

# Robert Munsch P.S.

October 9, 2014

7:00– 8:00pm

Inaugural School Council Meeting

Discovery Hub

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Facilitated by Greg Collins

Note taker: Crystal Mott

## **Minutes**

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**Agenda item:** Tribes/Opening

**Presenter:** Mr. Collins

Tribes activity - sharing a bit about ourselves as we get to know each other and build a collaborative culture

### **Discussed**

Transitioning out discussions- What will this look like for our kids?

We want it to be seamless and smooth

It is not common for grade 3 students to have to move schools. They are young to transition in and out

### **Conclusions:**

We worked to get our school open and it appears to have been a smooth start. We will continue to plan with our staff, parents and MAPS to prepare our students to their transition to grade 4.

### **Action items**

✓ NA

✓ NA

✓ NA

**Person responsible    Deadline**

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**Agenda item:** School Council

**Presenter:** Mr. Collins

### **Discussion:**

Review of policies

Being a member of School Council It is not meant to be an onerous task. We are here to work together.

Complexities of our Work

We need to build trust as a team and as a community. This can be difficult. We need to be cognizant of who haven't we heard from? Who is not here at our meetings and how can we reach out and build trust? How can we collect input from all community voices? How do we push each others' thinking? We are representatives of all members

of the community. It is about us. Individual conversations are for other times. Let's think of the whole community.

Ultimate goal is to come to a common consensus. We want to work to what we will commit to. We do not want to overwhelm people. We want to make decisions and celebrate success.

### **Conclusions:**

#### **Action items**

- ✓ NA
- ✓ NA
- ✓ NA

**Person responsible**   **Deadline**

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**Agenda item:** School Improvement Plan

**Presenter:** Mr. Collins

### **Discussion:**

Focus of literacy and numeracy

Digital Literacy

- how to be responsible digital consumers

Equity

PC4L

- Eco schools

- Healthy school

- Safe and Supportive Schools

- Parent Engagement

- Well Being

Diversity is our Strength

Equity is our means

Inclusivity is our goal

### **Conclusions:**

It will continue to be developed.

#### **Action items**

- ✓ NA
- ✓ NA
- ✓ NA

**Person responsible**   **Deadline**

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**Agenda item:** School Celebrations

**Presenter:** Mr. Collins

**Discussion:**

We are happy to be working together as a team.

- FDK - We are happy that we have started this and what this means for our students to come everyday. Team has met frequently to prepare. Students are transitioning well.
- The Discovery Hub
- School Twitter/Blog- Are people accessing it? Using it? How can we use social media to connect? Do we need the paper copy?
- PC4L committee - Ms. Jacobs has taken the lead with Positive Climates
- Our Community Class- Primary autism class, students have come to us from other area

**Conclusions:**

**Action items**

- ✓ NA
- ✓ NA
- ✓ NA

**Person responsible    Deadline**

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**Agenda item:** Elections

**Presenter:** Mr. Collins

**Discussion:**

Come to the meetings as a representative of the whole community.

Chair (co-chairs)

- oversees the council. Co chair can share the responsibility.

Responsibilities- make agenda, assist with voting on minutes

Are co-chairs responsible for all fundraising or do they delegate? Yes, they delegate or form a sub committee? If you are a teacher at another school you can be a voting member. If you are a teacher at RMPS you cannot be a voting member.

Treasurer

- oversee any money
- money is spent on the students
- sharing monthly what has come in and what is out

Secretary

- takes the notes of the meeting
- captures the minutes of the meetings
- share back to the community

**Conclusions:**

Chair (co-chairs) - Elaine Hunter & Sian McLean

Co-Treasurers- Kristina Iantria & Julie Freeman

Secretary - Janath Vesna

Next meeting: If agreed upon, we can discuss if absent members can still be voting member

**Action items**

- ✓ NA
- ✓ NA
- ✓ NA

**Person responsible    Deadline**

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**Agenda item:** Fundraising/School Funds

Co chairs & Mr.  
**Presenter:** Collins

**Discussion:**

We need to communicate the purpose and be transparent about how the money for a playground will not be raised and built in time for 'our kids' to enjoy. There are great outdoor spaces and environments that can be constructed. Line painting activities help students play collaboratively with others and can be linked to curriculum.

Fundraising

We want to make sure that the fundraising does not coincide with MAPS. Be cautious of what we are asking our community members for and how often. Some ideas shared, Chapters, Miko & selling Pointsettias

Hot Lunch Programs

- We must decide what companies we would like to use.
- Subway is not an option.
- Caesar's pizza is willing to deliver to both schools.
- Kids Kitchen is recommended.
- Will investigate options in the community such as Twisted Fork
- Friday was pizza lunch and lunch lady was on Tuesdays

Voting

Will we start cheese pizza on Friday's with Little Caesars? We want Fridays but if we cannot get Fridays we would like Thursdays.

We will sell milk for the same day as Pizza to start. We will run in two sessions. Now until January Pizza and milk one day per week. After that we may add more days for milk and other type of lunches

Can people be omitted from fundraising? Some schools do this. Form a sub committee for fundraising to ensure that we are not overlapping

**Conclusions:**

2.00 per slice of pizza. Order forms will be out by Thursday

**Action items**

- ✓ Create order form & contact Kawartha milk
- ✓ Contact Casesar's Pizza
- ✓ Send form to Mr. Collins

**Person responsible    Deadline**

Sian  
Sarah  
Sarah

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**Other Information**

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**Other Notes:**

What kind of things can we do for our school opening? Discussed tree with names.  
What can we do here to honour the pioneers of RMPS?

**Future Meeting Dates**

Thursday November 6th, 2014  
Thursday December 4th, 2014  
Thursday January 15th, 2015  
Thursday February 5th, 2015  
Thursday March 5th, 2015  
Thursday April 9th, 2015  
Thursday May 7th, 2015  
Thursday June 4th, 2015