**Sample Scholarship Recommendation Letter**

From:

Jean Fernandez,

Department of English,

University of Madras,

Madras.

To:

The Scholarship Selection Committee,

John Milton Scholarship Foundation,

London.

29th September, '08.

I hereby wish to recommend (Mr. Richard Brown) for the (John Milton Scholarship Award).  I have known (Mr. Richard Brown) for the past (4 years) that he has been a student in our Department.

(Mr. Richard Brown) has been a very sincere and diligent student whose hard-work is a constant source of inspiration for the other students.  He has always excelled in his academics and stands among the top 2% in his class.  He has won many prizes in both academic and extra-curricular activities.

His achievements stand out all the more because of the financial problems that he has to deal with on a day to day basis.   He works part-time in the Department Library and also takes on part-time teaching jobs in the community to enable him pay his college fees.

However, the financial problems have never interfered with his enthusiasm and motivation to finish his Graduate and Post Graduate Studies.  His sincerity and dedication have earned him many top honors in the University.

I sincerely recommend (Mr. Richard Brown) for the (John Milton Scholarship Award).

Sincerely,

Signature

(Jean Fernandez)