

Indian Wedding Planning Checklist



Table of Contents

Getting Started	2
Planning Week 1	2 - 3
Planning Week 2.....	3 - 4
Planning Week 3.....	5
Planning Week 4.....	5 - 7
Planning Month 2	8 - 9
Planning Month 3	8 - 9
Planning Month 4	9 - 11
Planning Month 5	11
Planning Month 6	11 - 12
Planning Month 7	12
Month of the Wedding	12 - 14
4 Weeks Before	12
3 Weeks Before	13
2 Weeks Before	13
Week of the Wedding	13
After you come back from the Honeymoon	14
Sharing Policy	15

Indian Wedding Planning Checklist

Getting Started

- Pick a Date/Weekend:** _____
- Enter your Wedding Budget:** _____
- Enter the names of your events:**
 - **Event 1:** _____
 - **Event 2:** _____
 - **Event 3:** _____
 - **Event 4:** _____
 - **Event 5:** _____

❖ **Tip:** Take your budget and out-of-town guests to schedule these events.

- Estimate the number of guests and start a guest list.**
 - **Enter Number of guests:** _____

❖ **Tip:** Use the following headings in your spreadsheet: *Guest Family, Number of people invited, Address, Email Address, Phone Number, Events invited for, Out of Town, Save-the-Date sent, Invitation Sent, Gift received, Thank You Card Sent*

Planning Week 1: Dates _____

- Hire a Wedding Planner (optional):**
 - **Enter Name of the Wedding Planner:** _____

❖ **Tip:** Most planners and vendors offer a discount if you pay them the full amount when you sign the contract.

- Start researching Venues:** Schedule appointments to go visit the selected venues and start short listing.

Enter the name and appointment date:

- **Venue 1:** _____



Indian Wedding Planning Checklist



- **Venue 2:** _____
- **Venue 3:** _____
- **Venue 4:** _____
- **Notes:**

❖ **Tip:** Find out the venue requirements and policies for lighting candles, [havan](#) rituals/ fire, alcohol, parking, vendor and event insurance, cancellation or postponing the event.

Planning Week 2: Dates _____

Select your Save-the-Dates

- **Notes on ideas and costing:**

Choose and Invite your Bridal Party (*optional*). Enter the names of your Bridal

Party:

- **Maid Of Honor:** _____
- **Best Man:** _____
- **Bridesmaid #1:** _____
- **Groomsman #1:** _____
- **Bridesmaid #2:** _____
- **Groomsman #2:** _____
- **Bridesmaid #3:** _____
- **Groomsman #3:** _____

- **Bridesmaid #4:** _____



Indian Wedding Planning Checklist



- Groomsman #4: _____
- Bridesmaid #5: _____
- Groomsman #5: _____
- Flower Girl #1: _____
- Flower Girl #2: _____
- Ring Bearer: _____
- Additional Notes:

- Pick a theme/colors and start collecting ideas:** Look at different magazines and blogs for ideas

- Wedding Theme: _____
- Wedding Colors: _____

- Mail Your Save-the-Dates**

- Date to be mailed: _____

- Plan your Engagement Party (optional):**

- Engagement Party Date: _____
- Name of Venue: _____
- Notes:



Indian Wedding Planning Checklist

Planning Week 3: Dates _____

Finalize and Sign the Contract with the Venue: Enter Name and Contact Info

- **Venue:** _____
- **Date and Hours for the Venue:** _____
- **Notes on Deposits made and venues for other events:**

Start your Wedding Registry: Pick Stores and Websites.

- **Registry Websites:**

- **Registry Stores:**

Wedding Website (*optional*): Set up your wedding website with all the details of your wedding.

- **Wedding Website URL:** _____

Planning Week 4: Dates _____

Start Researching Caterers: Enter the name and tasting date.

- **Caterer 1:** _____
- **Caterer 2:** _____
- **Caterer 3:** _____



Indian Wedding Planning Checklist

- **Notes:**

❖ **Tip:** Make sure that the caterer is licensed by your venue.

Start Researching Event Decorator/ Florists/ Mandap: Enter the name and appointment date.

- **Decorator 1:** _____

- **Decorator 2:** _____

- **Decorator 3:** _____

- **Notes:**

Start Researching Photographers: Enter the name and appointment date.

- **Photographer 1:** _____

- **Photographer 2:** _____

- **Photographer 3:** _____

- **Notes:**

Start Researching Videographers: Enter the name and appointment date.

- **Videographer 1:** _____

- **Videographer 2:** _____

- **Videographer 3:** _____

- **Notes:**



Indian Wedding Planning Checklist

Start Researching DJs: Enter the name and appointment date.

○ **DJ 1:** _____

○ **DJ 2:** _____

○ **DJ 3:** _____

○ **Notes:**

Start Researching Event Rentals (*depends on the venue*): Enter the name and appointment date.

○ **Rental Company 1:** _____

○ **Rental Company 2:** _____

○ **Rental Company 3:** _____

○ **Notes:**

Pick out your invitations:

○ **Notes on invitation designs and costing:**

Planning Month 2: Dates _____

Indian Wedding Planning Checklist

Finalize your Caterer, Event Decorator/ Florist/ Mandap, Photographer, Videographer, DJ, Event Rentals: Enter name, deposits made and contact info:

- **Caterer:** _____
- **Event Decorator:** _____
- **Photographer:** _____
- **Videographer:** _____
- **DJ:** _____
- **Event Rentals:** _____

Book your Priest/ Pundit:

- **Name of the Pundit:** _____
- **Notes on Dakshina, and Contact Information:**

Select you Cake Vendor and Cake Design: Enter the name and tasting date.

