

Contract Name:
Address:

Contact:
Tel: Fax:
email:

Venue Name:
Address:

Contact:
Tel: Fax:
email:

Production

Named Cast: Understudies required:

Get-In Date **Get-In Time**

Performance Schedule:
inc. Assisted Performances

Interval(s): One/Two/None
Education workshops/post-show talks etc:

Ticket Prices and House Capacity:

House Capacity: Net Box Office potential: Tickets on sale from:

Other factors e.g. Private Property/Sponsors' Seats/Promotion/Comp. Schemes

Ticket Prices inc. concessions:

Booking or transaction fees: £ per ticket/per transaction
Internet charges: £ per ticket/per transaction
Levies within ticket prices: £ Levies added to ticket prices £

Terms:

Production Royalties: **% off the top**

Fee to Producer: £

Rental to Venue: £

Guarantee

1st Call

2nd Call

Against split %

Thereafter %

Producer	Venue

Commissions off the top

Credit Card Commission	%
Agency Commission	%
Other Commission	%

Marketing/Ad. Contra £ Other contras charges £

Advance req./agreed £ Date of Final Settlement

Technical & Staffing:

Crew for Get-In

Get-Out Date

Crew for Get-Out

Orchestra Pit: Yes/No Mixer Desk: Yes/No

Other Technical:

Contact:

Crew for Performance

Get-Out Time

Minimum Call and Rates

Assisted Performances
Technical Requirements

Marketing:

Leaflets

A3 Posters

Double Crown/B2

4Sheet

Programmes: Supplied by Producer/Venue

Sales Commission to Venue: %

Merchandise: Supplied by Producer/Venue

Sales Commission to Venue: %

Barring Clause: Miles Weeks before and after engagement

Other Issues: