**Employment Job Application Letter**

Michael Johnson,

HRD Head and Admin,

READY International Inc,

New York

June 09, 2011

Dear Mr. Michael,

Sub- Application for the post of Zonal Sales Manager

Ref- Advertisement Dated 05/25/2011 in New York Times

With reference to your advertisement in the New York Times dated May 25, 2011 I would like to apply for the post of Zonal Sales Manager in your company. When I go through your advertisement I found myself the best suited candidate for the post.

I have done MBA from New York Management School in the Marketing. I am graduated from Oxford University. I have been working with ABC and Company for last three years on the post of Regional Sales Manager.

I hope that my profile will best suit to this post and you will soon call me for the interview. I have enclosed with this letter the copies of my certificates for your reference. I hope that you will give due consideration to my application to this job and will find the right candidate for the same.

Thanking You,

Sincerely,

Ronald Richardson,

666, Deer Park

Washington-99006

Mo. 7333344444