

**THIS FORM MUST BE SUBMITTED AND APPROVED
BEFORE GAMING PROCEEDS CAN BE USED FOR TRAVEL OUTSIDE ALBERTA**

For travel outside of Canada, the group must demonstrate a similar activity does not exist in Canada.

Return this form to: Alberta Gaming & Liquor Commission Social Responsibility & Licensing/Compliance Use of Proceeds

Eligible travel in Alberta does not require the submission of a Travel Itinerary Form.

Note: The travel must be required for the group to deliver its programs in Alberta. Travel that is social, recreational or administrative in nature is not eligible.

50 Corriveau Avenue
St. Albert, AB T8N 3T5
Main: 780-447-8600
Use of Proceeds Line: 780-651-7600
Toll-Free: 1-855-506-1066
Fax: 780-447-8912

Email: gaming.useofproceeds@aglc.ca website: www.aglc.ca

A Request to Amend Use of Gaming Proceeds form is not required when submitting a Travel Itinerary form.

ORGANIZATION NAME

Name: _____ I.D.#: _____

Address: _____

City/Town

Postal Code

SIGNING AUTHORITIES

WE CERTIFY THAT: all information and documents supplied are correct, and the group has authorized us to make this request. Any AGLC Inspector may examine and make copies of all records relating to this request and/or licence. This includes the approved bank account(s) at any financial institution(s).

President Signature: _____

Print Full Name: _____

Date of Birth:

yy	mm	dd
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Mailing Address: _____

Postal Code

Residence Phone:

Business Phone:

Fax:

Email:

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Treasurer Signature: _____

Print Full Name: _____

Date of Birth:

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Mailing Address: _____

Postal Code

Residence Phone:

Business Phone:

Fax:

Email:

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EVENT

Name: _____

Destination: _____ Dates: _____

Describe the activity/event: _____

(over)

*The following information must be attached to this form:

- Letter of invitation / approval / sanction list – see Special Terms and Conditions For Travel.
- Detailed daily schedule.
- List of names and positions held for all individuals traveling.
- If Registration Fee applies, provide detailed breakdown of costs included in fee.

*Refer to Charitable Gaming Policies Handbook – Specific Use of Proceeds – Travel at aglc.ca.

EVENT (Con't)	
Number of Participants: _____	Number of Support Staff: _____
<i>(Attach list of names and positions held with organization. Note: 1 support person per 5 participants or portion thereof – see Interpretation Bulletin)</i>	
Individual Non Gaming Participant Contributions: \$ _____	Individual Non Gaming Support Staff Contributions: \$ _____
Number of individuals 21 years of age and under: _____	
Number of individuals over the age of 21: _____	
*Sports groups must ensure a minimum of 50% of its gaming proceeds are used on its youth programs.	

ESTIMATED EXPENSES	Cost	# of Persons	# of Days	Sub-Total
Transportation Costs	\$ _____	x _____	x _____ =	\$ _____
Vehicle Rentals	\$ _____	x _____	x _____ =	\$ _____
Equipment Transportation	\$ _____	x _____	x _____ =	\$ _____
Accommodation	\$ _____	x _____	x _____ =	\$ _____
Food	\$ _____	x _____	x _____ =	\$ _____
Registration Fees	\$ _____	x _____	x _____ =	\$ _____
TOTAL				\$ _____
LESS: NON-GAMING CONTRIBUTIONS				\$ _____
GAMING PROCEEDS REQUESTED				\$ <input style="width: 100px;" type="text"/>

FOR OFFICIAL USE ONLY	
<input type="checkbox"/> Approved	Total Gaming Proceeds Approved: \$ <input style="width: 100px;" type="text"/>
<input type="checkbox"/> Not Approved	
<input type="checkbox"/> Incomplete	
Comments/Conditions: _____	

A privacy statement for the collection of personal information may be found at www.aglc.ca.