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Full Wedding Planning Contract

Agreement, made on by and between Thanda Creations LTD and

the bride and the groom
(Full printed names) (Full printed names)

CHANGE / CANCELLATION:

Any changes/cancellation made to this contract must be made in writing and signed by all parties.

In the event the wedding couple is forced to change the date of the wedding, every effort will be made by Thanda Creations to transfer location reservations, sub-contractors and The Wedding Coordinator support to the new date. The wedding couple agrees that in the event of a date change any expenses including but not limited to deposits and fees that are non-refundable and non-transferable are the sole responsibility of the wedding couple. There may also be additional charges above and beyond those set in the original contract. The wedding couple further understands that last minute changes can impact the quality of the event and that The Wedding Coordinator is not responsible for these compromises in quality.

If the bridal couple changes the date/location of the wedding and the wedding planner is unavailable to provide services, then the wedding planner is released from all contract obligations and shall in no way be held responsible or liable for non-performance. The couple also forfeits all costs for non-compliance with this agreement.

Thanda Creations will always do its best to find the top suppliers wherever the wedding location is, but we cannot be held responsible for any supplier/service provider's performance or product.

Cancellation by the bride & groom:

In the event of a cancellation, refunds are limited to unearned fees. Deposits are non refundable and any earned fee will have to be paid in full within 30 days of cancellation.

Cancellation by Thanda Creations:

Should Thanda Creations be unable to perform any specific tasks in the planning of a wedding, due to the wedding planner illness or hospitalization, unearned fees will be refunded and we will do our best to find a substitute Wedding Planner.

Thanda Creations is not responsible for any events preventing the wedding to happen, such as fire, flood, earthquake or any other natural or human acts.



BRIDAL COUPLE RESPONSIBILITIES:

The couple is responsible for paying suppliers directly. Thanda Creations does not accept commissions from any suppliers.

All suppliers/services contract will be between the bridal couple and the supplier/service provider.

The bridal couple is responsible to pay Thanda Creations as per contract. In the event payment hasn't been received within two weeks of being invoiced, then Thanda Creations reserves the right to cancel the contract and your wedding date & time may be re-booked by other parties, without exception and without notice. Payment will still be due to avoid legal action.

On the wedding day, the bridal couple is responsible for travel expenses to be calculated depending on location, if the Wedding venue is more than 50 miles round trip to the wedding coordinator's home.

Any items needed for the wedding (ceremony & venue) must be purchased by the bridal couple in advance. Thanda Creations is more than happy to do the shopping, but payment will be due before we start buying.

THANDA CREATIONS RESPONSIBILITY:

Thanda Creations responsibilities include:

- Unlimited consultations via email/telephone.
- Unlimited face to face consultation. Be aware an extra cost will be added for travel expenses if the meeting is more than 20 miles trip from the wedding planner's home/office.
- Assistance with budget and breakdown of cost.
- Discussion of theme, style etc... to get a better idea of who you are and what you expect on your big day.
- Find all suppliers/service providers as requested.
- Attendance at meetings with suppliers/service providers as requested. Be aware an extra cost will be added for travel expenses if the meeting is more than 20 miles trip from the wedding planner/coordinator's home/office.
- Visit to the ceremony and the reception site prior to the wedding.
- Provide a detailed timeline to suppliers/service providers and bridal party.
- Contact with all suppliers/service providers 1-2 weeks before the wedding day.
- Day Coordination and supervision until the end of the wedding dinner (to be discussed with the couple).

The wedding Planner understands her/his role will be that of advisor and coordinator. The bridal couple will make all the selections of suppliers/service providers.

The wedding planner will use her/his judgement when taking action in regard to changes, weather, tardiness, non performance etc. based on the situation, time limitations and/or your wishes.

In the event of any supplier/service provider's cancellation, Thanda Creations may substitute a new supplier/service provider with or without advance notice to the couple at its discretion and any additional costs to be paid by the couple.



The bridal couple gives permission and shall allow Thanda Creations to use any photograph of them, the wedding ceremony/reception setting for viewing on our website for promotional purposes only. The photographer's name/website will be promoted underneath the photos (if applicable).

Thanda Creations gives permission and shall allow the couple to use any photographs/videos in which the wedding planner appears.

This agreement can only be modified in writing and all changes must be agreed and signed by all parties, or by the acknowledgment of email received by both parties.

FEES:

The bridal couple agrees to pay Thanda Creations a service fee of 10% of all vendors total fees or a minimum of £1000 (or £1500 for Weddings Abroad), whichever the greater, for the use of a full wedding planning service. Any mutually agreed additional services such as travel expense the wedding planner may incur is to be paid by the bridal couple.

A non refundable deposit of £500 is to be sent with this signed contract to secure a booking.

75% of the balance is due 6 weeks before the wedding day and the final balance on the day itself. Payment plan can be arranged on a monthly basis, if required.

Payment policy:

Thanda Creations accepts: Cheque Bank transfer Paypal Cash

(Full printed names)

I, the bride..... I, the groom.....
agree fully with this contract.

Date

Bride's signature

Groom's signature

Rachel van der Horst, Thanda Creations Ltd