From:

Fiona Miller

45 B, Park Street

Birmingham

To:

Mr. Paul Martin

345, Marigold Road

Birmingham

12th July, 2008.

Ref: Refurbishment of House No. 45 B

Dear Mr. Martin,

This is with reference to the refurbishment of House No. 45 B which we have leased from you with effect from 1st July.

As per our Rental Agreement and Contract, you were supposed to get the house refurbished within one week of our arrival. I am sorry to inform you that no action has been taken by you or your appointed members in that direction for the past 12 days.

I request you to kindly look into the matter at the earliest and initiate action within the next two days.

Thanking You,

Sincerely,

Fiona Miller