

**Signed BY:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submitted By:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sale Report**

**Your Company Name**

Street Address

City, State, Zip Code

Phone Number, Website, Email Address etc

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Month | Date | Cost | Invoice # | Sales Rep. | Total | Paid | Balance Due |
| 1/2010 | 1/4/2010 | 0.00 | INV1050 | Sales 1 | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1051 | Sales 1 | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1052 | Sales 2 | ----- | 0.00 | 0.00 |
| 1/2010 Total |  | 0.00 | INV1053 |  | ----- | 0.00 | 0.00 |
| 2/2010 | 1/4/2010 | 0.00 | INV1054 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1055 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1056 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1057 |  | ----- | 0.00 | 0.00 |
| 2/2010 Total |  | 0.00 | INV1058 |  | ----- | 0.00 | 0.00 |
| 3/2010 | 1/4/2010 | 0.00 | INV1059 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1060 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1061 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1062 |  | ----- | 0.00 | 0.00 |
| 3/2010 Total |  | 0.00 | INV1063 |  | ----- | 0.00 | 0.00 |
| 4/2010 | 1/4/2010 | 0.00 | INV1064 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1065 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1066 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1067 |  | ----- | 0.00 | 0.00 |
| 4/2010 Total |  | 0.00 | INV1068 |  | ----- | 0.00 | 0.00 |
| 5/2010 | 1/4/2010 | 0.00 | INV1069 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1070 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1071 |  | ----- | 0.00 | 0.00 |
| ----- |  | 0.00 | INV1072 |  | ----- | 0.00 | 0.00 |
| 5/2010 Total |  | 0.00 | INV1073 |  | ----- | 0.00 | 0.00 |
|  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |

Date:

From: 1/1/2010

To: 5/22/2010