

Republic of the Philippines Department of Finance

Securities and Exchange Commission SEC Building, EDSA, Greenhills, Mandaluyong City

Company Registration and Monitoring Department

NOTICE

Please be informed that starting Fiscal Year 2014, no annual Audited Financial Statements (AFS) shall be accepted for filing unless accompanied by the required Cover Sheet for AFS.

The required Cover Sheet may be secured from the Electronic Records and Management Division of the Information and Communications Technology Department (ERMD-ICTD) or the Public Assistance Center (PAC) at the SEC, Ground Floor, SEC Bldg. EDSA-Greenhills, Mandaluyong City or may be downloaded at www.sec.gov.ph.

For your guidance.

COVER SHEET

for AUDITED FINANCIAL STATEMENTS

	Q	SEC Registration Number
	Company Name	
Dringing	Office (No./Street/Barangay/City/Town	(Province)
Fincipa		
		
Form Type	Department requiring the report	Secondary License Type, If Applicable
	COMPANY INFORMATION	
Company's Email Address	Company's Telephone Number/s	Mobile Number
No. of Stockholders	Annual Meeting	Fiscal Year
	Month/Day	Month/Day
The	CONTACT PERSON INFORMATION esignated contact person <u>MUST</u> be an Officer of the Co	emoration
Name of Contact Person	Email Address	Telephone Number/s Mobile Numb
	Contact Person's Address	

Note: In case of death, resgination or cessation of office of the officer designated as contact person, such incident shall be reported to the Commission within thirty (30) calendar days from the occurrence thereof with information and complete contact details of the new contact person designated.