- **Cake Vendor 1:** _____
- **Cake Vendor 2:** _____
- **Cake Vendor Selected, Deposit made, and Contact Information:**

Make the Arrangements for Baraat (Horse Carriage, Dhol Player etc.) and other transportation:

- **Vendor(s) Selected, Deposit made, and Contact Information:**



Indian Wedding Planning Checklist



Book your trip to India (optional):

- **Travel Dates** _____
- **Cities traveling to** _____
- **Ticket Cost** _____
- **Total Budget for Shopping** _____

Planning Month 3: Dates _____

Select a vendor for your Mehendi, Hair, Make up and Arranging your Dupatta or Sari: Make up/ Hair Trial Appointments

- **Stylist 1:** _____
- **Stylist 2:** _____
- **Stylist Selected, Deposit made, and Contact Information:**

Select Wedding Outfits for the entire bridal party and Jewelry Sets for yourself.

- **Notes:**

Travel to India to purchase your Wedding Trousseau (optional)

- **Notes:**

-

Block Hotel Rooms for out of town guests:



Indian Wedding Planning Checklist

- **Notes on Hotel Chosen and Room Block Discount Code:**

- Honeymoon Suite:** Book accommodations for your wedding night.

- **Notes:**

Planning Month 4: Dates _____

- Purchase your Accessories:** If not going to India, then start looking for matching purse, [bindis](#), bangles, and footwear.

- **Notes:**

- Start planning and book your honeymoon:** Get appropriate visas, papers, and vaccinations

- **Notes:**

- Finalize your Menu and Service details with your caterer:**

- **Notes:**

- Finalize your Decor Arrangements**

- **Notes:**



Indian Wedding Planning Checklist

Planning Month 5: Dates _____

Address your invitations ready and Mail them:

○ Notes:

Order your wedding rings/bands

○ Notes:

Start looking for favors:

○ Notes:

Make arrangements for Childcare for your Ceremony and Reception

(optional):

○ Notes:

○

Planning Month 6: Dates _____

Alcohol and Bar Arrangements: Order liquor/alcohol and get your permit

○ Notes:



Indian Wedding Planning Checklist

-
-
- Prepare Ceremony Programs and Other Stationary:** Design the proof of concept for your ceremony programs. If you are designing any other stationary, scrapbooks for display etc., you should consider doing it now.
 - Research Marriage License Requirements:** Also schedule a blood test appointment, if required by your state.
 - Song for First Dance:** Select the song for your First Dance. Consider taking dance lessons or choreographing it yourself.

Planning Month 7: Dates _____

- Purchase your Guestbook, Pen and Pen Holder**
- Purchase gifts for your bridal party and close family members**
- Contact close family and friends for Sangeet Performances** *(optional)*

- **Notes:**

-
-
- Get all the sari and lehenga blouses stitched**
 - Make sure that all your outfits fit properly**

Month of the Wedding: Dates _____

4 Weeks Before: Dates _____

- Have Sangeet Performers submit their music to you**
- Send a Song List to the DJ**



Indian Wedding Planning Checklist

3 Weeks Before: Dates _____

- Call guests who have not yet RSVP'd and get the final head count
- Determine the order the entrance of your bridal party lineup
- Prepare a timeline for all your wedding events
- Prepare a list of assignments for your bridal party and family members

2 Weeks Before: Dates _____

- Give the final head count to all your vendors
- Give the timeline of wedding events to all the vendors, members of your bridal party and family members helping
- Create your seating chart and make the place cards
- Prepare your toasts and thanks to family and friends
- Confirm all your final payments and have them ready to be mailed out or handed over to the vendor

Week of the Wedding: Dates _____

- Hand over all the favors, guestbook, placecards, programs etc. to the event planner or the person in charge of arranging them
- Put together an emergency kit
- Pack your suitcase for the honeymoon
- Get pampered at a Spa
- Enjoy your Wedding Celebrations!



Indian Wedding Planning Checklist

After you come back from your honeymoon: Dates _____

- Ensure all your vendors have been fully paid. As a courtesy send reviews.**
- Arrange for your outfits to be cleaned and preserved**
- Write all your Thank You Notes**
- If you choose to do so:** Do all the paperwork to change your name, and arranging to combine finances, insurance policies etc.

I hope this checklist is comprehensive and will be useful for you in planning your wedding. Please email me at neha@marigoldevents.com if you have further questions.



Indian Wedding Planning Checklist

Sharing Policy

This document is meant for individual and non-commercial use only. All materials in this document, including the design, branding, and the written content are the intellectual property of Marigold Events.

It may be reproduced, remixed, retransmitted, distributed, published, broadcasted or circulated, including to individuals in the same company or organization, only with the express written consent of Marigold Events.

Please email neha@marigoldevents.com for more information. DO NOT USE THE CONTENT IN THIS DOCUMENT FOR COMMERCIAL USE, or verbatim which means you should not make money off of the content on this website, or copy the content.

