

**MINUTES OF THE INFORMAL MEETING OF THE JOHNSON COUNTY  
BOARD OF SUPERVISORS:  
NOVEMBER 21, 2013**

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Chairperson Rettig called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 9:58 a.m. Members present were: John Etheredge, Pat Harney, Terrence Neuzil, Janelle Rettig, and Rod Sullivan.

**COUNTY ENGINEER GREG PARKER: RIGHT-OF-WAY CONTRACT WITH  
JANICE M. MAIER FOR A BRIDGE REPLACEMENT, GRADING AND PCC  
PAVING PROJECT ON SHARON CENTER ROAD OVER OLD MAN’S CREEK  
IN SECTION 36, TOWNSHIP 79 NORTH, RANGE 7 WEST KNOWN AS  
JOHNSON COUNTY PROJECT BROS-C052(82)--5F-52; CONTRACT  
INCLUDES 1.80 ACRES OF PERMANENT ROW EASEMENT AT \$8,630.00 PER  
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EASEMENTS, AND \$9,264.00 FOR COST TO CURE LOST LANE  
CONNECTION, FOR A TOTAL OF \$25,000.00 (ROUNDED)**

Assistant County Engineer Rob Winstead said the actual project cost will come out to \$25,000, but the currently listed numbers add up to a slightly smaller number. The Sharon Center Road Bridge replacement project is nearly ready for the Iowa Department of Transportation (IDOT) to let it. He referenced a PowerPoint with pictures of the area and discussed the proposed Right-of-Way contract, the meetings with the current Right-of-Way owner Janice M. Maier, the temporary construction easements, and the appraisal.

County Engineer Greg Parker discussed the environmental permits this project required. The letting will most likely not occur until February, 2014.

**COUNTY ENGINEER GREG PARKER: QUOTES RECEIVED FOR THE COLD STORAGE FOUNDATION AND FLOOR FOR BUILDING RELOCATION**

Parker said the cold storage facility will be part of the new Secondary Roads facility. The lowest responsible quote for this project is from Duwa's Quality Walls, Inc., at \$27,201.25 for the wall and \$39,299.85 for the floor. The engineer's estimate is \$65,000 total. He said Duwa's Quality Walls representatives stated this project should be finished two weeks after workers begin. The Board agreed to vote on this contract next week.

**COUNTY ENGINEER GREG PARKER: OTHER**

Parker said Secondary Road's third technician accepted a position elsewhere.

**FACILITIES MANAGER ELDON SLAUGHTER: HVAC UPGRADE PROJECT FOR ADMINISTRATION BUILDING**

Rettig said the heating, ventilation, and air conditioning (HVAC) system in the Administration Building does not work. Slaughter spoke about a planned new HVAC system and the temperature control it will allow. This will help reduce the electric bill and cooling costs. Rettig asked about the building insulation. Slaughter said he and his staff plan to address the insulation of the pipes. He would like to have bids back by January. Rettig said this project is already in the budget. Slaughter said the County is in line for a sizeable rebate as well.

**FACILITIES MANAGER ELDON SLAUGHTER: OTHER**

Sullivan asked whether any current construction at the Health and Human Services Building (HHS) will require any entrances to close. Slaughter said no.

**AMBULANCE DIRECTOR STEVE SPENLER: PROGRESS REPORT**

Ambulance Director Steve Spenler presented his progress report in the form of a PowerPoint. The call volume has continued to increase by roughly 11% from FY12 to FY13. Response times are under 15 minutes roughly 92.9% of the time. Spenler described the call volume by region and city.

The subsidy is significantly less this fiscal year than it was last fiscal year. The budget is relatively stable. Spenler outlined revenues, expenditures, write-offs, debt, and state and federal programming. The department is a little under budget with expenses but revenues are consistent and positive. He discussed the elimination of 24-hour shifts, which will be implemented on January 6th.

Harney asked about sequestration information regarding Ambulance. Spenler said the sequestration began in April. Medicare reduced net payments by 2%. The Board discussed Ambulance employees' reactions to the new schedule, which are largely positive. The Board and Spenler discussed the legislature's impact on services, as well as private and public sector involvement with Ambulance Services.

### **INFORMATION TECHNOLOGY DIRECTOR JEAN SCHULTZ: PROGRESS REPORT**

Information Technology (IT) Director Jean Schultz presented a PowerPoint of her progress report beginning with the IT goals from last year. This included expanding the employee Intranet, working with a new County Auditor and staff to modernize the Auditor's Office website, completing the fiber loop to Secondary Roads for the Sheriff Office and disaster recovery, completing the evaluation pilot for virtual desktop information, releasing preliminary mobile Property Information Viewer (PIV), and working with wellness to explore DeskActive, Inc. software replacement.

