

Sample Admissions Appeal letter for Parents applying for Year 7 in September

Parents' Home address

Date: _____ March 2015

To:

Mr Howard P. Glyn
Admissions Committee
Hasmonean High School
Holders Hill Road
London NW4 1NA

Dear Mr Glyn,

Re: Transfer to Secondary School, September 2015 – (Full Name of Pupil)

I/We am/are writing to appeal against the recent decision of Barnet Council [or other Local Authority] not to offer my/our son/daughter (name of pupil) a place at Hasamonean High School and instead to offer him/her a place at (name of school offered).

As you know, we are an orthodox Jewish family practising Judaism fully in accordance with the Ethos of the School and therefore feel that Hasamonean High School is the only appropriate state school in the area for (name of pupil). We have made no alternative arrangements for his/her education and clearly do not consider (name of school offered) an alternative or appropriate school for our son/daughter.

We hope that you will reconsider the decision and be able to offer (name of pupil) a place to study at Hasamonean in September, otherwise we will have to resort to the formal Appeals Procedure.

Yours sincerely,

(signed by parents)