## Twelve Month Law Practice Cash Flow Budget Worksheet



| Beginning Cash Balance<br>Cash Inflows (Income):  | [Month] | [Month]<br>0.00 | Total                                  |
|---|---------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|
| Fees collected Disbursements collected Taxes collected Interest on overdue accounts Other   |         |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00   |
| Total Cash Inflows  | 0.00    | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00                                   |
| Cash Outflows (Expenses): Bank Service Charges: General account Trust accounts Bookkeeping and Accountancy Fees Computer Hardware Computer Software Copier Rental and Supplies Couriers Credit Card charges Employee Benefits File Storage Filing and Title Agents Government Taxes and Remittances Interest Charges Internet Service Law Society Remittances Legal Publications Licenses Life and Disability Insurance Long-term File Storage Marketing Miscellaneous Office Cleaning Office Supplies On-line Research Charges Other File Disbursements Payroll Payroll Taxes Practice Insurance Professional Association Fees Property and Casulty Insurance Rent Shredding and Disposal Service Telephone Answering Service Temporary Employees Training |         |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0 |

| Utilities & Telephone WCB remittances  |      |      |      |      |      |      |      |      |      |      |      |      | 0.00<br>0.00<br>0.00         |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------------------------------|
| Subtotal   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00                         |
| Other Cash Out Flows:<br>Capital Purchases<br>Loan Principal<br>Draw<br>Other: |      |      |      |      |      |      |      |      |      |      |      |      | 0.00<br>0.00<br>0.00<br>0.00 |
| Subtotal   | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00                         |
| Total Cash Outflows  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00                         |
| Ending Cash Balance  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00                         |