

The m-Fin Project Financial Status Report

When would you run the Cognos m-Fin Project Financial Status Report?

1. To view an Available Balance Summary, an optional Assets and Liabilities Summary, highly summarized Expenditures summary, an optional cumulative expenditures chart, and an optional salaries, wages, and benefits section, for a specific Project (with consolidated subclasses).

Getting Access

University employees with a Fiscal Role on a SpeedType, or with access to the PeopleSoft Finance System, automatically have access to the Cognos M-Fin Reports. Additional information can be found [here](#).

Logging In & Running Your Report

1. Log into your campus portal and locate the **Reporting** area.
2. Under the **Reporting** area, select the **Public Folders** link.
3. Select the **Finance** folder, then the **Projects** folder, then the **m-Fin Project Financial Status Report**. Enter the appropriate search criteria.

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Reviewing the Cognos m-Fin Project Financial Status Report

| AVAILABLE BALANCE | | | | |
|--------------------------|------------------|------------------|---------------|-----------------------------|
| | BUDGET (A) | ACTUALS (B) | ENCUMBS (C) | AVAILABLE BALANCE (D=A-B-C) |
| EXPENDITURES BUDGET | 18,946.00 | | | 18,946.00 |
| EXPENDITURES ACTUALS | | 18,162.17 | | (18,162.17) |
| F & A ENCUMBS | | | 251.64 | (251.64) |
| TOTAL | 18,946.00 | 18,162.17 | 251.64 | 532.19 |

| ASSETS AND LIABILITIES | | | | |
|--------------------------------|---------------------------------------|-----------------|-------------------|-----------------|
| | ACCOUNT | BEGIN | PERIOD 12 ACTUALS | END |
| 000000 - 099999 -- ASSETS | 000100 -- CASH | 783.83 | 0.00 | 783.83 |
| | ASSETS OTHER | | | |
| | 012100 -- AR-PRIV GIFT/GRANT/CONTRACT | 0.00 | (783.83) | (783.83) |
| | ASSETS OTHER | 0.00 | (783.83) | (783.83) |
| | ASSETS | 783.83 | (783.83) | 0.00 |
| 100000 - 199899 -- LIABILITIES | 150200 -- UNEARNED REVENUE-CURR | (783.83) | 783.83 | 0.00 |
| | LIABILITIES | (783.83) | 783.83 | 0.00 |
| | TOTAL | 0.00 | 0.00 | 0.00 |

| EXPENDITURES | | | | | | | | |
|--------------------------------|------------------|-----------------------|---------------------|---------------------|-----------------------------------|---------------|----------------------------------|--------------------------------------|
| | TOTAL BUDGET (A) | PERIOD 12 ACTUALS (B) | FY 2014 ACTUALS (C) | TO DATE ACTUALS (D) | BUDGET BAL BEFORE ENCUMBS (E=A-D) | ENCUMBS (F) | BUDGET BAL AFTER ENCUMBS (G=E-F) | BUDGET BAL AFTER ENCUMBS PCT (H=G/A) |
| SAL AND WAGES | 10,514.00 | 0.00 | 0.00 | 10,526.02 | (12.02) | 0.00 | (12.02) | -0.1% |
| BEN | 2,229.00 | 0.00 | 0.00 | 1,684.79 | 544.21 | 0.00 | 544.21 | 24.4% |
| SAL, WAGES, AND BEN | 12,743.00 | 0.00 | 0.00 | 12,210.81 | 532.19 | 0.00 | 532.19 | 4.2% |
| SUBTOTAL BEFORE F AND A | 12,743.00 | 0.00 | 0.00 | 12,210.81 | 532.19 | 0.00 | 532.19 | 4.2% |
| FACILITIES & ADMIN COSTS | 6,203.00 | 0.00 | 0.00 | 5,951.36 | 251.64 | 251.64 | 0.00 | 0.0% |
| TOTAL | 18,946.00 | 0.00 | 0.00 | 18,162.17 | 783.83 | 251.64 | 532.19 | 2.8% |

| SAL, WAGES, AND BEN | | | | | | | | | | | | |
|----------------------------|-----------------------------|---------------|-----------------------|-------------|-----------------------|-------------|-----------------------|-----------------|-----------------------|-------------|-----------------------|--|
| EMPLOYEE ID | EMPLOYEE NAME | POSITION CODE | PERIOD 12 | | FY 2014 | | TO DATE | | TO DATE | | SAL AND WAGES ENCUMBS | |
| | | | SAL AND WAGES ACTUALS | BEN ACTUALS | SAL AND WAGES ACTUALS | BEN ACTUALS | SAL AND WAGES ACTUALS | BEN ACTUALS | SAL AND WAGES ENCUMBS | BEN ENCUMBS | | |
| | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,684.79 | 0.00 | 0.00 | 0.00 | |
| 134626 | COOLEY, DANIEL S. | 00601219 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 151321 | NAVEAU, PHILIPPE JEAN-MARIE | 00663009 | 0.00 | 0.00 | 0.00 | 0.00 | 5,269.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 151321 | NAVEAU, PHILIPPE JEAN-MARIE | 00672552 | 0.00 | 0.00 | 0.00 | 0.00 | 5,257.02 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | TOTAL | | 0.00 | 0.00 | 0.00 | 0.00 | 10,526.02 | 1,684.79 | 0.00 | 0.00 | 0.00 | |

PROJECT
PROJECT
PROJECT SPONSOR
PROJECT
PROJECT BUDG PERIOD
PROJECT F AND A