EMPLOYMENT APPLICATION FOR GENERAL RESTAURANT WORK

PERSONAL INFORMATION:  (please print clearly)

NAME  
First  Middle Initial  Last  

SOC. SEC. #: TAX ID NO.  

ADDRESS  
CITY  STATE/PROVINCE  ZIP/POSTAL CODE  

TELEPHONE ( )  

Have you ever worked for SUBWAY® Sandwich Shop before?  □ Yes  □ No  If yes, when/where?  

Are you 16 years of age or over?  □ Yes  □ No  (Proof of age or a work permit may be required.)

In Case of Emergency Notify:

NAME  
Last  First  Middle  TELEPHONE ( )  

ADDRESS  
CITY  STATE/PROVINCE  ZIP/POSTAL CODE  

AVAILABILITY:

Are you legally able to be employed in this country?  □ Yes  □ No  (If hired, verification will be required by law)

What type of position are you seeking?  □ Part time  □ Full time  □ Seasonal  □ Temporary

Are you able to meet the attendance requirements of the position?  □ Yes  □ No

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Total hours available per week  
Date available to start work  

SCHOOL MOST RECENTLY ATTENDED:

NAME  

CITY  

STATE  

TELEPHONE ( )  

TEACHER OR  
COUNSELOR  

GRADE COMPLETED  

GRADE AVERAGE  

GRADUATED?  □ Yes  □ No  NOW ENROLLED?  □ Yes  □ No

Sports or activities?

MOST RECENT EMPLOYMENT:

Company  
Address  

City  

State  

Telephone ( )  

Position  

Supervisor  

Dates worked:  From  

To  

Wage  

Reason for leaving  

Mgmt. ref. ck. done by  

Company  
Address  

City  

State  

Telephone ( )  

Position  

Supervisor  

Dates worked:  From  

To  

Wage  

Reason for leaving  

Mgmt. ref. ck. done by  

Do we have your permission to contact your current employer?  □ Yes  □ No

If NO, please explain:  

REFERENCES:  (Please do not use family members)

Name:  
Telephone: ( )  

Years Known  

Address  

City  

State  

Name:  
Telephone: ( )  

Years Known  

Address  

City  

State  

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Please complete reverse side  

Rev. 9/03
EMPLOYMENT TEST
(No Calculators Please)

PART I

For the following questions, state your answers in terms of bills and coins.
For example, $4.58 would be 4 dollar bills, 2 quarters, 1 nickel, and 3 pennies.

0.89  10.00
0.79  -4.59
3.39
+2.79

35.25
-33.08

1. If the customer's order came to $13.58 and he gave you a $20.00 bill, what is his change?

2. If the customer's order came to $6.22 and he gave you $20.25, what is his change?

PART II

A. A customer complains that he was short changed by you receiving only 13¢ change from $2.00 instead of 31¢. What would you do?

B. Which do you consider more important as far as a restaurant is concerned - courteous, prompt service or a quality product?

C. What do you consider to be the most important qualifications of a Subway employee?

D. You are working alone and your shift is due to be over at 6 P.M. The individual who is scheduled to begin working at 6 P.M. does not show up. What do you do?

The Secretary of Health & Human Services has determined that certain diseases, including Hepatitis A, typhoid fever (Salmonella typhi), shigellosis (Shigella spp.), and E coli (Escherichia coli 0157:H7) may prevent you from serving food or handling food equipment in a sanitary or healthy fashion. An essential function of this job involves handling & serving food, food service equipment and utensils in a sanitary and healthy fashion. Are you able to perform the essential functions of this job with or without a reasonable accommodation?  □ YES  □ NO If no, explain: ______________________

I CERTIFY THAT I HAVE READ AND FULLY COMPLETED BOTH SIDES OF THIS APPLICATION AND THAT THE INFORMATION CONTAINED HEREIN IS CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY OMISSION OR FALSE INFORMATION IS GROUNDS FOR DISMISSAL. I AUTHORIZE THE REFERENCES LISTED ON THIS APPLICATION TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND PERTINENT INFORMATION THEY MAY HAVE, PERSONAL AND OTHERWISE. I UNDERSTAND THAT AS A PART OF THE PROCEDURE FOR MY EMPLOYMENT APPLICATION AN INVESTIGATIVE CONSUMER REPORT MAY BE MADE CONCERNING MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS AND MODE OF LIVING.

SIGNATURE ______________________ DATE ______________________

FOR OFFICE USE ONLY

INTERVIEWER OR REFERENCE COMMENTS ______________________