**Sample Recommendation Letter for Higher Studies**

Dean,

SRM University,

Kattankulathur,

Chennai.

Respected Sir,

This is to recommend Mr. Vijay, who wishes to seek admission for M.Tech, in your University. I would like to let you know that Mr. Vijay was my student at B.Tech level at Annamalai University during 2006-10. During his stay and study, he was found to be exceptionally good both at academics and extra curricular activities.  He topped the college by securing 81% of marks in aggregate. He also stood University second and won a Gold Medal. There are lots many things you can get to know from his academic acumen.

His mini project on producing electricity with the use of renewable source has got him 1st prize in the south India master mind competition, I am proud to have taught such a brilliant student in my career.

So I strongly recommend Mr. Vijay for admission in to M.Tech. Kindly consider.

Thanking you.

Yours truly,

Srinivas,

Head of the department of Electronics,

Annamalai University.