

**Regular Board Meeting Minutes
Limestone District School Board**

January 14, 2015

A regular meeting (Business) of the Limestone District School Board was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, January 14, 2015, at 6:00 p.m.

Present:

Members/: D. Jackson (Chair)

Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
M. McCormac (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee) - Regrets

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer
D. Fowler, Manager of Facility Services
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness - regrets
B. Hunter, Director of Education
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT - regrets
A. McDonnell, Supervising Principal, Special Education
M. Baumann, Manager of Business Services
S. McWilliams, Manager of Human Resources
J. Silver, Supervising Principal of Safe & Caring Schools
W. Toms, Manager of ITS and Planning Officer

Guests:

Recorder: L. Strange, Records Management Coordinator

Chair Jackson called the meeting to order at 6:10 p.m.

Approval of Agenda

Trustee Murray asked that School Year Calendar Planning be added to the agenda under Other Business.

MOVED BY: Trustee Crawford, seconded by Trustee Murray, that the agenda, as amended, be approved. Carried.

Declaration of Conflict of Interest

No declarations were made.

Chair's Update

Chair Jackson shared a brief PowerPoint presentation highlighting the use of Social Media (Twitter) activity in LDSB schools.

Chair Jackson shared the following comments:

- Director of Education Search

The Director of Education selection process can begin after the adoption of a selection method by the Board on January 14, 2015.

- Public Education Symposium (OPSBA)

The Ontario Public School Board Symposium (PES) will take place later this month. It will provide new and returning Trustees an opportunity to focus on issues related to ethical leadership and good governance.

The PES Twitter hashtag is #PESym15 to facilitate conversations through social media.

- Board Agenda Committee

The Chair and Vice-Chair met on January 7, 2015 with the Director of Education and senior staff to establish the board agenda for the January 14, 2015 board meeting. The chair requested comments for agenda items from all Board Trustees.

- Conferences, Meetings and Presentations

The Chair attended the following activities and meetings:

Sir John A. Macdonald Bicentenary Celebration

The Chair and Director of Education attended the Official Bicentennial Reception on January 11, 2015 in Memorial Hall, Kingston City Hall. This special event included the unveiling of the Sir John A. Macdonald commemorative circulation coin by the Royal Canadian Mint and the launch of Canada Post's permanent commemorative stamp honouring our greatest nation-builder.

Openkingston.ca

The Chair and LDSB staff and students attended a workshop in Kingston on January 12, 2015 to develop ideas for the creation of an online hub for Kingston local governance at City Council, school boards and related organizations.

Director's Update

Director Hunter shared the following comments:

Thank You Chair Jackson. Good Evening Trustees:

Tonight is the first regular board meeting for our new Board of Trustees. I would like to again acknowledge Trustees new and experienced for their commitment to leading public education and the achievement and well-being of our students.

There is a great deal of work ahead for the Board this year. Labour negotiations, new schools construction, the Board-wide French review, and strategic planning are just a few of the key items that will come before the Board. As we approach the complexities that await us all in this year and over your term, I am optimistic that the Board's Strategic Plan, *Success for All* will continue to be helpful in guiding and framing our work.

Success For All can be witnessed every day in classrooms and in our communities. For example, Beyond the Classroom, a curriculum-oriented, teacher-led program, will bring Frontenac and Truedell Public School students to Kingston City Hall for a week to get hands-on experience about municipal government. Students will debate issues like wind farms, and use Council's electronic voting system. They'll meet members of Council and City staff to learn how Kingston plans subdivisions and is working towards conversation and stewardship for example.

Another group of students whose classroom will extend to the community, is the QECVI Creative Arts Focus program. The public exhibition of their work serves as the final summative for students studying in this renowned Visual Arts program. Trustees can see the students' visual arts projects by visiting the QECVI Creative Arts Focus Program Exhibition - Visual Paradise - opening this Thursday, January 15 and running until January 25 at 333 Princess Street. Opening reception starts at 7pm on Thursday. I encourage Trustees to visit the exhibit and speak with students about their learning experiences.

As well, on the operational side, planning has begun for the 2015-2016 school year calendar, under the leadership of Supervising Principal Jessica Silver. Once again, parents will be surveyed and there will be system consultation as the stakeholders group develop the school year calendar. Our consultation reflects our commitment to doing our very best to meet the needs of our government, communities, schools, staff, parents, but above all, the needs of our students.

