

become time sheet

Name

Job title

Week ending (Friday)

Reporting to

Client name

Address

Please get your signed timesheet to us by 11.30am Monday.

Send via fax to
020 7240 0089
 or email it to
payroll@becomeuk.com

	Date	TIME		Less breaks	* Hours worked	Normal worked	◇ Overtime hours
		Start	Finish				
Mon							
Tue							
Wed							
Thu							
Fri							
Sat							
Sun							
					Totals		

* Please round hours up/down to the **nearest 15 minutes**
 ◇ Subject to previous agreement with the client

I, the undersigned, confirm that the above temporary operator has satisfactorily worked the above hours and payment in respect of these hours shall be made according to The Recruitment Business Ltd Terms of Business, which are available on request and accepted as the basis of this transaction. I agree to pay your account within 7 days of presentation of the invoice regarding the above booking.

Authorised signature
Client

Authorised name (Caps)
Client

Date

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 Henrietta House
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f: 020 7240 0089
e: info@becomeuk.com

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