



# ROMANIAN NATIONAL COMPANY OF MOTORWAYS AND NATIONAL ROADS

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CUI 16054368; J40/552/15.01.2004; Registered capital 16.370.220 lei



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Public Procurement Department

## MINUTES OF PRE-TENDER MEETING No.1- LOT A (EIB VI Program)

**Date:** 30<sup>th</sup> June 2008  
**Location:** RNCMNR Offices, Bucharest.  
**Present:** A list of attendees is attached to this Minute of Meeting.

Item	Subject
	<b><u>Purpose of Meeting</u></b>
1	The pre-tender meeting was held in accordance with Clause 19 of the Instructions to Tenderers to clarify issues and to answer questions on matters arising at this stage. The representatives of all prequalified tenderers were invited to attend.
2	The Employer reminded the representatives that the scope of the meeting was limited to the Lot A (Contracts 6R1, 6R2 and 6R3). Separate pre-tender meetings will be held for Lot B and the other tenders under the Roads Rehabilitation VI Project.
	<b><u>Briefing</u></b>
3	<p>The representatives of the tenderers were briefed on some of the key elements of the Tender Documents.</p> <p>It was noted that the three contracts being tendered in Lot A are design-and-build contracts with the Works executed for lump-sums. Each contract will require a separate tender and each contract will be evaluated independently from the other Lot A contracts.</p>
4	The representatives were advised that the contracts move significant responsibilities and risks to the Contractor. Particular consideration should be given when preparing tenders to the obligations for design, obtaining approvals, utilities and land acquisition.
5	The representatives were advised that the Schedules contained in Volume 5,

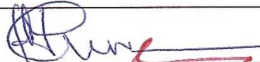
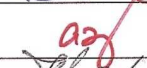







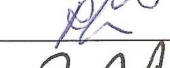
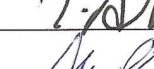
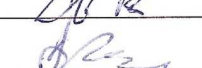
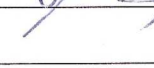

Item	Subject
	<p>should be completed. The tenderers should use the Schedule of Payments to breakdown their lump-sum price into activities. The choice of these activities is up to the tenderers provided they respect the structure set out in Volume 5.</p> <p>Tenderers are not required to submit a Bill of Quantities with the tender as the contracts are “Lump Sum”, not re-measurement contracts. Tenderers should make their own estimate of quantities based on their technical proposals when pricing their tenders.</p>
6	<p>Guidance was given to the representatives on the completion of a responsive tender. The representatives declined any advice on the use and completion of the Forms included in Volume 1: Instruction to tenderers.</p> <p>Tenderers were advised that their Technical Proposal (Forms 5, 6, &amp; 7) should contain details of how they propose to design and construct the Works. Although tenderers should not submit completed designs at tender stage, the Technical Proposal should include explanations of the activities, parameters to be used in the design, standards to be used and principal materials proposed.</p> <p>The Programme for Design and Construction (Form 9), Cash Flow Projection (Form 10) and the completed Schedules should be consistent with each other.</p>
7	The attention of the representatives was drawn to the supplementary Volume III document covering the Works in the urban area of Salonta.
8	The involvement and obligations of Contractors in the land acquisition process on the project were discussed in some detail. It was also noted that project programmes should take into account the acquisition process and the sequence of land acquisition.
	<b><u>Applicant's Requests and Queries</u></b>
9	The Employer requested that all queries, even if raised at the meeting, be submitted in writing. A formal written response will thereafter be provided to all pre-qualified tenderers.
10	The Employer noted that no requests for clarifications had been received prior to the meeting.
	<b><u>Other Matters</u></b>
12	A site-visit took place on 27 <sup>th</sup> June 2008 during which the tenderers were given the opportunity to inspect DN79 and DN19 accompanied by the Employer's consultants. The visit covered the route of all three contracts

Item	Subject
	(Contracts 6R1, 6R2 and 6R3). A list of attendees to the site-visit is attached to this Minute of Meeting.
13	The Employer advised that amendments were being prepared to the Tender Documents, in particular Volumes II and III. All tenderers will be notified by Circular Letter of any amendments.
14	Bidders were advised that bridge expertises, urban certificates and other relevant documentation can be examined at the Employers Office. A written request for an appointment to view them should be sent for the attention of Mr Adrian Blat. It is strongly recommended that bidders review these documents and the attached conditions of issue.
15	Tenderers are requested to submit questions in writing as early as possible and in advance of the next meeting to allow for detailed responses
	<b><u>Closure of Meeting</u></b>
16	The meeting was closed with thanks to all participants and a reminder that a second pre-tender meeting will be held on 21 <sup>st</sup> July 2008 at 11.00 hours.

Attached: Pre-tender Meeting Attendance List

**ROADS REHABILITATION VI PROGRAMME  
Design and Build of Lot A**

**LIST OF PARTICIPANTS  
PRE TENDER MEETING  
30 JUNE 2008, 11:00 HOURS**

Crt. No.	Name	Firm	Signature
1	H. CURRAN	RDCMNR-TA	
2	A. IUGA	PIZZAROTTI	
3	H. BOBAN	STRABAG	
4	LAURA POPESCU	FCC CONSTRUCCION	
5	Pericu Andrei	FCC	
6	LEPETCU F. BOBESCU	PAYCO Int	
7	VINCENT TEMPELMAN	WSP	
8	Bobaru Constantin	Tropec-WSP	
9	CHRIS SMITH	WSP	
10	Adrian Blat	CHADNR	
11	Radu Lucu	IPANASA	
12	Temmer Aiden	ANDRIZ-KMC	
13	Peter Lukacs	Nota-Engel S.A.	
14	Jana Georgescu	RDCMNR - Tender Assoc. Office	
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## Lot A, Roads Rehabilitation VI

Site Visit 27<sup>th</sup> June 2008

Attendees for 6R

[illegible]

Lot A, Roads Rehabilitation VI

Site Visit 27<sup>th</sup> June 2008

### Attendees for 6R2

[illegible]

Lot A, Roads Rehabilitation VI  
Site Visit 27<sup>th</sup> June 2008

Attendees for 6R3:

No contractors visited the 6R3 site.