Finally tonight, I am pleased to present the Director's Annual Report for the school year 2013-2014. I am proud of our achievements over the last year. This report provides a snapshot of our Board - how we are preparing our students for success; where we have been over the past year; where we are going; and how we intend to get there. The results reported in the Director's Annual Report have been attained through a passionate dedication to students and their learning, through thoughtful planning, and the purposeful use of resources. The exceptional work of all staff, and Trustees in partnership with parents, School Councils, and the community, has helped to realize this important commitment to our students. And, I thank everyone for their exceptional work.

Mr. Chair as the agenda is very full this evening, this will conclude my report.

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

(a) Expressions of Condolences and/or Congratulations

Trustee French extended congratulations to Melissa Pollack on the birth of her daughter.

Trustee Murray extended congratulations to Blake MacPhail on the birth of his daughter.

Trustee Jackson extended congratulations to Sarah Martin on the birth of her son.

Trustee Mahoney extended condolences to Tod Atkins on the loss of his mother-in-law.

Trustee French extended condolences to Shelley McCutcheon on the loss of her father.

Staff of the LDSB Education Centre extended condolences to Anne Lombard on the loss of mother.

(b) Board Minutes – November 12, 2014, December 1, 2014, December 8, 2014, December 10, 2014

MOVED BY: Trustee Murray, seconded by Trustee Ruttan, that the Board Meeting Minutes of November 12, 2014, as distributed, be approved. Carried.

MOVED BY: Trustee Crawford, seconded by Trustee Garrod, that the Board Meeting Minutes of December 1, 2014, as distributed, be approved. Carried.

MOVED BY: Trustee Ruttan, seconded by Trustee Murray, that the Board Meeting Minutes of December 8, 2014, as distributed, be approved. Carried.

MOVED BY: Trustee Murray, seconded by Trustee Ruttan, that the Board Meeting Minutes of December 10, 2014, as distributed, be approved. Carried.

(c) Business Arising out of the Minutes

There was no business arising from the minutes.

(d) Reports from All Committees: Standing, Statutory, Ad Hoc and Special

(i) Education/Human Resources Committee – November 19, 2014

Trustee Mahoney shared the report of the Education/Human Resources Committee of November 19, 2014.

MOVED BY: Trustee Mahoney, seconded by Trustee Murray, that the report of the Education/Human Resources Committee of November 19, 2014, as presented, be received. Carried.

- (ii) Special Education Advisory Committee – November 19, 2014 & December 17, 2014

Trustee Murray shared the reports of the Special Education Advisory Committee of November 19 and December 17, 2014.

MOVED BY: Trustee Murray, seconded by Trustee Crawford, that the reports of the Special Education Advisory Committee of November 19, 2014, as presented, be received. Carried.

MOVED BY: Trustee Murray, Seconded by Trustee Ross, that the reports of the Special Education Advisory Committee of December 17, 2014, as presented, be received. Carried.

Trustee Murray clarified that Erin Sheldon and Trustee McGregor will be reaffirmed as Co-Chairs by a motion at the next meeting.

- (iii) Property/Operations Committee –November 26, 2014

Trustee Ruttan shared the report of the Property/Operations Committee of November 26, 2014.

The following motion was incorporated into the Property/Operations Committee meeting minutes of October 22, 2014 and is passed in accordance with Policy 9 Section 8.1.0.

MOTION: That Property/Operations Committee recommend to the Board of Trustees:

Approval of the 10 Year Capital-School Renewal Project Plan for 2014-2015 to 2023- 2024, and;

That a copy of the 10 Year Capital-School Renewal Project Plan be posted on the Board's web site.

Superintendent Babin responded to questions from Trustees on the 10-Year Capital Plan, which outlines on an annual basis how Facility Renewal and School Improvement capital funding from the province is being planned to be invested in school projects over the next decade.

MOVED BY: Trustee Ruttan, seconded by Trustee Murray, that the report of the Property/Operations Committee of November 26, 2014, as presented, be received. Carried.

- (e) OPSBA Report – Trustee Ruttan

Trustee Ruttan reported that there had not been an OPSBA meeting since the Board last met in November 2014.