Schultz said about 97% of the IT budget is personnel related. She discussed the FY15 budget along with technology needs and measures, elections equipment, wireless internet at F.W. Kent Park, Personal Computer replacements, and permitting software. She said GIS Coordinator Rick Havel received a Community Service Award from the Iowa Geographic Information Council roughly six months ago. He helped a great deal with the public information regarding the flood, as did other IT staff.

Schultz said the County is now using a new content management system. She discussed website pages IT updated throughout the year, phone-line support, and employee PC purchase. Rettig asked about Voice over Internet Protocol at the Courthouse and Jail. Schultz said she received a quote for this cost, which will be part of her budget decision package.

### **REPORTS AND INQUIRIES FROM EXECUTIVE ASSISTANT ANDY JOHNSON**

Johnson said the Board has a budget meeting regarding the Sheriff's Office and the Treasurer's Office scheduled for today at 1:00 p.m. An all-day budget meeting is scheduled for November 25th to review SEATS, Secondary Roads, the Recorder's Office, Public Health, and Veterans Affairs budgets. The formal and informal meetings are scheduled November 26th with a strategic planning meeting and Secondary Roads Work Session scheduled to follow. A Key Issues meeting is scheduled for 9:00 a.m. November 27th. Most County offices will be closed for the Thanksgiving holiday that Thursday and Friday.

### **REPORTS AND INQUIRIES FROM THE BOARD OF SUPERVISORS**

Sullivan said he and Harney attended the recent Iowa City Area Development (ICAD) meeting, and he attended the open house event for the new shared office center of the

Center for Worker Justice of Eastern Iowa (CWJ), Sudanese-American Community Association, and Iowa City Federation of Labor. He and Etheredge had a liaison meeting with Spenler, he and Neuzil attended the Metropolitan Planning Organization of Johnson County (MPOJC) meeting, and he attended the screening of the movie *Inequality for All*. He noted a discussion scheduled for 12:00 p.m. on November 22nd at the Iowa City Public Library for the 50th Anniversary of President Kennedy Assassination.

Neuzil said a workgroup formed to further reduce single-use plastic bags. The discussion regarding regional affordable housing initiatives will also continue at the MPOJC. He mentioned several charities in Johnson County accepting donations throughout the holiday season. He and Etheredge visited with Human Resources Administrator Lora Shramek and the NEOGov contract is on schedule. He attended the Iowa City Area Chamber of Commerce award ceremony and Chamber Board of Directors meeting. December 9th is the scheduled date of the pre-legislative session reception, at 4:30 p.m. in the Old Capitol. The Chamber Agribusiness/Bioscience Committee has large events scheduled for January 24th, February 28th, and March 28th. He attended a League of Women Voters of Johnson County legislative forum and was an emcee at the Girls on the Run of Eastern Iowa event. He serves on Summer of the Arts Board of Directors and Celebrate the Season is scheduled to take place in downtown Iowa City December 6th and 7th. He also serves as a board member of an organization affiliated with Dollars for Scholars, which has a show-choir fundraising event scheduled for January 9th at City High School.

Etheredge said he plans to attend a scheduled Iowa City/Coralville Area Convention and Visitors Bureau meeting tonight.

Harney said the MPOJC meeting was well attended by labor union representatives as well as University of Iowa and various school board members. He attended the last strategic planning meeting for the Solon Public Library, the East Central Iowa Council of Governments (ECICOG) Board of Directors meeting, the FY13 Audit presentation, the Finance Committee meeting, the City Assessor report updates, the Iowa Farm Bureau meeting, and the Chamber's annual "A Toast to Our Communities" awards breakfast.

Rettig described the holiday tree in the Administration Building lobby, under which people can place canned goods, hats, and scarves. The Linda Severson Charity Challenge between local municipalities has begun. The Historic Preservation Awards are scheduled for tonight in the Iowa City Public Library at 5:00 p.m. The County will receive an award for the Sutliff Bridge. Big Brothers Big Sisters of Johnson County has a fish fry scheduled for 5:30 p.m. on Friday at the Eagles Club. A public input session on the Iowa River sponsored by The Iowa River Friends is scheduled for November 23rd from 9:30 a.m. to 1:00 p.m. at the Johnson County Fairgrounds Extension building.

Adjourned at 11:47 a.m.

Attest: Travis Weipert, Auditor  
Recorded By Nick Fetty

Finalized on September 22, 2014