CLASS ATTENDANCE RECORD

[Sheet ….. of ……]

U3A ACT INC

Course Title: …… Course Code: …….

Course Presenter/Convenor:…… Venue: ……

Start Date:…… Date of last class: …… *[Please include the date of classes for the columns below]*

Member's Name	M' ship No.														

This form can be used to record attendance at each class of the course. Please use a further sheet(s) if space is insufficient for class size or course length.

Please forward completed forms to the U3A ACT Secretary, PO Box 5550, Hughes, ACT 2605 after the end of the course.