

# LinkedIn Message Template...

## Thank You For Connecting... On LinkedIn

Dear .....

Thank you for connecting on LinkedIn. I look forward to getting to know you and your business. If I can be of any assistance to you or to introduce you to someone in my network, please don't hesitate to let me know.

Kind Regards

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## Thank You For Connecting... On LinkedIn

Dear .....

It is a pleasure and an honour to connect with you on LinkedIn.

Cheers,

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## Thank You For Connecting... On LinkedIn

Dear .....

Thanks for your invitation to connect on LinkedIn, which I have accepted.

By way of background, it is with great pleasure that I share with you a little of what I do and how I may be of assistance to you.

As my LinkedIn profile documents, I help businesses with their online marketing strategy specifically with social media. We provide done-for-you services as well as online coaching programs helping you step by step with each different social media platform and how you can best harness that for your business marketing.

With a strong background in sales and marketing and over 15 years in cold calling B2B and B2C, I am always looking for strategies that provide a good ROI. I am an active networker both online and offline and can often help suggest connections that may help your business.

I am a recognised speaker and author. I enjoy travelling and I am open for business opportunities.

I look forward to networking with you and getting to know you and your business. If I can be of assistance in introducing you to someone in my network or perhaps with your online marketing, please drop me a line and I will be happy to help.

Kind Regards

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**Invitation to Connect... on LinkedIn**

Hi .....

It was a pleasure to meet you recently at ..... I look forward to staying in touch via LinkedIn and getting to know you and your business further.

Kind Regards

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**Invitation to Connect... on LinkedIn**

Hi .....

It seems we have a number of people in common – I am very interested to connect with you and get to know you and your business further.

Kind Regards

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**Invitation to Connect...on LinkedIn**

Hi .....

I have seen your posts on .....(name of LinkedIn Group).... and really like your points/perspective. Look forward to connecting in person.

Kind Regards

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**Invitation to Connect...on LinkedIn**

Hi.....

I'm looking to expand my professional network and would love to have you as part of my growing network.

Kind Regards

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**Invitation to Connect...on LinkedIn**

Hi.....

I noticed that we're both connected to Mary, Jeff and Bob; we both played basketball back in college; and we're both in Toastmasters International speaking club.

I would love to connect with you to learn more about your experiences at Xyz Company. I believe there are a number of ways we could help one another. Would you be free for a brief chat in the near future?

Looking forward to connecting soon and I'll be sure to tell Mary I contacted you. I'm sure she would love to know I reached out to say 'hi.'

**Invitation to Connect...on LinkedIn**

Hi.....

Your name is familiar although I'm not sure if we've officially met. I'm a friend of so-and-so's, and am a such-and-such professional in the name-of-city area. Would you like to join my network?

Regards

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**Invitation to Connect...on LinkedIn**

Hi.....

Your name comes up on my LI homepage as someone I should meet. We have a second degree connection through so-and-so. Please see her recommendation on my profile. Would you like to join my network?

Regards

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**Invitation to Connect...on LinkedIn**

Hi.....

I would like to add you to my network because we share more than five first-degree connections in our professional field. We also belong to the such-and-such group where we both are active.

Regards

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**Invitation to Connect...on LinkedIn**

Hi.....

We have several contacts in common including so-and-so. I've started to read and tweet about your blog, such-and-such. I'd like to invite you to join my LinkedIn network.

Regards

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### **Message Template...on LinkedIn**

Hi Betty! I don't believe we've had a previous opportunity to meet, but as mutual acquaintances of Harry White, I was hoping I could write and ask you a quick favor. I recently submitted my resume to a Financial Analyst position at Expedia, a job I'm highly qualified for given similar responsibilities I've held for years at T-Mobile, and I'm just trying to get an "inside scoop" on the hiring process at your organization and whether there might be any further steps I can take to enhance my candidacy. Would you perhaps have 5-10 minutes on the phone, sometime soon, when I could call to ask a few quick questions?

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### **Message Template...on LinkedIn**

Stewart: I'm dropping you a quick line, at the suggestion of our mutual friend Doris, in the hopes that you might be willing to lend a hand with a research project I'm currently conducting. I'm in the process of exploring some career possibilities for myself outside of my traditional field of accounting, and one of the options I keep turning up relates to your field, web analytics. Is there any chance I could give you a quick call to learn more about the realities of this profession? I promise not to take more than 15 minutes of your time. It's just that I've done a ton of web research up until this point and really want to confirm some of the things I've uncovered with somebody "live" who actually works in the field. If you'd be able to help me out, I'd greatly appreciate it!

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### **Message Template...on LinkedIn**

Connie: Given your role in recruiting, I can only imagine you've been bombarded with requests lately from job hunters seeking advice, but I couldn't resist reaching out to you, regardless, given our mutual friendship with Todd Parker. I've just got one quick question. As somebody who stayed home for a couple of years to raise young children, in between some highly responsible roles in sales management, would you advise me to include an explanation of these years on my resume? Or just leave the gap open and assume if people want to know what I did during these years, they'll ask me? I've gotten a lot of conflicting advice on this issue and figure a recruiter would probably know best how to handle it. Any quick thoughts you have on this matter would be MOST appreciated and I'd be glad to return the favor, any way I can, down the road.

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