

BANK REFERENCE REQUEST

Dear Customer:

To request a bank reference, please complete and sign Part I, and provide it to your current financial institution. If for any reason your current institution cannot provide average balance information, you may attach copies of the last three months of bank statements for this account to the bank reference. Please contact your Account Opening Specialist or call CitiPhone Banking® at (740) 834-1369 if you need further assistance.

PART I CUSTOMER AUTHORIZATION

I hereby request a bank reference letter on your bank's letterhead including the financial information described below to be provided to Citibank. You may use the template provided in Part II below or your own standard template for these types of requests. Please note that a representative from Citibank may call you to confirm this reference so it is important that you include valid contact information.

Please send the reference to me at:

You may contact me at the numbers below if you require further information about this request.

_____	_____
Client Name	Contact phone number/email
X _____	_____
Client Signature	Date

Name of Bank	

Account Number	

PART II SAMPLE BANK REFERENCE (please provide on bank letterhead)

Citibank, N.A.

Re: Bank Reference Letter

This letter is provided at our customer's request to inform the following:

Name of Customer(s): _____

Date of Account Opening: _____

Average Monthly / Yearly balances maintained in US Dollars or equivalent:

_____figures.

We confirm that this relationship is maintained in a satisfactory manner.

I can be contacted at the following numbers and email:

Sincerely,

<X BANK OFFICER'S SIGNATURE>