Trustee French reminded Trustees about the Public Education Symposium (PES) occurring at the end of January, and encouraged attendance at the event. The PES is an excellent way to see what OPSBA does, and is a wonderful orientation for new Trustees.

(f) Report from Student Trustee(s)

Student Trustees McCormac and van Herpt shared the following report:

- The Interschool Council has received our Speak Up Grant from the Ministry of Education for a thousand dollars! This means we can start to plan our Student Leadership conference.
- Exams are coming up for secondary school students; therefore Interschool Council was cancelled this month.
- Schools have lunch time programs going on to help reduce stress; Ernestown Secondary School has Theatrical Thursdays, to bring some laughter into our school environment from our Improv team.
- The Public Education Symposium is coming up at the end of the month and we are thrilled to be attending!
- OSTA-AECO (Ontario Student Trustee Association) has its Board Council Conferences at the end of February.
- The Interschool Council has had a discussion around healthy cafeterias and the types of food students buy. We are hoping to create a survey to help our cafeterias find healthier options, while still pleasing students.

2. Reports Requiring Decision

(a) Accounts

Trustee Ruttan presented the Accounts – Finance report for the months of November and December 2014 and highlighted that total disbursements of \$19,077,891.26, and \$29,994.99 US that were processed in various SDS batches.

MOTION: Subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the months of November 2014 (SDS disbursement Batches 33857-34061) totaling \$ 6,048,814.11 and (SDS disbursement Batch 34002) totaling \$951.70 US, and December 2014 (SDS disbursement Batches 34013-34214) totaling \$ 13,029,077.15 and (SDS disbursement Batch 34072) totaling \$29,043.29 US as certified by the Superintendent of Business Services in accordance with Policy 3, subsection 3.1, be approved.

MOVED BY: Trustee Ruttan, seconded by Trustee Murray. Carried.

Trustee Ruttan thanked Financial Services staff for answering her questions.

Superintendent Babin responded to questions from Trustees on the Accounts process and the associated time commitment.

Director Hunter mentioned that all Trustees were provided a schedule in December indicating the month each Trustee would be required to review and report on the Accounts.

(b) Cell Phones for Trustees

Superintendent Babin provided a report on the current cell phone policy for trustees, including possible options if trustees wanted to change the policy and implications. He indicated that currently only the Chair receives a Board provided cell phone with associated data package.

The following three options were presented to Trustees:

1. Authorize all Trustees to receive a Board purchased cell phone with a standard corporate data plan.

- This option would result in an additional cost to the board of \$5,750 per year.
- This would require an amendment to Board Policy No. 9.

2. That all Trustees, excluding the Chair of the Board be authorized to choose between a Board purchased cell phone with a standard corporate data package or a home-based internet connection to be paid by the Board. Under this option, the Chair of the Board would continue to be authorized to receive a Board purchased cellular phone with a standard corporate data package and a home-based internet connection to be paid by the Board.

- This option would not result in additional costs to the Board.
- This option would require an amendment to Board Policy No. 9 as follows:

3. No change to Board Operations Policy No.9 - that being only the Chair of the Board will be provided with a Board purchased cellular phone with a standard corporate data package.

Superintendent Babin responded to questions from Trustees, including providing information on similar policies in other boards in Eastern Ontario.

Trustees discussed the pros and cons of the three options provided in the report, including the financial costs associated with each.

MOTION: That the Board approve Option 1- Authorize all Trustees to receive a Board purchased cell phone with a standard corporate data plan.

MOVED BY: Trustee McGregor, seconded by Trustee Mahoney. Carried.

Chair Jackson thanked Superintendent Babin for the report.

(c) Executive Search for New Director

Superintendent Babin presented a report on information and options to oversee the selection process for a new Director of Education. Selection of the Director of Education is outlined in Policy No. 17 and as part of the process the Board will select a Consultant to assist in organizing the screening and selection process.

The Board will establish a Director's Selection Committee to review, rank and shortlist candidates to be interviewed by the Board. The Selection Committee will consist of the Board and the Consultant.

The Consultant will also be responsible for:

- The in-service training of the Selection Committee in all aspects of the selection process;
- Assisting the Selection Committee on the most appropriate form of advertising;
- Preparing the advertisement and initiating the advertisement process;
- Assisting the Selection Committee with ranking and short-listing candidates;
- Contacting and arranging the interview schedule for short-listed candidates
- Preparing interview questions that can be used to determine the skills, knowledge and personal characteristics of candidates;
- Assisting the Selection Committee in determining the successful candidate.

