – Keep backup file off premises

FOR ALL THAT MATTERS

Home Maintenance Log - Examples

Date	Description of Work	Company Information	Service Type	Cost/Value
06/12/10	Garage Roof Inspected	ABC Roofing Co. (xxx) xxx-xxxx	<input checked="" type="checkbox"/> Serviced Only <input type="checkbox"/> New Product	Free Estimate
06/25/11	Deck Staining	Painting 123 (xxx) xxx-xxxx	<input type="checkbox"/> Serviced Only <input checked="" type="checkbox"/> New Product	\$250
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