



ANNUAL BUSINESS MEETING MINUTES FOR SEPTEMBER 8, 2014

BUSINESS MEETING

CALL TO ORDER

- A. Meeting called to Order by David Stutzman at 8:35 am ET. A quorum was present.

INTRODUCTORY COMMENTS

- A. Roll Call of Officers:
- President - David Stutzman
 - President-Elect – John Carter
 - Immediate Past President – David Lorenzini
 - Vice President – Peter Jordan
 - Vice President - Linda Stansen
 - Secretary – Marilyn Smith
 - Treasurer – Stephen Falk
 - Affiliate Director – Don Harris

ANNUAL MEETING MINUTES

- A. FY2014 Annual Meeting Minutes for September 23, 2013:
1. It was moved by Stephen Falk and seconded by John Carter to waive the reading of the previous minutes. Minutes were approved as posted on the SCIP website.

TREASURER/MEMBERSHIP REPORTS

- A. Treasurer's Report:
1. Stephen Falk reported assets in the SCIP checking account of \$36,931.20, with a pending deposit of \$925.00.
- B. Membership:
1. 155 members have paid to renew or start their membership. This includes 6 Retired Members, 18 Affiliates, and 131 professional Members.

COMMITTEE REPORTS

- A. Incorporation Status:
1. Nina Giglio reported that the Incorporation papers are being finalized. She will be meeting with the lawyers in the next week.
- B. Bylaws Amendments:
1. The proposed revisions to the Bylaws are posted on the SCIP website.
 2. Proposed revisions include having 3 classes of membership, Members, Retired Members, and Affiliates.

3. Proposed revisions also include having the date of the Annual Meeting set by the Board of Directors at least 90 days prior to the meeting. The Annual Meeting will be set within the current Fiscal year of July 1 to June 30.
 4. When the Incorporation papers have been properly filed, and after some final edits are made to the proposed revisions, they will be issued to all SCIP members for a vote.
- C. Programs for Sponsors:
1. More than 30 companies have expressed interest in sponsoring programs for SCIP.
 2. Task teams will be formed to develop ideas for programs that potential sponsors can be asked to provide.

ANNUAL MEETING

- A. Presentations:
1. David Stutzman and Peter Jordan announced that 3 sponsors, Arkema, PPG and Draper, will make Executive Presentations during today's afternoon session.
- B. Sponsors:
1. David Lorenzini introduced Todd Garner of Draper who sponsored the breakfast for this meeting. Attendees were encouraged to pick up the Draper brochures on the table here, and to stop by the Draper Booth during the Construct trade show.
- C. Awards - David Lorenzini presented the following Awards:
1. EIEIO Awards - given to members with 5 or more organizational or honorific acronyms after their name:
 - Steven J. Andros, AIA, FCSI, CCS, LEED AP, SCIP
 - Joseph J. Anetrella, FCSI, CCS, LEED AP-BD&C, AIA, SCIP
 - Gregory Markling, FCSI, CCS, CCCA, NCARB, LEED AP-BD&C, SCIP
 - Jeffrey Pilus, AIA Assoc., LEED AP BD&C, CDT, NIBS, SCIP
 - Robin E. Snyder, ESQ, CSI, CCS, AIA Assoc., LEED AP, SCIP
 - Many other members of SCIP have previously received this Award.
 2. Service Awards to SCIP Members:
 - Christopher E. McClure, AIA, CSI, CCS, NCARB, SCIP
SCIP representative on CSI Awards Committee
 - Lynn Y. Jolley, AIA, CSI, CCS, CCCA, SCIP
Booth Design, Construct2013
 - Sheryl Dodd-Hansen, FCSI, CCS, CCCA, SCIP
Editor, SCIPping Along
 - David Stutzman, AIA, CSI, CCS, LEED AP, SCIP and
Louis Medcalf, FCSI, CCS, SCIP Affiliate
Specifying Practice Group, Monthly Meetings for Specifiers
 3. Special Board Service Award:

- John Carter, CSI, CCS, SCIP
for Excellence as Treasurer.
 - Marilyn Smith, FCSI, CCS, AIA, LEED AP, SCIP
for Excellence as Secretary.
 - Nina F. Giglio, FCSI, CCS, SCIP
Presidential Leadership.
4. Sponsor Award:
- Arkema Group, Architectural Coatings, Fluoropolymers, NA
a Decade of Hosting
 - PPG Industries, Inc.
Excellence in Hosting SCIP Annual Meetings for Over a Decade
 - Draper, Inc.
Excellence in Hosting SCIP Annual Meetings for Over a Decade.
- D. Booth:
1. Don Harris assembled the material featured on this year's SCIP Booth, and brought the booth to Construct 2014.
 2. It will be set up Tuesday morning on the exhibit floor, and will feature SCIP members who are new Fellows of CSI and photos of projects in the Baltimore and Washington D.C. areas where specifications were provided by members of SCIP.
 3. A sign-up list was sent around for attendees to sign up to be at the booth for a specific period of time to represent SCIP and answer questions of visitors during the trade show.
- E. Product Representative Appreciation Event:
1. This event will be held at 9:00 am Thursday. SCIP members were encouraged to stop by to express their appreciation for the services that manufacturer's representatives give to SCIP members.
- F. CSI Alliance Agreement:
1. SCIP and CSI leaders will have their annual meeting Thursday morning. Their discussions will include programs that SCIP can take on that will promote SCIP.

NEW BUSINESS

- A. Arkema Event:
1. Arkema will host a reception and dinner for SCIP members this evening from 6:30 pm to 9:00 pm at the National Aquarium in Baltimore's Inner Harbor, which is a short walk from the Convention Center.

OPEN FORUM COMMENTS

A. Plant Tours/Education:

1. Several manufacturers have offered to provide tours of their plants to SCIP members, including ASSA ABLOY in Connecticut, ATAS in Pennsylvania, and C.R. Lawrence in Southern California. Contact John Carter if you are interested in the C.R. Lawrence tour. Contact David Stutzman if you are interested in an ASSA ABLOY tour.
2. Attendees were asked to raise their hand if they are interested in participating in a tour. There was a good response with many hands raised.
3. Another educational benefit being considered for SCIP members includes complementary copies of handbooks such as the GA600 Fire Resistance Directory from the Gypsum Association, the TCNA Handbook from the Tile Council of North America, and ones from other industry organizations.

B. Introduction of Attendees:

- Attendees introduced themselves, stating their name and area where they work. See attached list for names of attendees.
- New SCIP CSI Fellows Ann Baker, Marc Chavez, and Walter Scarborough were introduced.

C. The group photo will be taken just before the afternoon break.

ADJOURNMENT

- A. Stephen Falk moved to adjourn the Annual Meeting and Linda Stansen seconded the motion. There being no further business, David Stutzman adjourned the meeting at 9:22 am ET.

NEXT MEETINGS

- A. Board Teleconference Meeting: 2:00 pm ET, October 9, 2014
- B. .Next Annual Meeting: Date TBA, at Construct 2015 in St. Louis, Missouri.

ATTACHMENTS

- A. Annual Meeting Agenda
- B. Open Forum Minutes
- C. Attendee List