The two options presented to Trustees for selection of a consultant were:

1. Hire a retired Supervisory Officer to be the Consultant:

Under this option, the Director of Education and the Superintendent of Business Services would provide a list of up to three possible retired Supervisory Officers to the Director's Selection Committee.

2. Hire an executive search firm to be the Consultant:

The Director of Education and the Superintendent of Business Services would provide a list of three possible Executive Search firms to the Selection Committee. According to the Board's Administrative Procedure #515 on Purchasing, formal quotations/proposals would be required from these qualified firms.

Superintendent Babin then responded to questions from Trustees.

MOTION: That the Board approve Option 2 - Hire an executive search firm to be the Consultant.

MOVED BY: Trustee Ross, Seconded by Trustee Ruttan. Carried.

- (d) Distribution of Board/Committee Meeting Packages

Superintendent Babin provide a report highlighting the current distribution method for Board/Committee public-session meeting agenda packages is as follows:

- For Trustees: Meeting packages (agenda, minutes and administrative reports) are sent by courier to Trustees in advance of meetings. In some cases the meeting packages are also emailed.
- For the Public: Only the meeting agenda is posted on the Board website and printed copies of the meeting package are available at the meeting.

He mentioned that once all Trustees have been trained on the new technology devices recently issued the distribution of meeting packages could move away from printed materials being sent by courier to an electronic distribution method, using the Board's First Class email system.

He further added, to reduce the number of printed meeting packages available for members of the public attending the meeting, the Board website could be expanded to include a link to the meeting package.

The report provided the following recommendations for improving the distribution of Board/Committee public session meeting packages as follows:

- i. For Trustees – Implement an electronic distribution method; and
- ii. For the Public – Expand the Board website to include a link to materials.

Trustees expressed a preference for a combined electronic and paper process. It was agreed that a full electronic process should be revisited in the future after Trustees have had the chance to become comfortable with their new electronic devices and the LDSB system.

MOTION: To eliminate courier service of Board Meeting packages to Trustees' homes and have printed copies available at the meeting.

MOVED BY: Trustee Ruttan, seconded by Trustee French. Carried.

MOTION: That the Board website be expanded to include Board/Committee Meeting Packages, and links to materials for access by the public.

MOVED BY: Trustee Ross, Seconded by Trustee Garrod. Carried.

3. Reports for Information

(a) New School Planning & Major Construction Project Update

Superintendent Babin presented a report containing updates on planned new school construction, major additions/retrofits and partnership projects underway with the Board.

Central Kingston Intermediate & Secondary School:

In March 2014, the government approved \$36.M in capital funding for the construction of a new composite intermediate & secondary school to consolidate Kingston Collegiate & Vocational Institute (KCVI) and Queen Elizabeth Collegiate & Vocational Institute (QECVI). The building will also include the Grade 7 & 8 French Immersion/Extended French school (Module Vanier) currently housed in KCVI.

Architect Services: ZAS Architects Inc. with AECOM Canada Architects Ltd.

Site Selection: Trustees are currently in deliberations to select a site for the new school. These meetings are held in private session as permitted under s. 207(2) of the *Education Act*.

Pre-Design: The Architects have been working with Board staff and school principals on completing the Ministry Facility Space template for the new school. The Board is required to complete the template and seek Ministry approval on the scope of the project, prior to the design of the new school.

It is expected that the template will be finalized and submitted to the Ministry in early February 2015.

Integration Committee: *Board Policy No. 15* outlines the importance of the integration of students and staff into their new school in a way that is positive and supportive for the students and parents of the respective school communities, and as such an Integration Committee is to be formed.

This committee will provide input into the planning process as this project moves forward, including; school design, name, school transition activities, honouring and incorporating artifacts and other memorabilia from each of the schools.

Composition of the Integration Committee is outlined in Board policy, and will consist of:

- The appropriate school superintendent or supervising principal;
- From each affected school:
 - o The school principal
 - o The School Council Chairperson or designate;
- The Chair of the Board will appoint one Trustee as the Chair of the Integration Committee.

