## DOCUMENT COVER PAGE

For those documents not providing the **required** 3 x 3 inch space on the first page, this cover page must be attached. It must describe the document in sufficient detail to prohibit its transference to another document. An additional recording fee for this page must be remitted. (Space above this line reserved for recording office use) **Document Title:** (Mortgage, Deed, Construction Lien, Etc.) **Executing Party: Legal Description:** (If Applicable) As more fully described in above described document. **Return Document To / Prepared By:** 

## (Relevant excerpts)

Rule 2.520 (d) On all . . . documents prepared . . . . . . which are to be recorded in the public records of any county. . . a 3- inch by 3- inch space at the top right-hand corner on the first page and a 1- inch by 3- inch space at the top right-hand corner on each subsequent page shall be left blank and reserved for use by the clerk of court.

## F.S. 695.26 Requirements for recording instruments affecting real property—

- (1) No instrument by which the title to real property or any interest therein is conveyed, assigned, encumbered, or otherwise disposed of shall be recorded by the clerk of the circuit court unless:
- (e) A 3-inch by 3-inch space at the top right-hand corner on the first page and a 1-inch by 3-inch space at the top right-hand corner on each subsequent page are reserved for use by the clerk of the court...