SaskJobs – Job Order Form

Please complete and return to the Canada-Saskatchewan Labour Market Services office nearest you.

EMPLOYER DETAILS (Registration)
Company Name: _____________________________________________________________________________
Address: ________________________________City: __________________ Prov. _____ Postal Code _______
Telephone: ____________________ Fax: ____________________
Email: __________________________________ Contact Person: _____________________
I have access to the Internet and wish to post my own job orders on SaskJobs. Please forward my Login information.
___ Yes ___No

JOB INFORMATION
Job Title: ________________________________________________________________________________
Job Location (City, Town, or Municipality) ________________________________________________________________________________
Job Description:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
Number of vacancies: __
Terms of Employment:   __ Perm __ Temp  __ Seasonal (until) ____________
                      __ Full-time __ Part-time __ Casual  __Contract
Salary (give range if appropriate)  $___________ Hour / Day / Month / Year
                                     Depending on: __ Experience __ Education __ Qualifications
Education:

Experience:

How to Apply:

Application deadline:

Post job for: ___Hours ____Days (circle) 1 2 3 4 Week(s)    1 Month
Would you like to accept applications directly to your email account? ___yes ____no

If no Canadians, permanent residents, and/or foreign nationals with a valid work permit are found to be
qualified to fill the advertised position(s), do you intend on accessing the Temporary Foreign Worker Program in
order to find a qualified individual?  ___yes ___no

If yes, would the advertised position(s) be for any of the following: ___yes ___no
a) Live-in Caregiver Program;
   b) Seasonal Agricultural Worker Program;
   c) Agricultural Stream; or positions related to on-farm primary agriculture

Please contact your Labour Market Services Office for more information on this program.
Your local Labour Market Services Offices can help you with any questions you might have about SaskJobs.ca. You can also contact saskjobs@gov.sk.ca with any questions you may have.

Creighton
687 Bereskin Ave Creighton, SK S0P 0A0
Telephone: (306) 688-1222 Fax (306) 688-0987
Email: LaRonge.cansask@gov.sk.ca

Fort Qu’Appelle
740 Sioux Ave Fort Qu’Appelle, SK S0G 1S0
Telephone: (306) 786-1354 Fax: (306) 786-1541
Email: Fortquappelle.cansask@gov.sk.ca

Ile a la Crosse
La Jeunesse Avenue Ile a la Crosse, SK S0M 1C0
Telephone: (306) 833-3235 Fax: (306) 833-3237
Email: Ile-a-la-crosse.cansask@gov.sk.ca

La Ronge
1328 La Ronge Avenue La Ronge, SK S0J 1L0
Telephone:(306) 425-4520 Fax: (306) 425-4532
Email: LaRonge.cansask@gov.sk.ca

Meadow Lake
204 - 1st Street East Meadow Lake, SK S9X 1Z2
Telephone: (306) 236-7538 Fax: (306) 236-7539
Email: MeadowLake.cansask@gov.sk.ca

Moose Jaw
61A Ross Street West Moose Jaw, SK S6H 2M2
Telephone: (306) 694-3699 Fax: (306) 694-3423
Email: MooseJaw.cansask@gov.sk.ca

North Battleford
15 - 9800 Territorial Drive North Battleford, SK S9A 3N6
Telephone: (306) 446-8705 Fax: (306) 446-8707
Email: NorthBattleford.cansask@gov.sk.ca

Regina
1911 Broad Street Regina, SK S4P 1Y1
Telephone: (306) 787-2160 Fax: (306) 787-3944
Email: Regina.cansask@gov.sk.ca

Swift Current
129 2nd Ave NE Swift Current, SK S9H 4G3
Telephone: (306) 694-3699 Fax: (306) 694-3423
Email: SwiftCurrent.cansask@gov.sk.ca

Yorkton
72 Smith Street East Yorkton, SK S3N 2Y4
Telephone: (306) 786-1354 Fax: (306) 786-1541
Email: Yorkton.cansask@gov.sk.ca