



## **ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS**

### **Risk Management, Safety and Health Seminars 2015/16**

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#### **SEPTEMBER 2015**

Wednesday, September 23, 2015

11:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

#### **HR Roundtable-Performance Evaluations**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

Friday, September 25, 2015

9:30 a.m. – 1:00 p.m.

**Cerritos Performing Arts Center**

or

Tuesday, September 29, 2015

9:30 a.m. – 1:00 p.m.

**Clovis USD**

#### **Workers' Compensation Roundtable-Early Return to Work, The Interactive Process and Injury Illness Prevention Program (IIPP)**

This workshop will provide an overview of a proactive transitional Return To Work Program, valuable information relating to the Disability Interactive Process, and offer tips to manage a successful IIPP program. This workshop will be followed by open discussion and an allotment of time for Questions and Answers.

Wednesday, September 30, 2015

10:00 a.m. – 12:30 p.m.

**ASCIP Training Room**

#### **SELF Member Forum**

SELF Forum will feature an update on SELF's programs and services. Guest speaker Ron Bennett, from School Services of California, Inc. will provide a report on the State Budget; and a Resource Spotlight highlighting some risk control equipment and services. Speakers will include representatives from Riddell IQ, Community Matters' Safe School Ambassadors Program and Agency for Student Health Research's InjureFree System, as well as members who have implemented these products and services at their district's and related results.

#### **OCTOBER 2015**

Tuesday, October 13, 2015

9:30 a.m. – 10:30 a.m.

**Webinar**

#### **Cyber Coverage Webinar**

This webinar will cover topics such as recognizing personally identifiable information, "do's and don'ts" for handling, overview of California data breach notification law, first-party data breach response, how insurance companies help, factors that make public agencies unique, data breach prevention, instilling a culture of data privacy among your colleagues, current information regarding security claims your peers are experiencing, what to do when you have a claim, and resources available to help you.



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Wednesday, October 21, 2015

10:00 a.m. – 12:00 noon

#### **Webinar**

#### **Title IX Training-An Overview of Title IX: What You Need to Know and Why (CCD's)**

Our Title IX overview webinar is a training opportunity for attendees to learn how Title IX impacts your campus policies and procedures. We will address critical areas and pitfalls outlined in the US Department of Education's Dear Colleague Letter and the latest final VAWA Amendments to the Clery Act, which went into effect July 1. We will also provide tips on how to achieve objectives and address any gaps that may exist on your campus. Our goal is to help you continue to provide an environment that is safe and free from gender discrimination, sexual harassment, or sexual violence. There will be time for discussion and Q&A at the end of the presentation.

Thursday, October 29, 2015

8:00 a.m. – 10:30 a.m.

or

11:00 a.m. – 1:30 p.m.

#### **ASCIP Training Room**

#### **Pesticides Handler Training**

This general pesticides handler training meets CA Department of Agriculture requirements.

CE credits are available. Class size is limited to 50.

**By RESERVATION ONLY.**

Friday, October 30, 2015

11:30 a.m. – 1:00 p.m.

#### **ASCIP Training Room**

#### **HR Roundtable-Conducting Internal Investigations**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

### NOVEMBER 2015

Thursday, November 5, 2015

8:00 a.m. – 12:00 noon

#### **ASCIP Training Room**

#### **4-Hour Hazardous Materials Awareness Refresher**

This seminar is designed to meet the minimum requirements for updating the awareness training of first responders who are required to assess spills and/or releases of potentially toxic or hazardous materials.

**Requirement: Must have attended the 8-Hour Hazardous Materials Awareness training.**

Tuesday, November 10, 2015

10:00 a.m. – 12:00 noon

#### **Webinar**

#### **ASCIP's Annual Codes, Regulations, and Compliance Review**

ASCIP has partnered with Schools Services of California, Inc. (SSC) and School Excess Liability Fund (SELF) to provide an update on the new legislative changes which will impact your agency.

Wednesday, November 18, 2015

11:30 a.m. – 1:00 p.m.

#### **ASCIP Training Room**

#### **HR Roundtable-Legal Pitfalls of Setting Minimum Qualifications in Job Descriptions**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

NOTE: This seminar schedule is accurate at the time of printing. However, please refer to the ASCIP Website ([www.ascip.org](http://www.ascip.org)) for subsequent changes that may occur. We reserve the right to change the schedule without prior notice.



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#### DECEMBER 2015

Tuesday, December 1, 2015

10:00 a.m. – 12:00 noon

**ASCIP Training Room**

#### **Liability Lessons Learned in Transportation**

This will be a two hour seminar on lessons learned from claims related to transportation. Best practices, driver responsibility for supervision, special needs students, and more.

