**Workplace Rehabilitation**

**Case Notes**

**Privacy Notice:** TAFE Queensland is collecting information on the below employee’s health and its impact on work in accordance with TAFE Queensland’s Workplace Rehabilitation Policy and Procedures, to support the provision of a workplace rehabilitation program. The information will only be accessed by a Rehabilitation and Return to Work Coordinator, to facilitate the employee’s workplace rehabilitation. Some of this information may be given to WorkCover Qld, QSuper, a treating doctor or allied health professional or a doctor appointed by TAFE Queensland for the purpose of informing rehabilitation options. Information relevant to the impact of an injury/illness upon an employee’s work may be discussed with a supervisor for the purpose of identifying rehabilitation options. Information may also be discussed with Region Human Resources/People, Culture and Change employees. An employee’s information will not be given to any other person or agency unless authorised by the employee or required by law.

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| **Employee name:** | |  | | | |
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| **Date** | **Contact** | | | **Action/Notes** | **Initials** |
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For further information about your privacy and the workplace rehabilitation process, please refer to TAFE Queensland Workplace Rehabilitation Procedure and Guidelines.

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| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_ | Page: \_\_\_\_\_\_\_\_ |