The Integration Committee has the authority to add additional members, as needed.

It is expected that the Integration Committee will be established in February 2015.

Design Committee: The Design Committee (a sub-committee of the Integration Committee) will be established shortly after the Integration Committee is formed and after the Board receives Ministry approval on the Facility Space template.

The Design Committee will be responsible for presenting a draft design concept of the new school to Trustees for approval. As part of its work the committee will extensively consult with school staff, school council, parents, students and community partners.

The composition of the Design Committee for the Kingston North Elementary School included the Integration Committee members, Facility Services staff and school staff representing each of the affected schools, as well as the Architects.

Given the breadth of program offerings at a composite intermediate & secondary school, the Design Committee will include or consult with additional school and Board staff with specific programming expertise, such as; Technology; Drama; Arts; Science; Physical Health and Education; and Special Education as the project moves forward.

The Design Committee will benefit from the valuable input shared at the partnership roundtable discussions held by the Board in August

2014. The committee will be able to build on the successful connections and goodwill expressed by the over 40 community partners attending this event, as further consultations on the new composite intermediate and secondary school are scheduled.

It is expected that the Design Committee will be established in March 2015.

Kingston North Elementary School:

The Ministry approved \$9M in capital funding for a new elementary school (Kindergarten to Grade 8) in the City of Kingston to consolidate First Avenue and Frontenac Public Schools.

Architect Services: Colbourne & Kembel, Architects Inc.

Site Selection: Northeast corner of the QECVI Property

Design/Construction: The Board approved the design concept for the new school in November 2014. The Board is required to follow the Ministry Capital Construction approval process.

The following are key next steps/timelines:

January 2015	Architects to finalize designs
January 2015	Independent Cost Consultant Report
February 2015	Site Severance/Registration
February/March 2015	Ministry Approval (pre-tender)
April/May 2015	Tender for General Contractor
May 2015	Ministry Approval (post-tender)
June 2015 to Aug 2016	Construction Phase

Integration Committee: See above for information.

The Integration Committee consists of: Area Trustee, Alec Ross (replacing Helen Chadwick); Principals Jan Leclair and Michael Blackburn; Superintendent Barb Fraser-Stiff; Parent Council Chairs (or designates) from First Avenue and Frontenac Public Schools.

Major Additions/Retrofit Projects:

Full-Day Kindergarten (FDK): The 2014-2015 school year is the fifth and final year of the FDK program implementation. The Board has received Ministry approval of \$17.1 M in capital funding for FDK additions and retrofits, with \$8.4M being identified for 11 school projects for 2014-2015.

Remaining Projects: Of the 11 school projects, the Welborne Avenue and The Prince Charles Public Schools are in the final stages of construction and work is expected to be completed by the end of January 2015.

Partnership Projects:

City of Kingston: Rideau Heights Public School is part of a redevelopment with the City of Kingston to create a new community centre as part of the regeneration strategy for the Rideau Heights neighbourhood community. The new community centre is expected to be completed by late 2016.

The City of Kingston has worked with staff from Rideau Heights Public School and Board staff on the design features of the new community centre, specifically; the gymnasium, the building link and shared outdoor space.

Board staff will be providing the Property/Operations Committee an update on this project at the January 20, 2015 meeting.

On questioning of identified members of the Integration Committee for the new Kingston North Elementary School Director Hunter clarified that the policy directs that membership should include a Trustee representative for in-area, but there was no reason why other Trustees can't be involved if they would like to do so.

Superintendent Babin responded to a number of questions from Trustees concerning the report.

MOTION: That the Board receive the New School Planning & Major Construction Project Update, as presented, for information.

MOVED BY: Trustee Murray, seconded by Trustee Ross. Carried.

(b) Director's Annual report

Communication Officer Douglas spoke to the Director's Annual Report for 2014, explaining that the web-based annual report allows linkages to other related documentation, and broadens the reach to community partners, staff, students, and families of the LDSB.

The report is organized to the strategic goals of the LDSB as laid out in the multi-year Strategic Plan 'Success for All: 2009-2014': Improving Student Achievement; Ensuring Equity, Inclusion & Well Being; and Enhancing Engagement, Accountability & Sustainability, and also shares statistical data related to these goals.

The report will also include links to other important and informative resources, such as sample Learning in Limestone episodes, the Board's EQAO results, and other public reporting requirements.

