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OFFICE OF THE BUILDING DEPARTMENT

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Homeowner as General Contractor Agreement

In recent years, an increasing number of City of New Braunfels homeowners have accepted the General Contractor responsibilities for new construction, alterations or additions to their homes. To assist our residents in meeting this challenge, the Building Department feels it is beneficial to alert our residents to the responsibilities required in completing the permitted property improvement.

In order for a homeowner to act as the General Contractor, the homeowner must permanently reside in that residence and claim it as a homestead under the laws of the state.

Homeowner(s) read and sign the following:

As owner and resident of the property located at _____,
I request permission from the City of New Braunfels to act as my own General Contractor. I understand, upon entering into this agreement, that:

1. I am responsible, as the General Contractor and permit holder, for the performance of all sub-contractors and compliance with the plans and specifications on file with the City of New Braunfels.
2. If I or my sub-contractors fail to call for the required inspections, I am then responsible, at the city's request, for exposing all necessary areas or removal of all or part of installed work that was completed in violation of the City of New Braunfels Ordinance(s).
3. The city will perform, as part of the permit fee, two compliance inspections for each construction category; see the required inspection list available from the Building Department. I further acknowledge that I am subject to a re-inspection fee for each additional inspection in accordance with City of New Braunfels Ordinances.
4. All work shall be performed in accordance with City of New Braunfels Ordinances. Please be advised homeowner contractor's shall be treated the same as registered general contractor's.

PROPERTY OWNER'S NAME (PLEASE PRINT)

SIGNATURE

PROPERTY OWNER'S NAME (PLEASE PRINT)

SIGNATURE

ADDRESS

DATE

PERMIT # _____