



Have you got the Z factor?

Application form

Z is proud to be a New Zealand company, run by Kiwis for Kiwis. Our ambition is to deliver the best service out there and we're looking for people who share our dream.

At Z we are all about providing an extraordinary customer service experience. From forecourt, to food and coffee, to our store and even our bathrooms. The site team members are focussed on getting our customers in and out of our store quickly while making sure they leave with a smile.

If you are passionate about delighting customers and excited about being part of a world class Kiwi company, then working for a Z site might just be for you!

There are a number of roles within our Z sites that help our Retailers deliver a great experience for customers, they are:

- Customer Service Representative
- Customer Service Representative - Night Shift
- Forecourt Concierge
- Barista
- Site Leader

You will be provided with all the training you need to work at a Z service station.

Z service stations are owned by Z Energy Limited and are operated by an independent local business person. You would be employed by this person if you were successful.

If you would like to join our team please complete sections 1-7 in clear handwriting, or tick as appropriate and we will get back to you within 7 days.

Section 1 - Tell us about yourself

Surname		First name	
Other names		Preferred name	
Address			

Position applied for

<input type="checkbox"/> Customer Service Representative		<input type="checkbox"/> Customer Service Representative - Night Shift	
<input type="checkbox"/> Forecourt Concierge		<input type="checkbox"/> Barista	
<input type="checkbox"/> Site Leader			
Preferred site			
Date of Birth	Day	Month	Year
			Home Phone
Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Work Phone
Email address			Cell Phone
Are you a permanent resident or citizen of New Zealand?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If "NO", do you hold a working visa?	Expiry date:	Day	Month Year
			<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have your own personal transport?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a drivers licence?			<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 2 - Tell us about your customer focus

What does great customer service mean to you?

Section 3 - When can you work?

Please detail in the table below when you would be available to work

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start							
Finish							
If required, are you available for night shift?: (Usually 11pm - 7am)						Yes <input type="checkbox"/>	No <input type="checkbox"/>
If required, are you able to attend work: At 1-2 hours notice?						Yes <input type="checkbox"/>	No <input type="checkbox"/>
If required, are you prepared to work extra hours: With 1 days notice?						Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section 4 - What are you good at?

Original documents and other supporting material must be available when requested

Tell us about your studies and what you do for fun.			
Please list your hobbies or interests			
Years	Full-time or Part-time	Institution/school	Subjects studied/grade passed
What is the highest educational qualification you have obtained?			
Qualification			
Where was the qualification obtained?		When?	
Are you currently studying at a school or tertiary institution?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section 5 - Have we met before?

Have you previously worked for Shell or Z?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
If "Yes", please give details of the most recent occasion.					
Start date	Finish date	Shell or Z station name	Retailer's name	Why did you leave?	
Make sure to tell us if you've applied to work at a Shell or Z station before.				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Position		Where?		When?	

Section 6 - Tell us about your experience

Who else have you worked for? Tell us about your most recent job first.					
Employer (Name and address)	Dates From To		Position, Details of responsibilities		Why did you leave?
Please give details of two people we may contact.					
	Name	Organisation		Position	Telephone
1					
2					

Section 7 - How's your health?

Are you in good health? If "No" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any physical or other health problems which could affect your ability to work? If "Yes" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you take any medication which may affect your ability to work? If "Yes" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any health problems which cause you to have time off work or school? If "Yes" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever sustained an injury which caused you to have time off work or school? If "Yes" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever lodged a workers compensation or ACC claim? If "Yes" please provide details below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details:		

Section 8 - And finally

If selected you will be required to handle cash and process credit card, eftpos and fuel card transactions.

Have you been convicted of any criminal offence? If "Yes" please provide details below. Note you are not required to disclose any convictions that are eligible to be suppressed under the Criminal Records (Clean Slate) Act 2004. See www.justice.govt.nz	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details:		
<ul style="list-style-type: none"> • I declare that the information provided on this form is true and correct. I understand that false or misleading information may result in disciplinary proceedings, up to and including termination of my employment. • I will comply with all company policies and procedures as directed. Failure to comply may result in disciplinary proceedings, up to and including termination of my employment. I agree to undertake Occupation Health and Safety training, and understand that successful completion of regular knowledge tests is a prerequisite of continued employment. • If my application is successful, I understand that it will be my responsibility to provide accurate account details so that payment can commence. • I acknowledge and agree that these details may be passed to an independent agency for the purpose of recording and preliminary screening. • I understand and acknowledge credit checks may be carried out upon me, as part of the recruitment process, and consent to them being carried out. • I acknowledge that this application is submitted to the Z retailer(s) and I understand that if successful I will be employed by Z retailer and not by Z Energy Limited. 		
Applicant's signature		
Date		

Office Use:
Received by (Name) Date
Notes:

What now?

Email your complete application to your local Z Retailer or drop it in the your local Z site.

Local Retailer - North Island

Area	Retailer	Contact Email Address
Whangarei/Kaitaia	Leticia Allen	leticia@stage3.co.nz
Auckland Central	Keith Murray	keith.murray@cbdenergy.co.nz
Auckland South	Wayne Kennerley	wayne@kennerley.co.nz
Auckland South	Graeme Landon	accounts@wdl.co.nz
Auckland North Shore	Gursharan Mann	office@masstations.co.nz
Auckland West	John Lambert	john@westerngas.co.nz
Hawkes Bay/Gisborne/Wairoa	Hamish Waddington	office.ees@xtra.co.nz
Hamilton/Waikato	Selwyn Cook	cookssc@xtra.co.nz
Coromandel/Hauraki Plains	Andrew McLean	andrew@trabajador.co.nz
Tauranga/BOP	Dave & Lynette Gillies	accounts@dlinvest.co.nz
Waiouru	Kevin Crow	keycherenergy@xtra.co.nz
Taranaki/Wanganui/Marton/Manawatu	John & Jacinta Hurley	johnjacintah@xtra.co.nz
Rotorua/Central N.I.	Glen & Mary Carlson	gcarlson@xtra.co.nz
Hutt Valley/Kapiti/Mana/Wairarapa/Levin	Ras Singh	raswinder.singh@suchenergy.co.nz
Wellington/Porirua	Greg Young	greg@blackink.co.nz

Local Retailer - South Island

Area	Retailer	Contact Email Address
Nelson/Blenheim/Greymouth	Nigel Andrews	nigel@ahltd.co.nz
Christchurch Central	Hamish Wright	Apply at http://hattrickservices.co.nz/
Christchurch North	Jeff Waghorn	Apply at http://jefkar.co.nz/
Christchurch South	John Allen	info@sabema.co.nz
Mid/South Canterbury	Bevan McLellan	bampumping@xtra.co.nz
Otago/Southland	Kevin & Lynne Burns	lynkevburns@xtra.co.nz
Dunedin/Oamaru	Jonathan Usher	jonathan.usher@xtra.co.nz