The approved report will be ready to go live by the end of the week.

MOTION: That the Board receive the Director's Annual Report for information.

MOVED BY: Trustee Murray, seconded by Trustee Crawford, that the Board receive the Director's Annual report for information. Carried.

4. **Notice of Motion**

None at this time.

Section B - Information

1. **Internal Reports and Other Communications**

No report at this time.

2. **External Reports and Other Communications**

No report at this time.

3. **Communications Referred to Committee**

- (a) Letter to the Honorable Kathleen Wynne from the Bluewater District School Board re: School Board Funding

MOTION: That the letter to the Honourable Kathleen Wynne be received for information.

MOVED BY: Trustee Murray, seconded Trustee Garrod. Carried.

Trustee French spoke to the *Effective Practices in Environmental Education* report from the OPSBA Board Director that she had shared prior to the meeting, asking for Senior Staff to provide information on LDSB environmental sustainability practices that could be shared through the initiative.

Director Hunter stated she would refer the request to Supervising Principal Lehman, who is the Co-Chair of the Environmental Sustainability Advisory Committee.

Director Hunter explained that the development of the Environmental Sustainability Advisory Committee was a local decision of the LDSB.

Several directives for efficiencies and environmental sustainability have been developed by the Ministry of Education. Trustee Mahoney requested that this information be shared with him for further clarity.

4. **Requests for Reports and/or Information**

None at this time.

5. **Other Business**

- (i) New School Year Calendar

Trustee Murray suggested this should be a formal appointment, like the newly created Awards committee.

The calendar this year may require a start date before the Labour Day weekend, and as such should have input from a Trustee representative.

Supervising Principal Silver stated that she will be attending a consultation meeting with Union and Parent Council representatives on January 15, 2015. Minutes will be taken, and the information shared at the Education Human Resources meeting on January 21, 2015 for further discussion.

MOTION : That there be Trustee representation at School Year Calendar planning meetings.

MOVED BY: Trustee Murray, Seconded by Trustee Ruttan. Carried.

Trustee Murray volunteered to attend the meeting planned for January 15, 2015.

6. Future Meetings

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|---------------------|---|-----------|
| • January 20, 2015 | Property/Operations Committee | 5:30 p.m. |
| • January 21, 2015 | Education/Human Resources Committee | 4:30 p.m. |
| • January 21, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • January 28, 2015 | Environmental Sustainability Advisory Comm. | 6:00 p.m. |
| • February 11, 2015 | Board Meeting | 6:00 p.m. |
| • February 18, 2015 | Education/Human Resources Committee | 4:30 p.m. |
| • February 18, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • February 25, 2015 | Property/Operations Committee | 5:30 p.m. |
| • March 10, 2015 | Environmental Sustainability Advisory Comm. | 6:00 p.m. |
| • March 11, 2015 | Board Meeting | 6:00 p.m. |
| • March 24, 2015 | Property/Operations Committee | 5:30 p.m. |
| • March 25, 2015 | Education/Human Resources Committee | 4:30 p.m. |
| • March 25, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • April 8, 2015 | Board Meeting | 6:00 p.m. |
| • April 15, 2015 | Education/Human Resources Committee | 4:30 p.m. |
| • April 15, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • April 22, 2015 | Property/Operations Committee | 5:30 p.m. |
| • May 6, 2015 | Environmental Sustainability Advisory Comm. | 6:00 p.m. |
| • May 20, 2015 | Board Meeting | 6:00 p.m. |
| • May 26, 2015 | Property/Operations Committee | 5:30 p.m. |
| • May 27, 2015 | Education/Human Resources Committee | 4:30 p.m. |
| • May 27, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • June 10, 2015 | Special Education Advisory Committee | 7:00 p.m. |
| • June 17, 2015 | Board Meeting | 6:00 p.m. |

7. Other Special Meetings/Events

School Council Liaison (PIC)

- | | | |
|---------------------|--|-----------|
| • February 19, 2015 | School Council Liaison (PIC) Committee | 7:00 p.m. |
| • April 23, 2015 | School Council Forum | 7:00 p.m. |
| • May 21, 2015 | School Council Liaison (PIC) Committee | 7:00 p.m. |

Ontario Public School Boards' Association Board of Directors and Regional Meeting Dates, and Conferences

