



CLEANING SERVICE ORDER FORM

Please Mail or Fax Completed Form to: AEX Convention Services
 3089 English Creek Ave., Egg Harbor Township, NJ 08234
 Fax: (609) 272-1680 • Phone: (609) 272-1600

Show Name: ATLANTIC REGION ENERGY EXPO

Show Dates: MAY 12-14, 2015

Deadline Date To Receive Discounted Rates: APRIL 28, 2015

USE THIS FORM TO ORDER CLEANING SERVICE WITHIN YOUR BOOTH SPACE AND FOR DEBRIS ACCUMULATED DURING SET-UP AND EXHIBIT HOURS.

All rental carpets ordered from AEX Convention Services are installed in clean condition.

VACUUMING

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

Please check preference below:

- One Time Vacuum carpet before initial opening of event
- Daily Vacuum carpet before initial opening of event and daily thereafter

Discount	Standard
\$.32/sq. ft.	\$.45/sq. ft.
\$.27/sq. ft./day	\$.38/sq. ft./day

Exhibit Space: _____ ft (x) _____ ft = _____ sq. ft. (x) \$ _____ (x) _____ = \$ _____
(100 sq. ft. minimum) rate per sq. ft. Days Total

PORTER SERVICE

Empty wastebasket, tidy and spot clean exhibit space at two hour intervals during show hours.	Discount	Standard
	\$149.00	\$208.75

Please check preference below:

- Daily Once (Specify Day) _____ Date: _____

Porter Service: _____ days (x) amount per day \$ _____ = Total \$ _____

SUBTOTAL ESTIMATED CLEANING ORDER: \$ _____

YES, I have completed and enclosed the Authorization and Agreement to Terms and Conditions Form and I understand that all orders are subject to New Jersey State Sales tax 7%.

Company Name: _____ Booth#: _____