Wednesday, December 2, 2015

9:00 a.m. – 12:00 noon

**ASCIP Training Room**

#### **504 Plans**

This workshop will provide districts with information regarding 504 requirements and procedures. This topic is of particular importance at this time in light of a recent landmark decision which broadened the perspective of 504 responsibilities. Districts will learn how to limit their liability in this area and fine tune their 504 plans within the special education process.

#### JANUARY 2016

Thursday, January 14, 2016

11:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

or

Wednesday, January 20, 2016

10:00 a.m. – 12:30 p.m.

**SCCSIG – Northern CA**

#### **HR Roundtable-Legal Update**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

Tuesday, January 26, 2016

9:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

#### **Workers' Compensation Roundtable-Creating a Safe Learning Environment and Life Cycle of a Workers' Compensation Claim**

This workshop will provide information on creating a safe learning environment for students, staff and the general public. It takes everyone's effort to prevent an injury or illness. Additionally, Claim Professionals will share what occurs after a Workers' Compensation claim is filed. This workshop will be followed by open discussion and an allotment of time for Questions & Answers.

Wednesday, January 27, 2016

8:00 a.m. – 4:00 p.m.

**ASCIP Training Room**

#### **8-Hour Hazardous Materials Awareness Training**

This seminar is designed to meet the initial training requirements for those first responders who are required to assess spills and/or release of potentially toxic or hazardous materials at their facilities.

#### FEBRUARY 2016

Thursday, February 4, 2016

8:00 a.m. – 10:30 a.m.

or

11:00 a.m. – 1:30 p.m.

**ASCIP Training Room**

#### **Pesticides Handler Training**

This general pesticides handler training meets CA Department of Agriculture requirements.

CE credits are available. Class size is limited to 50.

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Wednesday, February 17, 2016

11:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

#### **HR Roundtable-Managing Mental Disabilities in the Workplace**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

### **MARCH 2016**

Wednesday, March 9, 2016

12:00 noon – 1:30 p.m.

**ASCIP Training Room**

#### **HR Roundtable-Bullying and Cyberbullying: What Administrators Need to Know**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

### **APRIL 2016**

Wednesday, April 6, 2016

10:00 a.m. – 12:00 noon

**ASCIP Training Room**

#### **A Comprehensive Approach to Child Abuse Prevention in Schools**

Child abuse prevention needs to begin with understanding the prevalence of this issue both nationally and at a state level, identifying victims and the abusers and finally implementing prevention strategies. Districts cannot afford to ignore this problem from either a moral, ethical or financial perspective. One abused student is one too many.

Thursday, April 7, 2016

11:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

or

Wednesday, April 27, 2016

10:00 a.m. – 12:30 p.m.

**SCCSIG – Northern CA**

#### **HR Roundtable-The Alphabet Soup of Leaves**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

### **MAY 2016**

Wednesday, May 4, 2016

11:30 a.m. – 1:00 p.m.

**ASCIP Training Room**

#### **HR Roundtable-How to Avoid Wrongful Termination Claims**

This will be a one hour seminar on HR issues, followed by general discussion and time allowed for Questions & Answers. Human Resource professionals are encouraged to come prepared to discuss current HR issues and strategies for avoiding litigation.

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Wednesday, May 11, 2016  
10:00 a.m. – 12:00 noon  
**ASCIP Training Room**

#### **Claims, Lawsuits, Subpoenas & Summons-Accept, Reject, Provide Notice or Do Nothing**

When a claim is brought against a school district, one must be especially attentive to the claim presentation procedures and timing requirements under the Government Code. This seminar will assist districts with the strict time requirements a claimant must adhere to when presenting a claim and the different responses a district can have when a claim is brought against them. The seminar will also provide an overview of the civil litigation process with examples from real cases and a discussion of legal trends impacting districts. Attendees will gain an understanding of the Claim Presentation statute and knowledge of the litigation process by learning how the submission and response to claims impact the resolution, defense and adjudication of lawsuits through trial.

Wednesday, May 11, 2016  
9:30 a.m. – 1:00 p.m.  
**Clovis Veterans Memorial  
District-Board Room**

or

Wednesday, May 25, 2016  
9:30 a.m. – 1:00 p.m.  
**ASCIP Training Room**

#### **Workers' Compensation Roundtable-Case Law and Legislative Updates**

This workshop will provide you with an overview and tools to coordinate the various leaves that employees are entitled to take at your District. Also, come prepared to participate with your peers and experts to determine the essential components of a good Safety Program.

Thursday, May 12, 2016  
10:00 a.m. – 11:30 a.m.  
**Webinar**

#### **Preparing your District for Summer**

This workshop will cover best practices related to district activities/programs, as well as employee safety for summertime activity on your campus.

Please confirm your staff's intention to attend any of the above trainings by sending an email of the name(s) of all persons attending to [kennedy@ascip.org](mailto:kennedy@ascip.org). Thank you. See you there!