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January 14, 2015

- January 28, 2015 Executive Council Toronto, ON
- January 29-31, 2015 Public Education Symposium Toronto, ON
- January 31, 2015 Regional Meetings (during PES) Toronto, ON
- February 20, 2015 Executive Council Toronto, ON
- February 20-21, 2015 Board of Directors Toronto, ON
- March 25, 2015 Executive Council Toronto, ON
- March 26-28, 2015 Education Labour Relations and Human Resources Conference Toronto, ON

- April 11, 2015 Regional Meeting TBA
- April 24, 2015 Executive Council Toronto, ON
- April 24-25, 2015 Board of Directors Toronto, ON

- May 8, 2015 Joint Education Program/Policy Development Work Teams Toronto, ON
- May 29, 2015 Executive Council Toronto, ON
- June 11-13, 2015 AGM and Program (Hosted by Western Region)

Limestone Learning Foundation

- April 7, 2015 LLF Grants Presentation 4:30 p.m.
Location: TBA

8. Section C – Recess to Private Session

MOTION: To move into Private Session.

MOVED BY: Trustee Ross, Seconded by Trustee Mahoney. Carried.

The meeting recessed to Private session at 8:15 pm.

8. Section D – Private Session

Members/: D. Jackson (Chair)

Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
M. McCormac (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness - regrets
B. Hunter, Director of Education
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT - regrets
A. McDonnell, Supervising Principal, Special Education
J. Silver, Supervising Principal of Safe & Caring Schools
W. Toms, Manager of ITS and Planning Officer

Approval of Agenda

MOVED BY: Trustee Murray, seconded by Trustee Ruttan, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod advised that if there were any Labour updates he would be declaring a conflict of interest as his son is an employee of the Board.

Chair's Update

The Chair shared a brief update.

Director's Update

The Director shared a brief update.

Action Items

(a) Board Minutes – November 12, December 1, December 10, 2014

Trustee Crawford clarified that she had been in attendance at the November 12, 2014 Board meeting, even though she had been marked as having sent regrets.

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MOVED BY: Trustee Crawford, seconded by Trustee Ruttan, that the Board Meeting Minutes of November 12, Private Session, as amended, be approved. Carried.

MOVED BY: Trustee Ruttan, seconded by Trustee Crawford, that the Board Meeting Minutes of December, Private Session, as distributed, be approved. Carried.

MOVED BY: Trustee Ross, seconded by Trustee French, that the Board Meeting Minutes of November 12, Private Session, as amended, be approved. Carried.

(b) Site Deliberations – New Intermediate/Secondary School in Central Kingston

Superintendent Babin provided an update on the Site Deliberations for the New Intermediate/Secondary School in Central Kingston.

(c) Bargaining Update

Superintendent Labrie provided a Bargaining Update.

For Information

(a) Personnel Update (Item (b) above)

Superintendent Labrie provided a Personnel Update.

(b) Safe Schools Update (Item (b) above)

Superintendent Labrie shared a Safe Schools update.

(c) Property Update (Items (a) and (c) above)

No update at this time.

(d) OPSBA Update (Item (d) above)

Trustee French provided an OPSBA update.

(e) Labour Update (Item (d) above)

Superintendent Labrie provide a Labour Update.

(f) Legal Matter (Item (e) above)

Director Hunter provided an update on a legal matter.

9. Report to Public Session

Chair Jackson called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Garrod, seconded by Trustee Ruttan. Carried.

The Board moved into Public Session at 11:10 p.m.

Director Hunter offered clarity on the inclusion of Trustees in the School Year Calendar planning meetings. She clarified for the Board that Trustee Murray has been consistently included by Supervising Principal Silver as Board representative on the school year calendar Stakeholder Committee, based on past years' practice. Trustee Murray has been sent all emails and invitations regarding consultation committee meetings to date. The first meeting was cancelled due to inclement weather, Trustee Murray was sent the replacement meeting invitation by email and that meeting has not yet taken place. No meeting has been held without the Trustee representative present.

10. Adjournment

Chair Jackson called for a motion to adjourn the meeting.

*MOVED BY: Trustee Ross, seconded by Trustee Ruttan, that the meeting adjourn.
Carried.*

The meeting adjourned at 11:10 p.m.