Commonwealth of Pennsylvania Department of General Services GSVM-88 (Rev.07/14)

VEHICLE INVENTORY CHANGE REPORT

To: Vehicle Administration Division Bureau of Vehicle Management 2221 Forster St.		REQUESTED BY	ED BY: (Department, Board or Cor		mmission)	EFFECTIVE DATE	
Equi	pment Number	-	License Plate Number				
CREDIT CARD REQUEST							
OLD CODING / NON-SA			N-SAP: BA # (DEPT #)	P: BA # (DEPT #) Org #		Budget Period	
Part I							
)	OLD SAP CODING	Fund	Cost Center		Internal Order	
	Coding Change	Coding Change					
Replacement of Lost/Stolen Credit Card		OLD CREDIT CARD ACCT #					
		NEW CODING/NON	N-SAP: BA# (DEPT#)	Org #		Budget Period	
	Replacement of Defaced Credit Card	d					
		NEW SAP CODING	Fund	Cost Center		Internal Order	
	Other						
,		NEW CREDIT CARD ACCT #				-	
Part II - DRIVER'S INFORMATION Did Driver transfer from another agency?YesNo							
	Vehicle Operator						
	Location Change	Executive Driver	Employee Controlled Exec	Operator's Job Title			
	_		Driver	perator 5 Job Title			
(First Name) (Last Name) Driver's Name							
(First Name) (Last Name)							
Disp If Po	atcher's Name ol						
	r's Operator se Number				Driver's Emp Nւ	oloyee umber	
Vehicle Day Time Location: Street, Town or City							
	Address						
Со	unty Name		Zip Code		Home	Work	Pool Vehicle
Vehicle Overnight Location:							
Street, Town or City Address							
Co	unty Name		Zip Code		Home	Work	Pool Vehicle
Part III - LICENSE / REGISTRATION / PLATE REQUESTS / INSURANCE CARD / WEIGHT CLASS STICKER							
Assignment of License Plate (Attach Form GSVM-95 for Confidential License Plate).			Confidential or PA to Fictitious		Request for Duplicate Registration		Renewal ser Date
Defaced License Plate. Issue New Plate to		,	Fictitious to	H	Insurance Card	_ Sticker Stick	Lei Dale
	Replace Plate Number. Confidential to		Confidential orPA For Lost License		Duplicate Weight		
	PA to Confidential	PA	Plate		Class Sticker #		
▼ VEHICLE ADMINISTRATION USE ONLY ▼							
Year Mak		Make	Model	Nev	New License Plate Number Credit Card Coding		
					- Crec		,
Lic. Plate Da		Date Ordered	Date Received	_ :			
	Serial Num	hor	Title Number				
Ca	seriai Num rd Number:	nei	Title Number				
Signature (Automotive Liaison) Date							
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